

# Coagh Primary School

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Principal: **Mr I Bayne B.Ed. (Hons), PQH (NI)**

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## Parent / Teacher Interviews \*Letter dated - 4th October 2024\*

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Dear Parent/Guardian,

As you are aware Parent/Teacher interviews will be held next week, beginning on Monday 7th October 2024.

To facilitate the interviews, the collection times for pupils have been adjusted as follows:

Pupils in P4 – P7 can be collected at 1:45 pm, which is the same time that P1 – P3 pupils finish their day. If you are collecting your P4 – P7 child at 1:45 pm, please ensure they are aware, and we will bring them to the front door for collection.

***If your P4 – P7 child is walking home at 1:45pm next week, please either email Mr Bayne at [ibayne452@c2kni.net](mailto:ibayne452@c2kni.net) or send a letter signed by yourself to your child's teacher. If there is no letter or email, we will always 'err on the side of caution' and keep pupils in school and contact parents to confirm arrangements.***

If you are unable to collect your child at 1:45 pm, the following arrangements have been made:

Fun Club (1:45 pm – 3:00 pm) will operate as usual for P1 – P3 pupils and should be booked and paid for via the School Payment App.

P4 – P7 pupils will be supervised by our classroom assistants from 1:45 pm to 3:00 pm.

Homework Club (3:00 pm – 5:30 pm) will also run as normal and should be booked and paid for via the School Payment App.

Additionally, please note that Netball Club and Dance & Sport Club will take place as usual on Wednesday 9th and Friday 11th October. Pupils in P4 – P7 who attend these clubs can either stay in school from 1:45 pm to 3:00 pm or go home at 1:45 pm and return at 3:00 pm for their club. P1 – P3 pupils will go straight to Dance or Netball at 2pm.

Thank you for your continued cooperation and support. If you have any questions, please do not hesitate to contact the school office.

Yours sincerely,

Mr I. Bayne  
Principal  
Coagh Primary School  
[ibayne452@c2kni.net](mailto:ibayne452@c2kni.net)