



Coagh Primary School

Board of Governors
Annual Report
2018/2019



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Dear Parent,

As the Chairperson of the Board of Governors, I would like to take this opportunity to reflect on the last year at Coagh Primary School. It has been an extremely busy year for the pupils and staff both academically and through the varied extra-curricular activities that were available for all pupils over the course of the year. There have been many highlights and successes which were celebrated throughout the year and also at the end of year Prize Day assembly when the numerous achievements of the pupils were recognised and applauded.

There is a lot of hard work and endeavour that goes on every day in Coagh Primary School to ensure that all of the pupils are given the chance to be happy, to excel and to achieve to the best of their abilities both academically and through the extra-curricular activities available. This can only be accomplished by working together. That is why I would also like to take this opportunity to thank each and every person who has contributed in whatever way to the running of the school over the last year. In particular, I extend my thanks to all of the pupils and their parents, to all of the teaching and support staff, to Mr Bayne (the Principal), to the members of the Board of Governors, to the members of the Parent's Association and to the wider community for their continued commitment, dedication and support in the on-going management of Coagh Primary School.

I hope that by reading this report you too are able to reflect on the excellent work that has been done over the last year and, furthermore, that it will provide you with an insight into the wide range of opportunities available for all of the pupils in Coagh Primary School.

Yours faithfully,

Emma McCrea

Emma McCrea (Chairperson)



Coagh Primary School
Board of Governors Annual Report 2018/19

Membership of the Board of Governors

Chairperson	Mrs Emma McCrea
Secretary	Mr Ivor Bayne B.Ed.(Hons), PQH (NI)
Transferor (Trustee) Representatives (4)	Mr Andrew McKay
	Mrs Emma McCrea
	Mrs Sarah McMenemy
	Mr William Wasson
Parent Representatives (2)	Mrs Rachael Johnston
	Mrs Jo Watters
E.A. Representatives (2)	Dr Sandra Moffett
	Canon Barry Paine Dip.Th
Teacher Representative	Mrs Tanya Glasgow B.Ed. (Hons)

Mr Ivor Bayne B.Ed.(Hons), as school Principal acts as secretary to the Board of Governors.

Responsibilities of Governors

Our Board of Governors is responsible for the management of Coagh Primary School. They are required to meet three times each year but in practice meet more often than this. Some of their duties include: -

- The oversight of the curriculum
- The control of the budget (Fully delegated to the Governors since April 1991)
- The provision of information for parents
- The recruitment of staff
- The Admissions Policy
- The maintenance of the premises (Shared responsibility with EA)
- Fostering links with the local community
- Responding to DENI and EA initiatives on matters which affect the school
- Reporting to parents.



The day-to-day administration and organisation of the curriculum is the Principal's responsibility.

Certain Governors have designated responsibilities outlined as follows:

DESIGNATED GOVERNOR FOR CHILD PROTECTION	Mrs Jo Watters
DESIGNATED GOVERNOR FOR HEALTH AND WELL BEING-	Mrs Rachel Johnston
PRSD REVIEWERS	Canon Barry Paine Dip.Th Dr Sandra Moffett
FINANCE COMMITTEE	Canon Barry Paine Dip.Th Mrs Rachel Johnston Mrs Emma McCrea Dr Sandra Moffett
Curriculum Link Governors	
Literacy	Mrs Sarah McMenemy
ICT	Dr Sandra Moffett
Numeracy	Mrs Rachel Johnston
Pastoral Care	Mrs Jo Watters

Annual Attendance Rate

The annual attendance rate for 2018/2019 was 97.4%.

This maintains the excellent attendance rate from the previous year 2017/18 which was 97.5%. The Governors would like to remind all parents of the advice from the Department of education which states that a 95% attendance rate is satisfactory, 90% attendance is poor and 85% attendance or lower is unsatisfactory. It is the parents' responsibility to ensure that their child(ren) are not removed from school unnecessarily i.e. for a family holiday.

Teaching Staff

CLASS	TEACHER
Primary 1/2	Mrs T. Glasgow (Mon/Tues/Wed) Miss G. Brooks (Thurs/Fri)
Primary 3/4	Mrs H. Michael
Primary 5	Mrs A. Wilson



Primary 6/7	Mr I. Bayne (Tue/Wed/Thurs) Mrs G. Montgomery (Mon/Fri)
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Non - Teaching Staff

Name	Role
Mrs J. Gates	General classroom assistant working in the P1/2 classroom. She combined this with her role as secretary from 1.30pm each day. She is also a Lunchtime Supervisor.
Mrs L. Carleton	General classroom assistant and she also covered both the 'Early Bird' and 'Fun Club' and 'Homework Club'. She is also a Lunchtime Supervisor.
Miss J. Dallas	Special Needs Classroom Assistant working in P5 room. 'Homework Club' Assistant. Reading Partnership Coordinator
Ms L. Dunlop	Special Needs Classroom Assistant working in P3/4 room.
Miss A. Brown	General Classroom Assistant and 'Homework Club' Assistant.
Mrs L. Graham (February 2018 - June 2018)	General Classroom Assistant
Mr M. Kochanski	Building Supervisor
Mrs M. Kochanski	Cleaner

The Governors would like to take this opportunity to express their thanks and appreciation to the Principal and all the staff for their high level of commitment and the high standards achieved both inside and outside the classroom.

MANAGEMENT STRUCTURE/SUBJECT CO-ORDINATION

Mr Ivor Bayne	Principal P6/7 Teacher- Tuesday, Wednesday and Thursday Deputy designated teacher for Child Protection PE Coordinator Organise and arrange P7 residential Oversee and arrange participation in sporting tournaments
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Mrs Alison Wilson	P5 Teacher Literacy co-ordinator SENCO Music co-ordinator First Aider Organise concerts/musical productions/festivals
Mrs Heather Michael	P3/4 Teacher First Aider Designated Teacher for Child Protection E-Safety Coordinator Assessment co-ordinator
Mrs Tanya Glasgow	P1/2 Teacher (Mon/Tues/Wed) Numeracy co-ordinator PDMU co-ordinator
Miss Gillian Brooks	P1/2 Teacher (Thurs/Fri) ICT co-ordinator Eco-schools co-ordinator
Mrs Gillian Montgomery	P6/7 Principal Release Teacher- Monday and Friday Art and Design co-ordinator

STAFF DEVELOPMENT

Throughout 2018-19 members of staff were involved in five staff development days, all of which had a particular focus:

'BAKER DAYS':	
Wednesday 22 nd August 2018	Classroom Preparation
Thursday 23 rd August 2018	Medical training Classroom Preparation
Friday 24 th August 2018	Whole Staff Meeting with overview of the 2018/19 academic year & Analysis of data
Tuesday 28 th August 2018	School Development Planning Evaluating and Preparation of Action Plans
Wednesday 29 th August 2018	Whole School ASD Training with Alicia Hughes
SCHOOL DEVELOPMENT DAYS (SDDs):	
Monday 29 th October 2018	Whole Staff Child Protection Training



Thursday 3 rd January 2019	Training on Levelling work
Friday 22 nd February 2019	Internal moderation and standardisation of work
Friday 26 th April 2019	Staff training in Practical Problem Solving: IZAK 9
Tuesday 28 th May 2019	Preparation for End of year Reports

THE CURRICULUM

It is the policy of the Board of Governors of Coagh Primary School that all the pupils will receive their full entitlement under the Northern Ireland Curriculum and that the school will go beyond that entitlement in areas where there are particular abilities among the staff.

Coagh Primary School will offer a curriculum that is balanced and broadly based and which promotes the spiritual, moral, cultural, intellectual and physical development of the pupils. This curriculum will be delivered in a way which is best suited to the pupils' age, aptitude and ability in order to help prepare them for the opportunities, responsibilities and experiences of adult life. The school will aim to provide a happy and secure atmosphere in which the children can learn effectively. It will also be the aim of the school to maximise the potential of each pupil, to develop self-confidence in all of our pupils and to promote a spirit of tolerance towards others.

The Curriculum will be so designed that the desire to learn will be encouraged in the pupils and that thinking and reasoning will be stimulated. It will be held to be important that children learn to apply themselves to the work in hand and to work to the best of their ability.

The Curriculum is seen as being a common curriculum for all the pupils of Coagh Primary School and no pupil will be debarred from any part of it. Every effort will be made to provide reasonable adjustments and maximum access to the curriculum for children who have a physical disability.

The Northern Ireland Curriculum is set out in six Areas of Learning:

1. **Language and Literacy:** including Talking and Listening, Reading and Writing.
2. **Mathematics and Numeracy:** focusing on the development of mathematical concepts and numeracy across the curriculum.
3. **The Arts:** including Art and Design, Music, Drama
4. **The World Around Us:** development of knowledge, skills and understanding in History, Geography, Science and Technology.



5. **Personal Development and Mutual Understanding:** focusing on emotional development, social skills, learning to learn, health, relationships and sexuality education and mutual understanding in the local and global community.
6. **Physical Education:** development of knowledge, skills and understanding through play and a range of physical activities.

At the heart of the curriculum lies an explicit emphasis on the development of skills and capabilities for lifelong learning. Through opportunities to engage in active learning contexts across all areas of the curriculum, children should progressively develop:

Cross Curricular Skills:

- Communication
- Using Mathematics
- Using Information and Communications Technology

Thinking Skills and Personal Capabilities:

- Thinking, Problem-Solving and Decision Making
- Self-Management
- Working with Others
- Managing Information
- Being Creative

Religious Education is a compulsory subject and is taught to all children in accordance with the core syllabus specified by the Department of Education. Assembly takes place every Wednesday morning. Local ministers, missionary organisations, local charity representatives and the Principal are involved in taking the Assemblies throughout the year.

The school was visited on 23rd May for the annual RE inspection by Rev E. Stevenson.

SPECIAL NEEDS

In keeping with the Code of Practice and Special Educational Needs Policy, provision is made for children with special education needs, and this continues to prove effective. Daily withdrawal support for both Literacy and Numeracy was provided by Miss J. Dallas. Mrs A. Wilson is the Special Needs Coordinator in School.

ASSESSMENT

From September 2012 the Department of Education put new arrangements in place for the statutory assessment of Communication and Using Mathematics in key Stages 1 and 2. Pupils in Year 4 and Year 7 are involved in Statutory assessment as organised by CCEA (Curriculum Council for Examinations and Assessment). In Year 4 it is expected that children, of average ability or above, will attain Level 2 or above in Communication and using Mathematics and in Year 7, children of average ability or above, will attain level 4 or above in Communication and Using Mathematics.



Our 2018/19 End of Key Stage Assessment results are shown below.

Primary 4	COMMUNICATION		USING MATHS		USING ICT	
	Target	Achieved	Target	Achieved	Target	Achieved
Achieving Level 1	0%	0%	0%	0%	0%	0%
Achieving Level 2 or higher	100%	100%	100%	100%	100%	100%
Achieving Level 3	6%	6%	6%	6%	0%	0%

Primary 7	COMMUNICATION		USING MATHS		USING ICT	
	Target	Achieved	Target	Achieved	Target	Achieved
Achieving Level 3	0%	0%	0%	0%	0%	0%
Achieving Level 4 or higher	100%	100%	100%	100%	100%	100%
Achieving Level 5	10%	20%	10%	20%	10%	10%

POST PRIMARY TRANSFER

At the end of June 2019, Ten Primary 7 pupils transferred to the following schools:

Cookstown High School	9
Rainey Endowed, Magherafelt	1

BUDGET AND EXPENDITURE REPORT

Financial Year 2018/2019

Surplus/Deficit at end of 2017/18	-£2,679
Budget Allocation	£315,124
Expenditure	£310,709
Surplus/Deficit at end of 2018/19	+£1,736

COAGH PRIMARY SCHOOL PARENTS ASSOCIATION

Committee Members 2018/19	
Chairperson	Emma McCrea
Vice Chairperson	Tracy Gillis
Treasurer	Judith Friend
Secretary	Jennifer Crooks

PARENTS ASSOCIATION- HIGHLIGHTS OF THE YEAR

Main fundraising events:
 Breakfast with Santa
 Bootcamp (Pupils and Parents)



Summer Fair
Valentines Disco

SUMMARY OF PARENTS ASSOCIATION ACCOUNTS 2018-2019

Opening Balance 1 st October 2018	£3,542.38
Income	£5,431.05
Expenditure	£6,444.16
Closing Balance 2 nd October 2018	£2,529.27

These accounts were unanimously passed by the committee of Coagh Primary School Parents Association at its AGM on 1st October 2019.

The Board of Governors would like to thank all members of the Parents Association who work extremely hard for the benefit of all pupils in the school. Thanks are also extended to all parents and members of the local community who supported and attended each event and to those who donated money.

YEAR 7 RESIDENTIAL

In May the Primary 6 and 7 pupils from Coagh Primary, accompanied by Mr Bayne, Miss Brooks and Miss Dallas travelled to Gortatole Outdoor Education Centre. This trip provided an enjoyable experience for all who participated. A packed itinerary included opportunities to participate in Canoeing, Rock Climbing, Archery, Team Building, Caving and many more activities.

The pupils were able to experience the challenges of being away from home, enabling them to practise life skills in an unfamiliar environment. Supported by their peers and teaching staff, the children were given the valuable opportunity to build independence and self-confidence.

EXTRA CURRICULAR ACTIVITIES

A wide and varied range of Extra Curricular Clubs were also on offer during the year which included:

- Scripture Union
- Eco Committee
- Choir
- Football
- Hockey
- Tag Rugby
- Athletics/Multi Sports
- Cycling Proficiency
- Horrible Histories
- Dance



SPORT

Coagh Primary School offers a wide variety of sporting activities both during and after school. The children had experience of the following sports as they progressed through the school last year – dance, gymnastics, hockey, basketball, netball, soccer, indoor and outdoor athletics, Kwik Cricket, swimming and rugby.

The school's P.E. Policy sets out aims which are designed to:

1. Encourage a positive attitude to sport.
2. Provide opportunities for participation to every child.
3. Improve physical skills.
4. Provide new experiences and set new challenges.

The children attended the usual sports fixtures during the year including:

- Football Tri-County
- Primary 4, 5, 6, and 7 attended swimming lessons at Cookstown Leisure Centre during the year.
- The Boys and Girls hockey teams participated in local tournaments.
- The Boys Hockey Team finished 5th in the Ulster Championship.
- Tennis Tournament

ECO-SCHOOLS

16 new committee members were selected for the 2018/19 year. Some of the activities included:

Daily monitoring of classrooms and award of Eco Cup each month

Gardening evening

Cash for Clobber

Purchase of Vegetables and Seeds for Garden

Recycling bin

Spring Clean around School

SCHOOL COUNCIL

Our school council elections were held again in September 2018. Each pupil from P3-7 wrote a manifesto and then they put themselves forward to stand as candidates. The whole school elections were held at the end of September and 10 council members were duly elected. The school council had regular meetings with Mr Bayne and made a valuable contribution to school life.

MUSIC

Music continues to play an important role in the life of the school.

- ❖ Snare Drumming tuition provided by Geoffrey Hamilton
- ❖ Piping Tuition provided by Lowry Ferguson
- ❖ Violin tuition from the EA Music Service



- ❖ Piano tuition provided by Mrs Walker to P4-P7 pupils throughout the year.

HOMework CLUB

2018/19 saw the continuation and extension of 'Homework Club' – which operated each afternoon from 3pm - 5.30pm and was open to all pupils in P1-P7. The club was supervised by classroom assistants who provided a wide and varied range of activities for the children each day including outdoor play, art and craft activities, movies, iPads, toys and games, puzzles and quizzes etc. in addition the children were provided with a snack each afternoon and were assisted in completing their written homework.

SCHOOL LIAISON

The school has provided opportunities for parents to take an active interest in the education of their children this year and has found parents very responsive indeed.

Liaison included:

- New P1 parents were invited into school during the Summer Term before their children started school to meet the Class Teacher, receive their 'Starting School' Booklets and discuss important aspects of school routine with the Principal.
- P1 parents were invited to attend a Phonics and Numeracy information evening at the start of September to give parents an overview of the year ahead.
- In November and May, all parents received formal invitations to visit the school to discuss their children's progress with the teachers. P7 parents were also invited to discuss the transfer process from primary to post primary school if they felt this was necessary. Parents could contact the Principal and arrange to see him, or a class teacher, if they had a particular problem. There were also many opportunities to visit and attend events held in the school e.g. Open Night, Christmas Concerts, Annual Prize Day, Breakfast with Santa and Sport's Night. The Parents Association had a very successful year and the Governors would like to thank them for all their hard work.
- P7 had opportunities to smooth their passage into secondary school by visiting the secondary schools, or by talking to secondary school teachers when they visited us in June.
- SEN interviews for those parents whose children are on the school's SEN Register.
- Monthly Newsletter issued to all parents and available on the school website.
- Regular updating of the school website www.coaghprimaryschool.com
- Updates and information available on the school's Facebook page @Coaghprimaryschool.



- The use of a text messaging service for parents.

PASTORAL CARE

In line with the policy of maximising the potential of each child, the school recognizes that it has a responsibility to do everything possible to care for each pupil's emotional wellbeing. The school endeavors to provide a comfortable and safe environment for learning.

Due to the nature of primary education, it is the responsibility of each class teacher to look after the pastoral needs of each child in his/her class. Class teachers attempt to resolve the worries of pupils and relieve their anxieties. The Principal and class teachers are grateful for information about any difficult home circumstances, which may be causing distress or anxiety.

When a child is sick or injured the school will, in the first case, attempt to bring the parent to school. If this is not possible, the child will be brought to hospital. In less severe cases, the emergency contact number will be contacted.

In all cases it will be the school policy to act in the best interest of the pupils at all times.

CHILD PROTECTION

If you have a concern about the safety of your own, or another child and you wish to make a complaint about possible child abuse, the following procedures should be used:

1. Talk to the class teacher of the child.
2. If you are still concerned, talk to the designated teacher for Child Protection, Mrs Heather Michael, and in her absence, the deputy designated teacher, Mr Ivor Bayne.
3. If you still have a concern, talk to the Principal, Mr Ivor Bayne.
4. If you are still concerned, talk or write to the Chairperson of the Board of Governors, Mrs Emma McCrea
5. At any time, contact:

Southern Trust Duty Social work Team **Tel: 02837415285**

or

PSNI Public Protection Unit **Tel: 101**



SECURITY

The alarm system continues to ensure the safety of the premises. The internal locking system is used for the security of the pupils.

CALENDAR OF SCHOOL EVENTS

August	Staff Baker Days Staff Medical Training 29 th August 2018- First day of school term
September	IFA Football coaching begins (Gareth Porter) Gardening Evening Hockey Coaching P4-P7 with Rhian Pegram (Ulster Hockey) Phonics and P1 information evening Parents Association AGM Afterschool Football Club begins Music tuition begins- Piano, Piping, Drumming and violin Arnold Beattie WW1 Presentation to P5-P7 Anti-Bullying Ambassador Training P5-P7
October	P1 pupils stay to 1.45 pm School Council Elections Eco School Committee Elections School Photographer Tri County Football Tournament (Day 1) Hockey 'Blitz' Tournament at Meadowbank David Hume World War 1 Talk for Community in School Hall Eco-Schools Club Horrible History Club SU club PSNI talk about Firework Safety
November	Flu immunisation Recycle 'Magic Show'- Whole School Parent Interviews Anti-Bullying Week Art Cart Virtual Reality P6/7 Project Parents Association- Movie Night Tri County Football Competition (Day 2) Open Night
December	Breakfast with Santa Christmas Light 'Switch on' in Coagh Pantomime Trip to Market Theatre, Armagh Mid Ulster in Harmony (Cookstown Primary School) Christmas Concert in Presbyterian Church Hall Class Christmas Parties Charity Appeal- Cancer Fund for Children
January	P4 and P7 Swimming 'Birds of Prey' whole school visit 'Bee Safe' event at Cookstown Leisure Centre



	<p>Shared Education Project with Ballylifford begins P5-P7 New iPads (5) purchased by Parents Association Tag Rugby Coaching for P5-P7 Calmer Shores Workshops P7 with P.Devlin</p>
February	<p>P7 transfer to post primary interviews PSNI visit to classes Safer internet day 'Blitz' Hockey Tournament at Cookstown High School (Boys and Girls) Road Safety Quiz- Eco Committee Multi Sports Afterschool Club Parents Association- Valentines Party Swimming Gala- Cookstown Leisure Centre</p>
March	<p>World Book Day Ulster Qualifiers Hockey Tournament at Omagh (Boys and Girls) Cash for Clobber Collection School Council Easter Egg Hunt Swimming Gala P5 Visit Little Acorns Playgroup for World Book Day Fire Safety Talk- P5 Dairy Council Visit</p>
April	<p>P5 and P6 Swimming Cancer Focus NI Visit (Whole School) Parents Association Pupils and Parents Bootcamp Eco Committee visit to Garden Centre to purchase vegetables/seeds for the Community Garden Ulster Finals of Hockey (Location- Playball, Belfast)</p>
May	<p>P6/7 Residential to Gortatole Shared Education Trip to 'W5' Centre Belfast P5-P7 Tri County Football Tournament at MUSA Tennis Afterschool Club P7 'Clever Cloggers' Programme with Ballylifford and Stewartstown Primary School Cycling Proficiency Starts P1 School Nurse Appraisals Farm Safety Talk (Whole School) RNLI Visit (Whole School)</p>
June	<p>Parents Association BBQ Parent Interviews P7 Outing to Bowling Alley and McDonalds P1 Open Morning Tennis Tournament Green Flag Awarded (5th Time) P7 Transition Programme with Pastor Causby and Dorothy McKay P6 visit to Cookstown High School Sports Night Prize day assembly</p>



Thank you to everyone for their support during our school activities. The partnership between parents and school continues to be an extremely important aspect of school life and has a beneficial impact on the learning of our pupils.

School Holidays 2018 – 2019

All dates are inclusive.

Autumn Term

Wednesday 29 th August*	P1 only
Thursday 30 th August*	Term begins P1-P7
Monday 29 th October – Friday 2 nd November	Half Term
Friday 21 st December*	Term ends
Monday 24 th Dec – Thurs 3 rd Jan	Christmas Holidays

Spring Term

Friday 4 th January	Term begins
Monday 18 th – Friday 22 nd February	Half Term
Monday 18 th March	St. Patrick's Day
Friday 12 th April*	Term ends
Monday 15 th April - Friday 26 th April	Easter Holidays

Summer Term

Monday 29 th April	Term begins
Monday 6 th May	Bank Holiday
Monday 27 th May	Bank Holiday
Tuesday 28 th May	Staff Training
Friday 28 th June*	Term ends

***School will close at 12 (noon) on these days**

Mrs. E McCrea (Chairperson) Board of Governors