

# SCHOOL PROSPECTUS



Saint Tierney's Primary School  
Roslea

2019 / 2020



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Dear Parents / Guardians

May I take this opportunity of welcoming your child and yourselves to St. Tierney's Primary School, Roslea. As a Catholic school, our overriding aim is to establish and foster Christian values for life. To do this it is essential that we work in partnership with all our parents and the parish community. Indeed, the success of our school depends on good cooperation between staff, pupils and parents.

We value our close relationship with parents and look forward to working with you in partnership to enable your child to achieve the highest standards possible, both in terms of academic progress and all round personal development.

It is school policy to care for all our pupils equally, to ensure a happy working atmosphere, to promote high standards in all that we do and to foster a positive attitude to discipline, ensuring that each child has every opportunity to develop to his/her full potential.

This booklet has been designed to give you basic information about school life which we hope you will find both informative and useful. Should you require further information please do not hesitate to contact me. You are most welcome to make an appointment to visit our school.

It is our hope that when your children eventually leave St. Tierney's they will have evolved as confident, well developed young people who can look back on their primary schooling as a rich and rewarding time in their lives.

Your sincerely,

Elaine Murray  
Principal

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# MISSION STATEMENT

*'Where great minds grow'*

*In St. Tierney's Primary School, as a Catholic School we endeavour to promote a living faith and to create a secure environment which enriches and compliments the love and care experienced at home. Staff work individually and collectively to support each other and to create conditions which foster learning, self-discipline and respect for others. As part of a believing community committed to a Catholic way of life, we believe that all are equal in the sight of God and that each child should know that they are important, whatever their individual talents and abilities. We welcome children of all faiths and cultures and treat all members of our school community fairly. Our school is characterised by a spirit of compassion and understanding and we aim to promote the dignity and wellbeing of all.*

*In St. Tierney's Primary School, we are aware of the role that the school has in promoting the life of each child in our care and involves more than academic considerations. As a Catholic school, we seek to reflect the values, attitudes, beliefs and practices of our Catholic faith and our local community. Religious Education is an integral part of our catholic education provision and this incorporates Liturgical Celebrations and Personal Development and Mutual Understanding activities.*

*It is the Policy of our Board of Governors that in accordance with our Catholic ethos and in line with the Northern Ireland Curriculum, a balanced and broadly-based curriculum, which promotes spiritual, moral, cultural, intellectual and physical development, will be offered to all pupils.*

*The governors and all staff strive to promote an ethos in which fairness, tolerance, compassion and forgiveness will permeate all relationships within the school community. High standards of respect, self-discipline, commitment and sensitivity are sought and everyone is encouraged to set / achieve the highest personal, physical, spiritual, social and academic goals.*

*In Literacy and Numeracy, we follow the N.I. Literacy and Numeracy Frameworks and aim to provide high quality education for all pupils. Our results in English and Maths are excellent and above the NI Average in all areas. Analysis of data shows that almost all children are achieving as expected or above in both literacy and numeracy. Our pupils are given opportunities to learn through well planned and purposeful teaching. We are continuing to develop Active Learning methods to promote learning. We provide a stimulating learning environment using a variety of teaching methods. Expectations for all pupils are realistically high and teaching is matched to the needs and abilities of our pupils. Positive behaviour is encouraged using rewards and we celebrate successes achieved at all levels. Children are at the centre of the learning process and the pupils' voices are valued and celebrated.*

*St. Tierney's Primary School has strong links with Roslea Cross Community Play Group and continues to develop a learning community with its neighbouring primary schools and post-primary schools and with the many groups and associations within the Roslea community and the surrounding areas. As a school community, we are committed to building relationships at all levels. This partnership consists of the Board of Governors, the staff, the pupils and parents all working together to ensure that our children receive the best education possible. The ethos of the school is experienced through the warm welcome given to all. All contributions are valued, whether from pupils, parents, staff, governors, external agencies or other stakeholders and we are committed to a process of self-evaluation to ensure we continue to improve on our previous best.*



# GENERAL AIMS OF THE SCHOOL

## **Aims:**

St Tierney's Primary School believes in promoting the spiritual, personal, social and academic goals desirable for our pupils. We wish to promote in all our pupils such values that will help them to become caring responsible citizens of the future. These Catholic values are inherent in all areas of the school's life. At St Tierney's we aim:

- to provide a caring, sharing environment based on Christian values.
- to become an extension of the Catholic home.
- to develop the academic, physical, social, moral and emotional abilities of each child.
- to provide each child with a broad, balanced curriculum in keeping with the aims of the Northern Ireland curriculum and encourage each child to achieve his / her potential in all curriculum areas.
- to promote each child's awareness of his / her identity and heritage and have respect for other traditions.
- to develop a sense of fairness, tolerance, respect and responsibility towards others.
- to promote an awareness of the need for rules and regulations within the school environment and to encourage respect for them.
- to develop enquiring minds and a sense of curiosity.
- to celebrate their self-worth and realise their abilities, achievements, strengths, and personal preferences.
- to instil in pupils life-long learning by motivating them take responsibility for their own learning.
- to take ownership of their environment both locally and globally.

We believe that each child will achieve success through experiencing:

- a broad, balanced and challenging curriculum,
- a stimulating learning environment,
- a varied programme of extra-curricular activities and school visits,
- an ethos that is supportive, encouraging and friendly,
- an effective partnership between school, home and the wider community,
- a variety of teaching approaches and strategies to meet the needs and styles of pupils,
- access to a range of varied and up to date resources.

We demonstrate our commitment to working as a learning community by:

- On-going self-evaluation to improve on our previous best,
- Working collaboratively with all our stakeholders.



**Annual St. Patrick's Day Concert**



**Intergenerational Project with residents of Carn Court**



**Pupils visit G Scott Hardware as part of their topic work**



**School Council Shoe Box Appeal**

# General Information

## STAFFING COMPLEMENT 2019/2020

### **Teaching Staff**

Mrs Elaine Murray (Principal, P2 teacher)  
Mr Gerard McMahon (Vice Principal, P6 & P7)  
Mrs Sharon Conlon (P3 & P4 teacher)  
Mrs Maeve McElroy (P5 & P6 teacher)  
Mrs Michelle Beacom (P1 teacher)  
Mrs Eimear O'Reilly (P2 teacher, Principal Release)  
Mr Pat McCabe (Music teacher)

Our School Chaplain is Fr. John Chester PP.

### **Classroom Assistants**

Mrs Stella Beagan	Miss Marie Mallon	Mrs Sinead McKenna
Mrs Keelin Reilly	Mrs Fiona Conlon	

### **Secretary**

Mrs Joanne Connolly

### **Lunch Time Supervisor**

Mrs Helen Flynn

### **Caretaker/Cleaner**

Mr Gerry Boyle

### **Kitchen Staff**

Mrs Margaret McKenna	Mrs Carmel Rooney	Mrs Caroline Pearson
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## SCHOOL HOURS

The school hours are as follows:

P1 - P2 8.50 am - 2.00 pm

P3 - P7 8.50 am - 2.50 pm

Morning Break 10.45 am - 11.00 am

P1 - P4 Dinner 12.00 pm - 12.45 pm

P5 - P7 Dinner 12.30 pm - 1.15 pm

## BREAKFAST

A Breakfast Club is operated daily from 8.30 - 8.50am in the dining room. This enables children to buy breakfast including cereal, juice, toast etc.

### BREAKFAST CLUB MENU

Tea	20p	Toast	20p
Apple Juice	20p	Cereals	30p
Orange Juice	20p	Fresh Fruit	20p
Pancakes	20p	Yogurt	20p
Hot chocolate	30p	Bagels	30p

## SCHOOL HOLIDAYS: SEPTEMBER 2019-JUNE 2020

October	Wednesday 30 <sup>th</sup> Thursday 31 <sup>st</sup>	Non Contact Day (Staff Only) Holiday	
November	Friday 1 <sup>st</sup> Friday 29 <sup>th</sup>	Holiday Non Contact Day (Staff Only)	
December	Monday 23 <sup>rd</sup> - Tuesday 31 <sup>st</sup>	Christmas Holidays	
January	Wednesday 1 <sup>st</sup> Thursday 2 <sup>nd</sup> Friday 3 <sup>rd</sup>	Holiday Holiday Holiday	
February	Monday 17 <sup>th</sup> - Friday 21 <sup>st</sup>	Mid Term Break	
March	Monday 16 <sup>th</sup> Tuesday 17 <sup>th</sup>	Non Contact Day (Staff Only) Holiday for St Patrick's Day	
April	Wednesday 8 <sup>th</sup> April Thursday 9 <sup>th</sup> April Thursday 9 <sup>th</sup> - Friday 17 <sup>th</sup>	Non Contact Day (Staff Only) Non Contact Day (Staff Only) Easter Holidays	
May	Friday 8 <sup>th</sup> Monday 25 <sup>th</sup> Tuesday 26 <sup>th</sup>	Holiday Holiday Non Contact Day (Staff Only)	
June	Tuesday 30 <sup>th</sup>	Summer Holidays - Half Day	

The school has employed a texting system to inform parents; the success of this system depends on parent providing us with up to date contact details. In the event of an emergency closure every attempt will be made to notify parents to enable them to make alternative arrangements.

Please check that we have your full address and up to date phone contact numbers.

## **PASTORAL CARE ARRANGEMENTS**

We will endeavour to provide a comfortable and safe environment for learning. Each class teacher has the responsibility to look after the pastoral needs of the children in his/her class. Parents are asked to inform the teachers of any medical problems their child may suffer, any medication their child is receiving and an up to date address or phone number at which they (or the child minder) may be contacted. In the event of an emergency, arrangements will be made to have the child taken to hospital. In all cases it will be the school policy to act in the best interest of the child. In the event of a parent having concerns about a Pastoral Care or Child Protection issue the following teachers should be contacted:

**Mrs Elaine Murray (Designated Teacher for Child Protection) or**

**Mr Gerard McMahon (Deputy Designated Teacher for Child Protection).**

## **SCHOOL DISCIPLINE**

In St. Tierney's Primary School, we believe that without discipline there is no learning. A positive approach is used. Children will be encouraged to be polite and good mannered to teachers, other members of staff, visitors and to each other. In the interest of safety, children will be encouraged to walk at all times within the school and show caution in the school grounds. Good behaviour will be expected from all pupils within the school grounds and at all times when pupils from St. Tierney's leave the school during school hours for school trips, sporting activities or religious ceremonies. Merit and reward systems operate at class level to encourage positive behaviour. Unacceptable conduct such as, disruptive behaviour within the classroom, bad manners, insolence, disobedience, foul language, physical attack, unsporting behaviour and rough play will not be tolerated. When unacceptable behaviour occurs, the necessary sanctions will be employed as detailed in the School's Discipline Policy.

Copies of the School's Child Protection, Behaviour Management and Discipline Policies are available in the school.



## SCHOOL UNIFORM

Pupils of St. Tierney's will be encouraged to wear the full school uniform at all times.

We have partnered with My Clothing - <https://myclothing.com> for jumpers, coats, cardigans & a few other items which have the school logo on them. Jumpers are also available through the school.

**Boys** Navy trousers & Navy Jumper with School Crest

Blue Shirt & Red Tie Indoor shoes

**Summer** Navy Shorts & Blue Polo T-Shirt

**Girls** Navy pinafore or skirt or navy trousers

Navy jumper or cardigan with School Crest

Blue blouse & Red tie Indoor shoes

**Summer** Blue Check Gingham Dress

All items should be clearly marked with the child's name and full uniform should be worn at all times unless children are told otherwise. Further to this, in order to make your child's life at school as stress free as possible we make the following suggestions:

1. For boy's trousers should be elasticated rather than buttons and zips.  
(Not jogging bottoms).
2. Ties should be elasticated.
3. Shoes should have velcro strips rather than laces.
4. Indoor shoes should not be bedroom slippers or sandals but should be runners of some sort which are safer and which the child will need for P.E.
5. In cold weather girls are permitted to wear trousers and these should be navy.

**Jeans are not part of the school uniform.**



## SCHOOL CURRICULUM

### **Curriculum Policy Statements**

It is the policy of the Board of governors of St Tierney's Primary School that each child will receive, at a minimum their full entitlement under the Northern Ireland Curriculum.

"The Northern Ireland Curriculum aims to empower young people to achieve their potential and to make informed and responsible decisions throughout their lives"

It comprises seven general learning areas: Language and Literacy; Mathematics and Numeracy; the World Around Us; the Arts; Personal Development; Physical Education and Religious Education. At the heart of the curriculum lies an emphasis on the development of skills: (a) Thinking Skills and Personal Capabilities and (b) formally assessed cross curricular skills: using Mathematics, Communications and ICT. The Northern Ireland Curriculum embraces the principles of Assessment for Learning with an emphasis on improvement, raising achievement and celebrating success.



This curriculum will seek to build on the range of learning experiences children will have experienced before they enter formal education in Primary 1. It aims to provide children with the skills and competencies they will need to succeed in school and future life. The curriculum seeks to prepare the pupils for the opportunities, responsibilities and experiences of adult life. Other aims of the school are to maximise the potential of each pupil, to develop self-confidence in the pupils and to promote a spirit of tolerance towards others.

St Tierney's Primary School offers a balanced and broadly based curriculum which promotes the intellectual, spiritual, moral, cultural, emotional and physical development of pupils. The curriculum is designed to encourage the desire to learn and to stimulate thinking and reasoning. It is important that children learn to apply themselves to their school work. The acquisition of knowledge and skills is important; however, this must be placed in the context of the development of sound moral values based on Catholic Faith. The school will promote the principles of Catholic Education by giving everyone the opportunity to make themselves educated Christian persons. Staff will be available to attend to children's needs, these problems and confidences will be taken seriously so that they gain in self-confidence and are certain of the teacher's love and friendship.

Learning will be a source of pleasure; this can be achieved through work of a practical nature such as drama or hot seating in Literacy, practical work, problem solving and investigations in Numeracy, topic studies in the World Around Us or task based work in Activity Based Learning sessions.



## Extra-Curricular Activities

St Tierney's P.S is committed to developing a range of out of school hours activities so that our children and indeed the local community can benefit from additional learning experiences, which are informal and fun.

Pupils are offered a range of extra-curricular activities, either within the school day or after school. Participation in these activities is voluntary, though pupils are encouraged to participate and develop their non-academic skills. Activities we offer include;

**Gaelic Football, Camogie/Hurling, Netball/Basketball, Multi-Sports, Tin Whistle, Fiddle, Choir, Art & Crafts Club, Cycling Proficiency and Cycle Skills, Digital Media Movie Making, Rinka - Gymnastics & Dance, Daily Mile, Sustrans - Walk/Cycle to School.**



### *"Where Great Minds Grow"*

In St. Tierney's we are proud to promote the voice of the pupils and we have established very active School and Eco Councils who make excellent contributions to the life of the school.

## **COMMUNITY LINKS**

As a school we are committed to playing a central role within the community of Roslea and surrounding areas. We have well established links with St. Tierney's Church, Roslea Heritage Centre, Roslea Cross Community Play Group and Rainbow After Schools Club. We appreciate the support of local businesses who contribute to our fundraisers and provide us with learning opportunities outside the classroom. We also like to invite parents, family members and people from the community in to our classrooms to help us with elements of our topic learning such as 'People Who Help Us. We are proud of the intergenerational work that our pupils carry out with the residents of Carn Court and the support they give to several charities throughout the year.

Our pupils benefit from the skills and talents of Sliabh Beagh Arts group and showcase their own talents in Féis and Credit Union competitions as well as performing at masses and concerts. The reputation that the school has for excellence in traditional music is fostered by our music teacher, Mr Pat McCabe and through Roslea Comhaltas. We are excited to further strengthen our links with Roslea Shamrocks GFC to increase sporting opportunities for our pupils. Children participate in local sporting tournaments throughout the school year including Cumann na mBunscol competitions and Fermanagh G.A.A blitzes.

We have well established learning communities with our neighbouring primary schools through Shared Education Partnership and Extended Schools Cluster groups as well as the post primaries to which our pupils transfer - St. Kevin's College, Lisnaskea, St. Michael's College, Enniskillen and Mount Lourdes Grammar, Enniskillen.

## **Friends of St. Tierney's**

We have recently established a Parent Support Group 'Friends of St. Tierney's' who will work alongside the school to assist us in the development of the school and educational opportunities for the pupils. It seeks to:

1. Develop more extended relationships between the staff, parents and others associated with the school.
2. Engage in activities, which support the school and advance the education of the pupils.
3. Provide and assist in the provision of facilities for education and extra-curricular activities at the school.

This year, they have already organised a very successful Halloween Movie Night and funds raised throughout the year will go towards updating resources and school facilities.

## RELIGIOUS EDUCATION

St Tierney's is a Catholic school conducted in accordance with the rites, practices and observance of the Catholic faith. The school will promote the principles of Catholic education by giving all the opportunity to make themselves educated Christian persons who take a full and active part in the religious life of the school and local community. Christian belief and attitudes will pervade all teaching. Christian values and beliefs are not just confined to the Religion class but are part of the whole school curriculum. Formal religious education is incorporated in to class daily timetables and is based principally upon the Grow In Love religious scheme. Prayer is part of the daily school life and school assemblies, masses, confessions and other religious services are part of the yearly programme.

We acknowledge the role of parents in the children's religious education; the school builds on the foundation they have laid. Parents are also involved in the preparation of their children for the Sacraments of Reconciliation, Communion and Confirmation. Fr Chester and parish representatives also assist the children and their parents in the preparation for these sacraments.

*Parents of children from a non-Catholic background can contact the school regarding arrangements for religious instruction.*



## DRUGS EDUCATION

St Tierney's Primary School is a caring, responsible school with the children at the core of our activities. We strive to respond to the personal, emotional, social and educational needs of our pupils through our interaction with them in the classroom and beyond.

Each primary school is obliged to refer to its drugs education policy within its prospectus. The emphasis of our drugs education programme is on the dangers involved in the misuse of tobacco, alcohol and medicine. The school may avail of the Education Authority's Pastoral Care and Personal Development team for the delivery of the RSE programme. As our programme responds to need, we will include other substances when appropriate. This programme is delivered mainly through religious education, PDMU and the World Around Us curriculum. All other subjects contribute to this, where and when appropriate.

We do not condone the misuse of drugs nor do we wish to sensationalise or dramatise the drugs situation. We believe in providing a drugs education programme, which is appropriate to the experience of children in our school. The programme we provide helps to equip our pupils with the skills to respond and react appropriately to situations, which are hazardous to their health. Underpinning our teaching is the belief in building the children's self-esteem; in helping them value themselves and others; in giving them a sense of their responsibility to themselves and others. We recognise this as a partnership between the school and the parents, where we work together towards educating and preparing our children for each stage of their lives.



## **CHILDREN WITH SPECIAL EDUCATIONAL NEEDS**

Some of the children attending the school will have special educational needs. These may arise from the child's physical incapacities or learning difficulties. As it is the policy of the school to maximise the potential of each pupil – the school will endeavour, within its resources, to meet these needs. Having been informed of, or having identified, an educational need the school will follow the requirements of the Code of Practice in regard to parental involvement, school based help and the involvement of other agencies (e.g. Educational Psychologists).

A Register of pupils with Special Educational Needs is maintained by the SENCO. To supplement differentiation within the classroom, children experiencing difficulties may receive additional assistance.

## **HOMEWORK**

Homework is an important part of the learning process. It is a means of revising work done in class, extending work done in school and using information, which is not available in the school. Homework also involves the parents in the learning process and is a means of keeping parents abreast of the curriculum that is being taught. Homework will be based on one or more of the following: Reading, Spellings and written Numeracy or Literacy. Homework may involve work from other curricular areas or personal research. The amount of homework should generally not exceed that which can be done in:

- 15 – 20 minutes in Primary 1 and 2
- 20 – 30 minutes in Primary 3 and 4
- 30 – 40 minutes in Primary 5
- 45 – 60 minutes in Primary 6 and 7.

Normally homework will be set each week night, though this may be relaxed for holidays and other special occasions.

## **ASSESSMENT AND REPORTING**

Knowing how your child is performing at school is important. Monitoring progress has always been a key responsibility for teachers. The main purpose of assessment is to:

1. Establish through a variety of means the progress that each child is making.
2. Assist the teacher in planning appropriate tasks for each child.

Formal assessments are carried out at the end of Key Stage 1 (P4) and Key Stage 2 (P7) and the results of these are included in the child's end of year report. A written record of achievement will be provided for each child transferring from the primary school to a secondary school. Information on the school's end of Key Stage results is available on request. Parents will be informed of their child's general progress at the November Parent - Teacher meetings and through the annual report which is issued in June. The Principal or teacher can arrange a special meeting for an individual parent if there are particular matters of concern. Parents of children on the Special Education Register will be invited to discuss their child's progress with the class teacher or SENCO at least once per term.

## **COMPLAINTS REGARDING CURRICULUM**

Where parents consider that the curriculum provision is not satisfactory they are welcome to express their concerns. This should be done in accordance with the following procedure:

1. Contact class teacher after obtaining Principal's consent.
2. Contact Principal
3. Contact Board of Governors
4. Request that the matter be considered by the EANI Complaints Tribunal for Curriculum matters.

In the vast majority of cases the problem will be resolved at Stages 1 or 2. In the case of serious complaints the concerns should be specially detailed in writing and given to the Principal or to the Secretary of the Board of Governors to enable the matter to be examined and a reply to be made.



## CHARGING AND REMISSIONS POLICY

Education in St Tierney's Primary School is provided free of charge for all lessons and activities connected with the child's entitlement under the Education Reform Order. In the event of a school trip, requiring an overnight stay or music tuition (not statutory lessons), payment may be required.

The school may appeal to parents for voluntary contributions but no child will be disadvantaged if parents choose not to make a contribution.

## FURTHER INFORMATION

It is hoped that this prospectus has given you the information that you require. However, more detailed information is available from the Principal or in the various school policies that have been produced. Parents will also be kept abreast of any changes that may arise during the year through letters and a school news sheet issued every half term. Parents of prospective pupils, particularly those who are new to the school, are encouraged to contact the school secretary to arrange a visit to the school or for assistance with the completion of the application form.



### UNITY

I dreamed I stood in a studio,  
And watched two sculptors there.  
The clay they used was a young child's mind  
And they fashioned it with care.

One was a teacher; the tools he used  
Were books and music and art;  
One a parent with guiding hand,  
And a gentle loving heart.

Day after day the teacher toiled,  
With touch that was deft and sure,  
While the parent laboured by his side,  
And polished and smoothed it o'er.

And when at last their task was done,  
They were proud of what they had wrought.  
For the things they had moulded into the child,  
Could neither be sold nor bought.

And each agreed he would have failed,  
If he had worked alone.  
For behind the parent stood the school,  
And behind the teacher the home.

St Tierney's Primary School  
8 Eshadarragh Road  
Mullaghconnelly  
Roslea  
Enniskillen BT92 7JS

Maintained Primary School

Enrolment No: 196  
Admissions No: 28

Tel No: 028 6775 1493

E-mail: [info@sttierneysps.roslea.ni.sch.uk](mailto:info@sttierneysps.roslea.ni.sch.uk)

Website: [www.sttierneyspsroslea.com](http://www.sttierneyspsroslea.com)

PRINCIPAL: Mrs E Murray

CHAIR OF BOARD OF GOVERNORS: Rev Fr John  
Chester

## RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS.

The Board of Governors, including the Principal, will apply the criteria when necessary.

The following criteria will be applied, in the order set down, by the Board of Governors of St Tierney's Primary School in the event that the number of pupils seeking places is greater than the admissions number. Priority will be given at all times to pupils, regarded by the Board of Governors, on the basis of supporting evidence by parents/guardians and/or statutory agencies, as having special circumstances (medical, social, security factors). Priority shall be given to children resident in Northern Ireland.

### ADMISSIONS CRITERIA – YEAR 1

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2020 at 12noon (GMT) and an application submitted by the closing date of 30 January 2020 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 30 January 2020 will be treated as a late application.

- 1 Children of compulsory school age whose older brother/sister, half-brother / half-sister is presently enrolled at the school.
- 2 Children of compulsory school age who reside in the Parish of Roslea.
- 3 Children of compulsory school age who reside in other Parishes and who are resident in Northern Ireland.

### SUB-CRITERIA

In the event of over-subscription in any one of the criteria, taken in order, the following Sub-Criteria will be applied in the order set down. If over-subscribed in any one of the Sub-Criteria then final selection will be by a tie breaker to distinguish applicants to the last available place.

Alphabet – Cir 2016/17 – (SRBYMCONPHUXQZLTMcKDEMacAGFIVJW)

- (a) Applicants who are a Looked After Child (LAC)
- (b) Other children of compulsory school age.

### YEAR 1 ADMISSIONS – AFTER THE BEGINNING OF THE SCHOOL YEAR

Children who apply to enter the school during the academic year will be considered using the same criteria as for Year 1.

## **DUTY TO VERIFY**

Documentation submitted in support of your application should be provided directly to the school of first preference. The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any applicant's Application Form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

## **WAITING LIST POLICY**

Should a vacancy arise after placement letters have been issued, all applications for admission to Primary 1 that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until the end of the academic year. The school will contact parents in writing if a child gains a place in the school by this method. A child's name will be automatically added to the list. Parents should contact the school if they wish for their child to be removed from the list.

## **ADMISSIONS CRITERIA – YEARS 2-7**

Pupils will be considered for enrolment provided that:

- (i) the school would not exceed its enrolment number; and
- (ii) in the opinion of the Board of Governors their admission would not prejudice the efficient use of the school's resources.

If, at the time of the consideration of the application, there are more eligible applicants than places available then the Admissions Criteria for entry to Year 1 of pupils of compulsory school age will be applied.

<b>Applications and Admissions to Primary 1</b>		
<b>Year</b>	<b>Total Applications</b>	<b>Total Admissions</b>
<b>2017/2018</b>	<b>10</b>	<b>10</b>
<b>2018/2019</b>	<b>19</b>	<b>19</b>
<b>2019/2020</b>	<b>21</b>	<b>21</b>