



*Reaching for the Stars!*

Dear Parents/Carers

**PARENTS' EVENING**

This year, we are offering a choice of two evenings to discuss your child's progress with their teacher - **Monday 14<sup>th</sup> October 2019 or Tuesday, 15<sup>th</sup> October 2019 between 3.30pm and 6.30pm.** This is an opportunity to discuss your child's progress. As time is limited, we aim to give parents a five minute slot to discuss these issues; if extra time is needed then your child's class teacher will arrange a longer appointment at a later date.

Please complete the attached form and return it to your child's teacher as soon as possible as appointments will be allocated on a first come, first served basis.

Yours sincerely

P McDowell  
Headteacher

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**PARENTS' EVENING - MONDAY 14<sup>th</sup> OCTOBER/TUESDAY 15<sup>th</sup> OCTOBER 2019**

Please indicate which day and period you would prefer to have an appointment, please note that all places will be allocated on a first come, first served basis.

MONDAY 14<sup>th</sup> OCTOBER

TUESDAY 15<sup>th</sup> OCTOBER

3.30 - 4.00

4.00 - 4.30

4.30 - 5.00

5.00 - 5.30

5.30 - 6.00

6.00 - 6.30

Child's name \_\_\_\_\_ Class \_\_\_\_\_

I also have a child in class \_\_\_\_\_

Signed \_\_\_\_\_

Your allocated time is

(to be completed by class teacher)