



Reaching for the Stars!
Canterbury Road, Davyhulme, Manchester, M41 0RX
Tel 0161 748 3392

Wednesday 19th May, 2021

Dear Parents & Carers,

School would like to share information about their new '**Pupil Passports**' for children with special educational needs or disabilities (SEND). These will replace the previous 'My Progress Targets'. If your child is on the SEND Register or recently been added, you will receive your child's Pupil Passport this week in paper format. Your child will bring it home or your child's teacher will pass it directly to you.

What are **Pupil Passports**?

They are a document teachers will use to identify and share the following information:

- A child's strengths, what they enjoy and what is important to them
- What people admire and respect about the child
- How best to support the child
- Their additional needs and desired outcomes for the child
- SMART (Specific, Measurable, Achievable, Relevant & Time-bound) termly targets to meet the desired outcomes for the child. Information about how the targets will be met, strategies, who will be involved, timings and reviews will be included.

Why use **Pupil Passports**?

- They are child-centred and involve the child
- They will involve parents/carers at reviews and in formulating new outcomes
- They share important information about a child with parents/carers, their teachers and teaching assistants; this helps transition between years. They can also be shared with professionals (with parental/guardian's permission) when seeking further advice.
- They follow Trafford's Assess, Plan, Do & Review cycle in which teachers assess your child's needs, plan actions, targets and strategies to enable your child to access and engage with their learning. These are reviewed termly and progress monitored
- They are a way of ensuring intervention for a child's needs is breaking down any barriers to learning, enabling progress and having a positive impact.

Your support

- Once you have read your child's **Pupil Passport**, please sign and return the school black and white copy to your child's teacher. You may wish to include a comment in the box.
- Continue to support your child at home and share relevant information with your child's teacher.
- If you have any questions or queries, please speak to your child's teacher (Seesaw, phone call, before or after school) or email myself: mrs.hind-williams@davyhulmeprimary.com You may also like to read the SEN Information Report 2020-2021 on the website, under the policies section.
- I would value any feedback about the new **Pupil Passport**. Use the email address above for this feedback.

'Reaching for the Stars' aspirations for all our children, whatever their need or ability is integral to our ethos and we hope the **Pupil Passport** gives an insight into how your child's needs are being met; whilst feeling a valuable member of our Davyhulme family.

Yours sincerely,

Mrs Sarah Williams
Special Educational Needs Coordinator