

## School website – checklist for maintained schools

The following checklist summarises the information that you must publish on your website.

It's based on:

- [The DfE's guidance on what maintained schools must publish online](#)
- [The DfE's and the Education and Skills Funding Agency's \(ESFA's\) guidance on PE and sport premium conditions of grant 2018 to 2019: local authorities and maintained schools](#)
- [The School Information \(England\) Regulations 2008](#) and the [2012](#) and [2016](#) amendments
- [Technical and Further Education Act 2017](#)
- [The Trade Union \(Facility Time Publication Requirements\) Regulations 2017](#)

SCHOOL CONTACT DETAILS	PRIMARY	SECONDARY	SPECIAL	CORRECT ON WEBSITE? ✓
School name	•	•	•	✓
Postal address	•	•	•	✓
Telephone number	•	•	•	✓
Name of person who deals with queries from parents and the public	•	•	•	✓
Name and details of your special educational needs (SEN) co-ordinator (SENCO)	•	•		✓

POLICIES AND OTHER INFORMATION	PRIMARY	SECONDARY	SPECIAL	CORRECT ON WEBSITE? ✓
Behaviour policy	•	•	•	✓
Statement of values and ethos	•	•	•	✓
Charging and remissions policy	•	•	•	✓
Complaints procedure (including any arrangements for handling complaints from parents of children with SEN about the support provided by the school)	•	•	•	✓

SEN information report (update annually)	•	•	•	✓
A link to, or copy of, your most recent Ofsted report	•	•	•	✓
Equality objectives (update every 4 years)	•	•	•	✓
Details of how you comply with the public sector equality duty (update annually)	•	•	•	✓
A link to the <a href="#">school and college performance tables</a> and your school's performance tables page	•	•	•	✓
Details of the amount of time off taken by staff who are union officials *	•	•	•	None
Number of individuals (if any) earning over £100k, in £10k bandings (a table is recommended, update annually) **	•	•	•	None
A link to your school's dedicated page on the ' <a href="#">schools financial benchmarking</a> ' service **	•	•	•	To be added before Jan 21

CURRICULUM	PRIMARY	SECONDARY	SPECIAL	CORRECT ON WEBSITE? ✓
For each academic year, the content of the curriculum for each subject (including RE even if it's taught as part of something else)	•	•	•	✓
Details of how someone can find out more about your curriculum	•	•	•	✓
<b>Key Stage 1 (KS1):</b> the names of any phonics or reading schemes you're using	•		•	✓

ADMISSIONS	COMMUNITY SCHOOLS	VOLUNTARY CONTROLLED SCHOOLS	VOLUNTARY AIDED SCHOOLS	FOUNDATION SCHOOLS	CORRECT ON THE WEBSITE? ✓
A statement telling parents to contact the local authority to	•	•			✓

find out about your admission arrangements					
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PUPIL PREMIUM STRATEGY	PRIMARY	SECONDARY	SPECIAL	CORRECT ON WEBSITE? ✓
Details of how the pupil premium was spent in the previous academic year	•	•	•	✓
The impact of the previous year's expenditure	•	•	•	✓
Amount of pupil premium allocation for the current year	•	•	•	✓
A summary of the main barriers to educational achievement faced by eligible pupils at your school	•	•	•	✓
How you'll spend the grant to address those barriers and the reasoning for that approach	•	•	•	✓
How the impact will be measured	•	•	•	✓
The date when you'll next review your pupil premium strategy	•	•	•	✓

PE AND SPORT PREMIUM (PRIMARY AGED PUPILS ONLY)	PRIMARY	SECONDARY	SPECIAL	CORRECT ON WEBSITE? ✓
How much funding your school received for the current academic year	•		•	✓
Details of how your school spent, or will spend, the funding	•		•	✓
The effect of the funding on pupils' sport participation and attainment	•		•	✓
How you'll make sure these improvements are sustainable	•		•	✓
How many pupils within your year 6 cohort can: <ul style="list-style-type: none"> <li>• Swim competently, confidently and proficiently over a distance</li> </ul>	•		•	✓

of at least 25 metres <ul style="list-style-type: none"> <li>• Use a range of strokes effectively</li> <li>• Perform safe self-rescue in different water-based situations</li> </ul>				
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KEY STAGE 2 (KS2) PERFORMANCE DATA *	PRIMARY	SECONDARY	SPECIAL	CORRECT ON WEBSITE? ✓
The % of pupils achieving the expected standard or above in reading, writing and maths	•		•	✓
% of pupils achieving a high level of attainment in reading, writing and maths	•		•	✓
Average progress in reading	•		•	✓
Average progress in writing	•		•	✓
Average progress in maths	•		•	✓
Average scaled score in reading	•		•	✓
Average scaled score in maths	•		•	✓

- \* Bear in mind that you'll have limited data available from 2020, so publish what data you have from 2019
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GOVERNANCE INFORMATION	PRIMARY	SECONDARY	SPECIAL	CORRECT ON WEBSITE? ✓
The structure and responsibilities of the governing body and its committees, and full names of the chair of each	•	•	•	✓
For each governor who's served at any point over the past 12 months (including associate members): <ul style="list-style-type: none"> <li>• Full name</li> <li>• Term of office</li> </ul>	•	•	•	✓

<ul style="list-style-type: none"><li>• Date of appointment</li><li>• Date they stepped down (where applicable)</li><li>• Who appointed them</li><li>• Register of business and financial interests</li><li>• Governance roles in other educational institutions</li><li>• Any material interests arising from relationships between governors or between governors and school staff</li><li>• Attendance record at governing board and committee meetings over the last academic year</li><li>• <b>Associate members only:</b> details of their voting rights on committees</li></ul>				
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