



# Euston Street P.S. & Nursery Unit

## Drugs Policy

### Commitment to review

Date the plan came into effect	June 2018
Who is responsible for this document	Principal, SLT, SMT, staff, BoG
Issued to	Staff, BOG, parents
Other related policies	Safeguarding/Child Protection, Pastoral Care, Administration of Medicine
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# ESPS DRUGS POLICY

## Introduction

### Mission, Vision and values

The Board of Governors and staff at Euston Street Primary School and Nursery Unit believe that the care, protection and education of its pupils in relation to drugs awareness is of paramount importance. We feel that our drugs education programme will promote an awareness that will protect our pupils, help them make good life choices and support both them and the wider school community in knowing how and where to find help if needed.

This policy has been written based on the guidance provided by the Department of Education for Northern Ireland (DENI) in the following documents: DENI Circular 2015/23: Drugs Guidance: and DENI – Drugs Guidance for School's in Northern Ireland.

(<http://www.deni.gov.uk/index/support-and-development-2/80-curriculum-and-assessment-drugsguidance-pg.htm>).

Euston street Primary School and Nursery Unit also promotes the rights of a child based on the United Nations Convention on the Rights of a Child as promoted through our Rights Respecting Schools Award (**Commenced September 2017**). This policy has been written taking into account Article 3 which states:

'The best interests of the child must be a top priority in everything we do.'

We continually strive for excellence in every area of school life. To achieve this aim we must always have the right school **vision and values** in place and these must be at the heart of all that we evaluate, plan and teach.

### Mission

*'To work together for excellence in: our learning; our school; our community; and our future'.*

Our purpose therefore is to be an excellent school. We continually strive for excellence in every area of school life. To achieve this aim we must always have the right school **vision and values** and these must be at the heart of all that we do, including our School Development Plan.

### Vision

In order to achieve excellence in each aspect of school life, our vision is:

'To create a safe, happy learning community. A community where together, we inspire and equip our pupils so that they fulfil their potential, use their talents and follow their dreams now and always.'

### Values

We believe that our school is a place where the child is at the centre.

'We value kindness, integrity, hard work and mutual respect.'

### Why do we need a policy?

Through media and changing culture, children and young people are exposed to messages about drug use from an early age. Their exposure to the use and misuse of drugs may come through parents/guardians, older brothers and sisters, friends, television programmes, the media and popular music. Research shows that by post-primary school

age, some young people are likely to have tried substances such as alcohol, cigarettes or solvents, and/or to have misused prescribed medicines or other drugs. Research also shows that the age at which children and young people are being offered drugs is getting younger. The steady increase in the use of drugs by young people might also be influenced by three additional factors:

- a significant fall in the price of controlled drugs;
- an increase in the availability of a wider range of drugs within local communities; and
- an increase in the amount of spending money that children and young people have.

There also appears to be an increasing focus on the use of performance enhancing drugs in certain sports and leisure pursuits. Furthermore, the use of substances such as cannabis in a therapeutic setting provides a context in which drug use is seen as being more acceptable.

## **Definitions**

For the purpose of this document the term drugs and substance will include any product that when taken, has the effect of altering the way the body works or the way a person behaves, feels, sees or thinks. As well as everyday substances such as tea and coffee, drugs include:

- alcohol
- tobacco;
- 'over-the –counter' medicines, such as Paracetamol;
- prescribed drugs, such as antibiotics, tranquillisers, inhalers and Ritalin;
- volatile substances, such as correcting fluids/thinners, gas lighter fuel, aerosols, glues and petrol;
- controlled drugs, such as cannabis, LSD, Ecstasy, amphetamine sulphate (speed), magic mushrooms (processed), heroin and cocaine: and
- other substances such as amyl/butyl nitrite ('popper') and unprocessed magic mushrooms.

(DENI – Drugs Guidance for School's in Northern Ireland).

The term drug use refers to taking a drug. The term drug misuse refers to legal, illegal or illicit drug taking or alcohol consumption.

## **Aims of the policy**

- To provide a clear statement of the school's view on drug education.
- To ensure a consistent approach from staff to drug education and in the handling of drug related incidents.
- To safeguard good practice in the future.
- To inform pupils of the effects of drug use and abuse.
- To detail the administration of medicine in school and on school trips.

## **Roles and responsibilities**

Designated Teacher for Drugs (Safeguarding and Child Protection) – Mr Fulton

Deputy Designated Teacher for Drugs - Mrs S McKersie & Mr J Armstrong

Board Member responsible for Safeguarding/Child Protection - TBC

## **The Role of Individual Staff (teaching and non-teaching)**

Individual staff members are likely to be the first to encounter a suspected drugs related incident. It is not their responsibility to determine the circumstances surrounding the incident, however they should deal with any emergency procedures, if necessary.

Staff should follow the following procedure as reasonably as the situation permits:

1. Assess the situation
2. Take emergency action if required including telephoning the emergency services
3. Notify the Designated Teacher and or Principal
4. Any information, substance or paraphernalia received or found should be forwarded to the designated teacher for drugs. A brief factual report of the suspected incident should be forwarded to the designated teacher for drugs.
5. Complete the pastoral care/CP incident report form and forward this to the Designated Teacher and or Principal.
6. Consider the pupil needs and action as necessary if there are concerns over a parent/carer behaviour.

## **The Role of the Designated Teacher for Drugs**

Designated Teacher for Drugs Mr Fulton

Deputy Designated Teachers for Drugs Mrs S McKersie and Mr J Armstrong (Principal)

The duties of the designated teacher will include the oversight and co-ordination of the planning of curricular provision, in compliance with the statutory requirements, and liaison with other staff responsible for pastoral care.

The designated teacher is responsible for the co-ordination for the school's procedures for handling suspected drugs-related incidents and the training and induction of these procedures with new and existing staff.

The designated teacher will act as a contact point, for outside agencies that may have to work with the school or with a pupil. It is the responsibility of the designated teacher for drugs to take possession of any substance(s) and associated paraphernalia found and complete a factual report.

In the absence of the designated teacher a deputy will be available.

## **The Role of the Principal**

It is the principal's responsibility to contact the P.S.N.I. if there are any incidents.

The pupil will be asked to remain in the school until the police arrive. In any suspected drug-related incident the principal will make every effort to contact the parents/carers of those pupils involved.

The principal will ensure that in any incident involving a controlled drug that there is a close liaison with the police. After contacting the PSNI, the principal will confine their responsibilities to the welfare of the pupil(s) involved in the incident, the other pupils in the school and the handling, storage and safe disposal of any drugs/drugs-related paraphernalia. This will also include informing the Board of Governors, agreeing any appropriate pastoral/disciplinary response, reporting the incident to the relevant Education Authority Officer and if appropriate, completing a written report and forwarding a copy to the Board of Governors and the designated officer within the Education Authority.

The Principal or Designated Teacher for drugs will ensure that all staff (teaching and non-

teaching) are aware of the school's Drugs Policy and procedures in the event of a suspected drugs related incident. The Principal and or Designated Teacher for drugs will also make any new members of staff aware regarding the contents of this policy as part of their induction training.

### **Property search and storage of harmful or confiscated drugs**

The principal is able to search school property but will not search a pupil's property unless the pupil agrees to this. If this happens, another member of staff will be present. However, if the pupil does not agree, the police will be called to conduct the search. Any confiscated drugs or drug-related items would be given to the principal for storage in a locked cabinet in the principal's office and then given to the P.S.N.I.

### **The role of the Board of Governors**

The school governors have responsibility for Euston Street Primary School will foster and support the development and on-going review of the Drugs Policy and education programme by collaborating with appropriate staff, pupils and parents/carers. They will facilitate the consultative process where the school community can respond and contribute to the effectiveness and quality of the policy and programme, which the governors will examine and approve prior to their implementation in the school. They will ensure that the policy is summarised and is published in the school prospectus and that it is reviewed at regular intervals. All school governors should be fully aware of and one member will be trained to deal with suspected drugs-related incidents and their appropriate disciplinary response.

### **The role of the pupils**

Each pupil has the right to hear and comment on the school drug policy. All pupils are expected to follow the school rules at all times. It is expected that pupils will participate in any learning activities that are designed to promote and support their growing awareness of drugs, drug misuse, health and well being as well as school procedure.

### **The Role of the Parents/Guardians/carers**

All parents/carers should be made aware that the school has a 'Drugs Policy' and how it applies to them and their children. Parents/carers have a role in the creation of this policy and form part of the consultative process. The parents must also be responsible for completing the school administration of medicines form, ensuring the associated medicine is in a suitable container and in date (see administration of medicines appendix 7)

### **Role of the PSNI**

It is the responsibility of the P.S.N.I. to investigate any criminal offence.

### **Procedure**

### **Responses in the event of a Suspected Drugs Related Incident**

Dealing with a suspected incidence requires extreme sensitivity on the part of all those involved. All staff should be aware of the procedures for:

- Dealing with substances related paraphernalia found in the school premises;

- Finding/suspecting a pupil/adult of possessing/distributing an illegal substance;
- Dealing with a pupil suspected of having taken drugs in school where there has been a report made or they are displaying unusual or uncharacteristic behaviour

These procedures are outlined in the 'Department of Northern Ireland's Drugs Guidance for Schools: Section 2 - Guidance on Managing Suspected Drugs-Related Incidents'. By following this guidance the staff will ensure that those handling such incidents will do so fairly and consistently.

This guidance can be found on the Department of Education for Northern Ireland's Website or on request from the school office.

Refer to Appendix 1 for a Summary on managing a drugs related incident.

[www.deni.go.uk](http://www.deni.go.uk)

### **1. Illness/Inappropriate Behaviour**

Young people's behaviour may be unpredictable and bizarre for many reasons during their time at school. Changes in behaviour may indicate a range of difficulties and problems, and may be related to a medical condition, rather than drug misuse.

Details in recognising the physical and behavioural signs of drug use can be found in Appendix 3. It is, however, important to note that intoxication, physical collapse or unconsciousness can also result from an initial experiment with drugs. Any indications of illness/inappropriate behaviour as a result of suspected drug misuse should be brought to the attention of the designated teacher for drugs. No judgement should be made until the circumstances surrounding the incident have been determined.

Where it is considered that a pupil may have taken a substance suspected to be a drug, medical assistance should immediately be sought and the parents/carers and police informed if appropriate.

### **2. Taking Possession of a Suspected Controlled Drug and/or Associated Paraphernalia**

The law permits school staff to take temporary possession of a substance suspected of being a controlled drug for the purposes of protecting a pupil from harm and from committing the offence of possession. The teacher should take the suspected drug and any associated equipment and/or paraphernalia as soon as possible to the designated teacher for drugs who should arrange for its safe storage until it can be handed over to the local police to identify whether or not it is a controlled drug. School staff should not attempt to analyse or taste an unidentified substance. An adult witness should be present when confiscations occur and a record kept of the details.

There may be cases where it is appropriate for the staff member to take immediate action.

This may involve calling an ambulance, administering first aid and/or contacting parents/carers. In other cases, it may be more appropriate to approach the pupil quietly and establish the particular circumstances surrounding the incident and respond accordingly.

### **3. An Allegation of a Suspected Controlled Drugs-related Incident**

If the designated teacher for drugs receives an allegation of possession it may be appropriate to search a pupil's desk or locker if they have cause to believe it contains unlawful items, including controlled drugs. However, personal belongings within the desk or locker cannot be searched without consent. A search of the pupil's personal belongings, including schoolbag, coat or other items should only be made with the pupil's consent.

Such a search should be made in the presence of the pupil and another adult witness. Where a pupil is suspected of concealing controlled drugs on his/her person or in their personal belongings, every effort should be made to secure the voluntary production of these substances, by asking them to turn out their pockets or schoolbags. If the pupil refuses, the parents/carers and police should be contacted, if appropriate, to deal with the situation. A member of staff should never carry out a physical search of a pupil. If a substance or object is recovered which may be linked to the allegation, this should be taken possession of and a full record should be made.

Where consent is refused, the school will need to balance the likelihood that an offence has been committed against the risk that the pupil's right to privacy may be infringed without just cause, before deciding whether to proceed with the search without consent. Procedures and circumstances for searches where there is reason for suspicion should be made explicit in the school policy.

#### **4. Possession, Possession with Intent to Supply and Supply of Controlled Drugs**

In handling suspected controlled drugs-related incidents in schools, it is necessary to distinguish between cases in which the pupil(s) involvement may take several forms. This could include possession, possession with intent to supply and the supply of controlled drugs. It is illegal for pupil(s) to be in possession of a controlled drug. If a member of staff comes across a pupil in possession of what they believe to be a controlled drug, he/she should immediately attempt to take possession of the drug and escort the pupil(s) to the designated teacher for drugs who will deal with the incident.

#### **Discipline in relation to drug related matters**

The principal will retain responsibility for deciding how to respond to a particular incident and will take into account factors such as:

- Age of pupil;
- Does the pupil admit or deny the allegations?
- Is this the first or subsequent offence?
- Is the drug legal or illegal?
- What quantity of the drug was involved?
- What was the pupil's motivation?
- Does the pupil have a parent/guardian or family member who is misusing drugs?
- Does the pupil know and understand the school policy and school rules?
- Where does the incident appear on a scale from possession of a small quantity, to persistent supply?
- If illegal supply is suspected, how much was supplied and was the pupil coerced to buy for others, or is there evidence of organised or habitual supply?
- At all times the needs of individual pupils will be considered and appropriate interventions
- and support mechanisms will be put in place. Any sanction imposed will be justifiable in
- terms of:
- The seriousness of the incident;
- The identified needs of the pupil, other pupils and the community;
- Consistency with published school rules;
- Consistency with disciplinary action for breaches of other school rules (such as theft, violence and bullying).

## **Procedures for using outside agencies in school**

Any visitor providing an input to the drugs education programme will be given a copy of the Drugs Policy. They will have a clear set of aims and objectives as well as the lesson plan. The teacher will view these to ensure they are appropriate and will remain in class with the visitor.

The administration of medication in school (Appendix 2)

Medication for pupils will be stored in a locked cabinet in the Principal's Office and can be administered by staff if agreed.

Medication will only be given school if the parent/carer has provided written consent. In the case of asthma inhalers, children may keep inhalers in their school bag and self-administer.

## **The administration of medicine in school**

Medicine of any description will only be administered in school with written approval by Both the parents and the school principal. Normally only prescribed medicine will be administered but on occasion it may be suitable and necessary to permit the administration for older pupils (Years 4 – 7) who can self-medicate to take painkillers such as paracetamol, Ibuprofen or Calpol etc.

The administration of medicine form is as appendix 7 and is available on the school website, the school office and upon request from the class teacher. The form must be left in the school office on completion and agreed and signed by the school principal before any medication can be administered. The medication is kept in its original container, locked in a school office and will be supervised by the member of staff as names on the administration of medicine form. A copy of all administration of medicine forms are kept by the school office and the school principal. Medicine will be returned to the parent if unused to be disposed of properly. Medicines will be checked at the end of each school year and returned the parent or replaced by the parent as required.

## **The administration of medicine on school trips**

The same procedures for the administration of medicine will apply on school trips as happens in school.

Parents who require their child to take medicine on a school trip must comply with the following arrangements:

- Complete an administration of medicine form prior to the trip and have the principal sign it
- Ensure that all medication is given to the teacher responsible for the trip prior to the trip in a suitable and labelled container
- Make sure the child is aware of who will administer the medicine on the trip
- Complete an emergency action plan with the GP if required
- Ensure that they will be contactable at all times whilst their child is in the care of the school
- Recognise that it may be reasonable for the school to refuse to take a child who poses too high a risk to themselves, staff and other pupils depending on medication, illness and circumstances of the trip

## **Staff training**

Staff will be trained every year as part of the annual Safeguarding/Child Protection training. All staff, teaching and non-teaching will be trained in drugs awareness and the

procedure of what to do in a drugs or drugs related incidents.

## **Drugs Education Programme**

The drugs education programme in Euston Street Primary will be included in teachers' planning and will form part of the curricular area 'Personal Development and Mutual Understanding (PDMU). It will also be supported by the pastoral care programme and policy throughout the school and will link with other subject areas such as Religious Education, Health Education and Physical Education.

When available the school will use the PSNI staff to deliver a specialised drugs education lessons. These are part of the school's on-going Drugs Education programme in Nursery to Year 7.

The programme is a preventative one and is pupil centered and delivered through active learning.

The aims of the programme are:

- To promote positive attitudes towards personal health;
- To inform pupils of the effects of drug use and abuse;
- To help pupils acquire skills to resist peer pressure;
- To build up the self-esteem of pupils;
- To help pupils acquire decision making and problem solving skills that will empower them to take responsibility for their own health and safety.

## **Staff policy on drugs (See Staff Code of Conduct)**

Euston Street Primary School is a drug, smoke and alcohol free zone. For further information please refer to the Health & Safety Executive's website. [www.hse.gov.uk](http://www.hse.gov.uk) School has notices up about smoking in school grounds or buildings and a no-smoking policy (to be reviewed 2018/19)

## **Communicating the policy to parents/carers and other relevant agencies**

Reference will be made to the Drug's Policy in the [school prospectus](#) and parents/carers will have access to the policy at any time via the school office and website. Any comments made will be taken to the Board of Governors. The Board of Governors is fully aware of the policy and discipline measures to be followed. All outside agencies will be made aware of the policy to ensure that what they offer, is part of the programme and is always appropriate. Parents/Guardians will also be aware of how to raise a concern and complaint.

## **Confidentiality**

Should a pupil reveal any personal drugs information, which puts them, or any other pupil at risk, this has to be passed onto the principal/designated teacher. Confidentiality can never be guaranteed, as we are responsible for all the pupils in our school. The teacher will remain in the class with the pupils whenever a visitor is present, to ensure that nothing untoward could take place and that the content is appropriate.

## **Monitoring and evaluating**

The policy will be reviewed every year and after a drugs related or suspected drugs related incident, to see if there are any improvements to be made.

## **Covid-19 Related information**

Pupils may require Covid-19 testing. Schools have been supplied with kits and would dispense as advised by PHA. Kits are kept locked in the school office and are only available to parents on agreement with PHA.

### **Useful Websites and telephone numbers**

**[www.eani.org.uk](http://www.eani.org.uk)**

**[www.deni.gov.uk](http://www.deni.gov.uk)**

**[www.eustonstreetps.co.uk](http://www.eustonstreetps.co.uk) - 02890457089**

**[www.hseni.gov.uk](http://www.hseni.gov.uk) (Health and Safety Executive)**

**[www.publichealth.hscni.net](http://www.publichealth.hscni.net)**

### **A list of organisations that provide information about drugs:**

**[www.adfam.org.uk](http://www.adfam.org.uk)**

**[www.alcoholconcern.org.uk](http://www.alcoholconcern.org.uk)**

**[www.camh.org.uk](http://www.camh.org.uk)**

**[www.talktofrank.com](http://www.talktofrank.com)**

**[www.mindyourhead.info](http://www.mindyourhead.info)**

**National Drug Helpline – 080077660082111**

**AA Helpline - 08457697555**

### **Appendices**

- 1. Managing an Incident-Summary**
- 2. Emergency Procedures**
- 3. Recognising Signs of Drug Use**
- 4. Handling Drug Related Incidents Flowcharts**
- 5. Summary of Relevant Legislation Applicable to Northern Ireland**
- 6. Euston Street Recording Form**

## **APPENDIX 1**

### **MANAGING AN INCIDENT – SUMMARY**

Actions by members of staff in the event of a suspected drugs related-incident.

#### **Individual Staff Member**

- Assess situation and decide action;
- Secure First Aid and send for additional staff support if necessary;
- Make the situation safe for all pupils and other members of staff;
- Carefully gather up any drugs and/or associated paraphernalia/evidence. Pass all information/evidence to the designated teacher for drugs; and
- Write a brief factual report of the incident and forward it to the designated teacher for drugs.

#### **Designated Teacher for Drugs**

- Respond to first aiders advise/recommendations regarding the incident;
- In the case of an emergency inform parents/carers immediately;
- Take possession of any substance(s) and associated paraphernalia found;
- Inform the Principal;
- Take initial responsibility for pupils(s) involved in suspected incident; and
- Complete an incident report form (Appendix 4) and forward it to the Principal;
- Principal
- Determine the circumstances surrounding the incident;
- Ensure that the following people are informed where relevant:
  - Parents/carers;
  - EA support;
    - Board of Governors;
- Agree pastoral and disciplinary responses including counselling services/support;
- Forward a copy of the incident report to the Chairperson of the Board of Governors and the designated officer with the Education Authority: North- Easter Region if appropriate; and
- Review procedures and amend if necessary.

## APPENDIX 2

### EMERGENCY PROCEDURES

The following guidance can be found in the Department of Education's 'Drugs: Guidance for Schools in Northern Ireland' (page 40).

The following is the current best advice of what to do if someone is in difficulty as a result of misusing drugs.

Reproduced from 'Illicit Drug Use in Northern Ireland – A Handbook for the Professionals' (2000) with the kind permission of the Health Promotion Agency for Northern Ireland.

- It is important to find out what has been taken as this could affect emergency aid, for example it will help the ambulance crew.
- If the person has taken a depressant drug, for example, solvents, alcohol, sleeping pills, painkillers, it is likely that they will be drowsy or unconscious. If the person is drowsy, it is important to try to keep them awake – by getting them to walk if possible, talking to them, or applying a cool damp cloth or towel to the back of their neck. They should not be given anything to eat or drink as this could lead to vomiting or choking.
- If they are or become unconscious, put them into the recovery position, clear airway if blocked, loosen clothing and call for an ambulance immediately. Keep checking on any changes to pulse and breathing rates.
- If they stop breathing, begin mouth-to-mouth resuscitation. Stay with the person until the ambulance crew arrive, and then tell them all the facts, including what the person has taken. This is very important as it could save his or her life.
- If the person has taken a stimulant, such as amphetamines (speed) or Ecstasy, they may show various signs of distress. If the person is panicking try to reassure them. It is important that they calm down and relax. Get them to breathe in and out, deeply and slowly. Help them by counting out loud slowly. If hyperventilation occurs – that is they can't control their breathing – get them to breathe in and out of a paper bag – if there is one available (not a plastic bag).
- If the person has taken LSD, they should be supervised in a darkened, quiet room to avoid sensory stimulation.
- If the person has taken a hallucinogen, such as LSD, magic mushrooms, or cannabis in combination with Ecstasy, they may become very anxious, distressed and fearful.

They may act in an unusual way. It is very important to reassure the person – tell them that you will look after them, that they are in no danger, that it is the effects of the drugs and that the effects will soon wear off. You may want to take them to a quiet place, keep other people away, and continue to reassure them. Just stay with them and talk calmly to them. This may take a long time depending on amount taken. If they show no signs of becoming calmer or they become hysterical, take them to hospital – explain calmly to the person what is happening – this will help decrease any feelings of panic.

## **APPENDIX 3**

### **Recognising Signs of Drug Use**

The following information can be found in the Department of Education's 'Drugs: Guidance for Schools in Northern Ireland (pages 76-78).

The recognition of current drug use is a major issue for many professionals who work with young people. There is also the issue of identifying those young people who may be at increased risk of drug use. Below are specific physical and behavioural signs that may be associated with drug use but it should be noted that some of these can also be confused with the onset of adolescence.

#### **Physical Signs**

These can differ depending on the type of drug taken, for example stimulant or hallucinogenic. Below are some of the physical signs related to those drugs used illicitly in Northern Ireland.

##### **Solvents**

Solvents include glues, butane gas refills, aerosols, typewriting correcting fluids and thinners.

- Usual signs of intoxication – uncoordinated movement, slurred speech;
- Possible odour on clothes and breath;
- If using glue, redness around the mouth and nose;
- A cough; and
- Possible stains on clothing etc. depending on type of solvent used.

##### **Cannabis**

Cannabis can have the effect of a depressant or mild hallucinogen, depending on the amount taken and situational factors. The effects of taking cannabis include:

- Tendency to laugh easily;
- Becoming talkative;
- More relaxed behaviour;
- Reddening of the eyes; and
- Hunger.

If the drug is smoked, it produces a distinctive sweet smell.

##### **Ecstasy**

Ecstasy is sometimes referred to as an hallucinogenic stimulant. Its effects will therefore include those listed for stimulants. In addition it can cause:

- Increased temperature;
- Perhaps excessive sweating;
- Very dry mouth and throat;
- Jerky, uncoordinated movements;
- Clenched jaws;
- Occasional nausea when first used; and
- Fatigue after use, but also possibly some anxiety
- depression and muscle pain.

## **Stimulant drugs (amphetamines (speed), butyl nitrite (poppers), cocaine)**

The effects can result in:

- Increased pulse rate;
- Increased blood pressure;
- Agitation;
- Lack of coherent speech or talkativeness;
- Dilated pupils;
- Loss of appetite;
- Damage to nasal passages;
- Increased tendency to go to the toilet;
- Mouth ulcers; and
- Fatigue after use.

## **Hallucinogens (LSD, Magic Mushrooms)**

Effects can vary depending on nature of experience.

They include:

- Relaxed behaviour;
- Agitated behaviour;
- Dilation of pupils; and
- Uncoordinated movements.

## **Heroin**

Heroin

- Slowing down of breathing and heart rate;
- Suppression of cough reflex;
- Increase in size of certain blood vessels;
- Itchy skin;
- Runny nose;
- Lowering of body temperature; and
- Sweating.

## **Behavioural Signs**

Drug use can often result in behavioural changes and to recognise them demands some prior knowledge of the person in order that an accurate comparison can be made.

Such changes can be obvious or very subtle and may be due to some other reason totally unconnected with drug use.

## **Signs can include:**

- efforts to hide drug use through lying, evasiveness and secretive behaviour;
- unsatisfactory reasons for unexpected absences or broken promises;
- changes in friendships;
- changes in priorities, including less concern with school work; less care of personal appearance, non-attendance at extra-curricular activities;
- efforts to get money for drug use, ranging from saving dinner or allowance;
- money, borrowing from friends and relatives and selling own possessions,
- stealing from friends and home and involvement in petty crime; and

- secretive telephone calls.
- Other possible signs include:
- being very knowledgeable about drugs and the local drug scene;
- acts as a depressant. The effects of taking heroin include:
- a defensive attitude towards drugs and drug taking;
- unusual outbreaks of temper;
- absence from or poor performance at school or work experience on days
- following attendance at night club, bars etc; and
- a pattern of absences on a certain day, for example, Monday.

These signs may often only become apparent in pupils who are using drugs on a regular basis. It can be difficult to see such signs in the experimental or casual drug user.

## Summary of Relevant Legislation Applicable to Northern Ireland

The following guidance can be found in the Department of Education's 'Drugs: Guidance for Schools in Northern Ireland' (pages 67-69).

### 1 Misuse of Drugs Act (1971)

It is an offence under the Misuse of Drugs Act (1971):

- to supply or offer to supply a controlled drug to another in contravention of the Act;
- to be in possession of, or to possess with intent to supply to another, a controlled drug in contravention of the Act.
- It is a defence to the offence of possession that, knowing or suspecting it to be a controlled drug, the accused took possession of it for the purpose of preventing another from committing or continuing to commit an offence and that as soon as possible after taking possession of it he/she took all such steps as were reasonably open to him/her to destroy the drug or to deliver it into the custody of a person lawfully entitled to take custody of it;
- for the occupier or someone concerned in the management of any premises knowingly to permit or suffer on those premises the smoking of cannabis; or the production, attempted production, supply, attempted supply, or offering to supply of any controlled drug.

The offences listed above are arrestable offences.

Section 8: A person commits an offence if, being the occupier or concerned in the management of any premises, he/she knowingly permits or suffers any of the following activities to take place on those premises, that is to say:

- Producing or attempting to produce a controlled drug in contravention of section 4 (1) of this Act;
- Supplying or attempting to supply a controlled drug to another in contravention of section 4 (1) of this Act, or offering to supply a controlled drug to another in contravention of section 4 (1) of this Act;
- Preparing opium for smoking;
- Smoking cannabis resin or prepared opium.

### 2 Criminal Law Act (Northern Ireland) 1967

Section 5: Failing to give information. Where a person has committed an arrestable offence, it shall be the duty of every other person who knows or believes:

- that the offence or some other arrestable offence has been committed; and that he/she has information, which is likely to secure, or to be of material assistance in securing the apprehension, prosecution or conviction of any person for that offence to give that information, within a reasonable time, to a constable and if without reasonable excuse, he/she fails to do so then that person is committing an offence. this places an onus on individuals to inform a constable.

Police and Criminal Evidence (PACE) (Northern Ireland) Order 1989 Article 26 (4)

Any person may arrest without a warrant.

- (a) anyone who is in the act of committing an arrestable offence;
- (b) anyone whom he/she has reasonable grounds for suspecting to be committing such an offence.

## Article 26 (5)

Where an arrestable offence has been committed, any person may arrest without a warrant

(a) anyone who is guilty of the offence;

(b) anyone whom he/she has reasonable grounds for suspecting to be guilty of the offence.

These powers of arrest are available to non-police and, as the following drug offences fall within the definition of Arrestable Offence, are available for use in such circumstances.

(a) Possession of Controlled Drugs;

(b) Possession of Controlled Drugs with Intent to Supply; (c) Supply of Controlled Drugs.

NB: The above information is advisory only and does not represent legal opinion.

## The Medicines Act (1968)

This Act divides medicines into three distinct categories:

Restricted medicines or prescription-only medicines, which can only be supplied by a pharmacist on receipt of a doctor's prescription;

Pharmacy (or over-the-counter) medicines, which can be sold without a prescription but only by a pharmacist in a pharmacy; and

General sales medicines, which can be sold without a prescription by any shop.

Pharmacists and other retailers can be prosecuted and fined for offences under this Act. Possession of some prescription-only medicines, such as Temazepam, is illegal under the Misuse of Drugs Act (1971) if no prescription is held.

## Tobacco Laws

It is an offence under section 7 of the Children and Young Persons Act 1933 (as amended by the Children and Young Persons (Protection from Tobacco Act 1991) for a vendor to sell tobacco products to anyone under the age of 16. Children under the age of 16 who purchase tobacco products are not themselves committing an offence. Police have the power to confiscate tobacco products from under 16s who are found smoking in a public place.

On 1 October 2015 it became illegal:

- for retailers to sell electronic cigarettes (e-cigarettes) or e-liquids to someone under 18
- for adults to buy (or try to buy) tobacco products or e-cigarettes for someone under 18
- to smoke in private vehicles that are carrying someone under 18

Using e: cigarettes and 'Vaping' in school's grounds is not allowed.

## Alcohol Laws

It is an offence under the Children and Young Persons Act (Northern Ireland) 1968 to give alcohol to any child or young person under the age of 14. A person under the age of 14 is only allowed to consume alcohol in a private residence for medical purposes only.

It is illegal for vendors to knowingly sell alcohol to anyone under the age of 18. Police have the power to confiscate alcohol from under 18s who are found drinking in a public place.

Intoxicating Substances (Supply) Act (1985)

Solvents (e.g. aerosols, gases, glues) are not illegal to possess, use or buy but this Act makes it an offence for a shopkeeper to sell them to anyone under the age of 18 in the United Kingdom (excluding Scotland), knowing they are to be used for intoxicating purposes.

### **Cigarette Lighter Refill (Safety) Regulations 1999**

In recognition of the high number of butane-related deaths, butane product sales, such as lighter refills, are further restricted under the Cigarette Lighter Refill (Safety) Regulations 1999. These regulations make it an offence for retailers to sell butane products to anyone under the age of 18, in any circumstances.

## **Appendix 6**

### **Euston Street Primary School & Nursery Unit Reporting Form**



<b>1</b>	<b>2</b>
Name of Pupil	Date of Incident





## Appendix 7



## Euston Street Primary School and Nursery Unit

# PARENTAL REQUEST FOR A SCHOOL TO ADMINISTER MEDICATION 2019/20

The school will not give your child medicine or allow a pupil to take medicine, unless the parent/guardian completes and signs this form. The Principal must also agree that school staff can administer the medicine to the pupil concerned.

### Details of Pupil

<b>Pupil first name</b>	
<b>Pupil Surname</b>	
<b>DoB</b>	
<b>Year Group and teacher's name</b>	
<b>Description of illness</b>	
<b>Name and type of medicine</b>	e.g. Calpol
<b>Can pupil self-medicate?</b>	<b>Y / N</b>
<b>Dates/times of day when the medicine has to be given</b>	e.g. 11 o'clock/lunchtime
<b>Dosage and method of giving medicine</b> <ul style="list-style-type: none"><li>• <u>Dosage can only be changed on a Doctor's instructions</u></li></ul>	e.g. 5 ml
<b>End of course date</b>	
<b>Expiry date of medicine</b>	
<b>Are there are side effects that school need to be aware of?</b>	e.g. allergies
<b>Emergency procedure</b>	e.g. Contact mum

**Parents must ensure that in date properly labelled medication is supplied in original safe container or very suitable alternative**

**Parent/Guardian Contact Details**

<b>Name of parent/guardian</b>	
<b>Phone number</b>	
<b>Address</b>	

I understand that I must deliver the medicine personally to school in a suitable container.

I accept that this is a service, which the school is not obliged to undertake.

I understand that I must notify the school of any changes in writing.

**Signature(s)** \_\_\_\_\_ **Date** \_\_\_\_\_

-----  
**Agreement of Principal**

I agree that \_\_\_\_\_ (name of child)  
will receive \_\_\_\_\_ of \_\_\_\_\_ (quantity/name of medicine)  
every day at \_\_\_\_\_ (time(s) medicine to be administered e.g.  
This pupil will be given/supervised whilst he/she takes their medication by  
\_\_\_\_\_ their class teacher/other senior member of  
staff.

This arrangement will continue until \_\_\_\_\_ (either end  
date of course of medicine or until instructed by parents)

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

**(The Principal/senior member of staff)**

**The original should be retained on the school file and a copy sent to the parents to confirm the school's agreement to administer medication to the named pupil.**

