



DRAFT Transition Policy

In Shaftesbury Nursery School, we want to enable and support each child to take the necessary steps forward as they transition to and from our school.

It is policy of Shaftesbury Nursery School that parents and children are helped towards a smooth transition throughout the various stages of their education so that the children will feel secure and happy in their new surroundings. Shaftesbury Nursery School will seek to work in partnership with the pre-pre-school settings which feed into the pre-school year and also the primary schools to which the Nursery children will move on to. This will be done in the following ways: -

In preparation for the children commencing Shaftesbury Nursery School:

- Children will visit the Nursery School for a *Stay & Play* visit (June).
- Parents/carers will attend an Induction meeting at Nursery School (August).
- Parents/carers will complete *Data capture forms* and *All About Me* booklet. This important information is used by the Nursery staff to aid a smooth start for the pupils.
- The closest pre-pre providers have been offered the use of the large playground for a morning play session – to familiarise the children with the new environment.
- With consent from parents/carers, Shaftesbury Nursery School staff will make contact with any pre-pre-school providers to seek information and request reports if these have not already been received.
- Children will commence Nursery School with a staggered start, in small groups of 6 or 7 and then 13 children.
- The September settling in process will build up to full class size and school dinners using a smooth and calm, phased approach.
- Parents/carers will be invited for a *Settling In* progress meeting, at the end of their child's first half term in Nursery School.

In preparation for P1:

- The teachers introduce characters and books which focus on moving to a new school.
- School jumpers from the receiving primary schools will be added to the role play area.
- The Nursery Class Teachers make contact with the feeder primary schools to share any necessary pupil information (*with parental consent*) to help ease the transition process.
- Teachers from the local primary schools are invited to visit the Nursery School and meet their new children.
- One of the primary schools invites the nursery children to their nativity performance and sends P7 readers to share stories with the nursery children throughout the year.
- The children and their parents/carers visit the “new” school to see their classrooms and teachers.
- Individual arrangements are made for children with special educational needs who transfer to other educational establishments.
- Transition forms are completed by the Class Teachers and with parental consent, are forwarded to primary schools in June.

The children are encouraged to visit the Nursery School again after their transfer to primary school to keep in touch.

We value that the children’s **little feet have taken another giant step** when transitioning to Primary 1.

Monitoring and evaluation

Policy Ratified:

Signed by Principal:

Signed by Chair of Governors:

Policy reviewed: March 2024