



Be Safe



Return to School 2020/21

Keeping our children safe

- Children will be maintained in consistent full class “bubbles”. They will interact only with children from within their own class.
- We have employed more classroom assistants to ensure each class will have their own assistant who will not move from class to class. Therefore, adults and children will remain in the same “bubble”.
- We have increased the hours worked by our classroom assistants so they will be able to remain with the children for the full day.
- Regular handwashing breaks have been timetabled throughout the day. Children will be supervised when washing their hands as much as possible.
- Each class will have access to hand sanitiser.
- Teachers will have planned for the weekly inclusion of lessons on hygiene.
- Induction sessions will be held for all children before the 1st September.

Morning arrangements

- Children will be brought in at staggered times and will wash their hands immediately on arrival.
- Children will leave all belongings in the cloakroom apart from a water bottle which will remain on the child’s desk throughout the day.
- To begin with, children do not need to bring a school bag.
- Parents must stand behind the 2 metre yellow line outside the classroom and must adhere to the 2 metre social distancing guidelines.
- Parents will not be permitted into the school building.

Home time arrangements

- Children will be offered hand sanitiser as they leave their class.
- There will be staggered times for collection.
- Parents must stand behind the 2 metre yellow line outside the classroom and must adhere to the 2 metre social distancing guidelines.
- Children will not be permitted back into the school building once they have left.

Break and Lunch

- Children will be supervised washing their hands before and after break and lunch.
- Children will bring to school one healthy item for break in disposable wrapping along with a water bottle. Each child will keep their own water bottle on their desk until home time.
- Break and lunchtimes will be staggered. To begin with, lunches will be brought to each classroom.
- We have employed additional lunchtime supervisory assistants to ensure adults will not be mixing between bubbles.
- Each class will have their own zoned areas to play in when they are outside.
- Outdoor play equipment will be rotated only when thoroughly washed and left for 72 hours.

Curriculum

- The emotional health and wellbeing of our children is our paramount concern. This will be our focus as we settle the children in to their new classes and their new routine.
- Due to the young age of our children, they will sit in groups with their peers and will not sit facing forwards, as this would inhibit the delivery of our child-centred curriculum.
- Children will only be required to change their shoes for their PE sessions.
- Outdoor learning will take place as much as possible and each class will be timetabled for the different areas of our outdoor space.
- To begin with, homework will be sent through the Seesaw App.
- We have made stationery packs for the children which will be placed under their desks for their own individual use. Children will not be permitted to share any stationery items.
- Resources/play equipment will be used by one class only for a week. They will be cleaned every day and a thorough clean will take place on a Friday.
- Surfaces including desks and play areas will be cleaned regularly throughout the day, as will door handles and the toilet areas.
- Risk assessments will be completed and reviewed for both indoor and outdoor play.

Keeping our staff safe

- Face masks and face shields have been purchased for every member of staff should they wish to use them at any time.
- Personal risk assessments will be completed for those members of staff who require them.
- Additional staff have been employed to ensure adults do not mix “bubbles”.
- Staff must adhere to the social distancing guidelines.
- Staff should enter and exit the school via their own cloakroom doors.
- Staff must wash their hands as soon as they arrive to school.
- Hand sanitisation stations can be found at every cloakroom door.

Keeping our parents/carers safe

- All parents must adhere to the social distancing guidelines.
- If a parent needs to speak to a member of staff, an appointment should be made through the Seesaw App or by telephoning the school office (02890471234). The member of staff will then phone the parent at the agreed time.
- Face to face meetings are strongly discouraged at this time. If they must take place they will be limited to no more than 10 minutes and both the parent and teacher must wear a face mask and adhere to social distancing guidelines.
- Only one parent is permitted to drop off or pick up a child.
- Parents must stand behind the yellow line (on the ground 2 metres from the classroom door) when waiting to drop off/pick up their child.
- Parents should stick to their arrival and collection times.

- As soon as a child is collected, the adult and child must leave the school grounds.

How parents/carers can help

- Parents must not send children to school if they are unwell or display symptoms of COVID-19.
- Parents should talk to their children about hygiene and the importance of hand washing, and demonstrate good habits at home.
- Parents should ensure children wash their hands before coming to school and when they return home.
- Parents should ensure any items brought to school (lunch boxes, water bottles) are thoroughly washed ready for the next day.
- Uniforms should be washed as often as possible.
- Parents should make sure children are not late for school.
- Parents should ensure all personal details, including emergency contact numbers and medical information, are kept up to date throughout the year.
- Parents should check their Seesaw App regularly.

What happens if a child or member of staff is unwell?

- Staff or children who have any symptoms associated with COVID- 19 must not attend school, as advised by the Public Health Agency.
- Staff or children who live with someone who has symptoms associated with COVID- 19 must also stay at home, as advised by the Public Health Agency.

They cannot return to school until the Public Health Agency advice under the Test, Trace and Protect programme has been followed.

<https://www.nidirect.gov.uk/articles/coronavirus-covid-19-testing-and-contact-tracing>

- If a child or member of staff test positive for the virus, all members of his/her particular “bubble” will be contacted as soon as possible and will need to follow the Test, Trace and Protect guidance before returning to school.

What happens if a child displays symptoms during school?

- If a child becomes unwell with a new, continuous cough or a high temperature/fever or anosmia (a loss or a change in your normal sense of smell, which can also affect your sense of taste), he/she and any household members also attending Dundela will be sent home and advised to follow the PHA guidance for households with possible coronavirus infection.
- A child awaiting collection will be moved to a room where they can be supervised by one member of staff.
- The child/children cannot return to school until the Public Health Agency advice under the Test, Trace and Protect programme has been followed.
- PPE will be worn by staff caring for the child while they await collection.

- The member of staff does not need to go home unless she develops symptoms herself. She should wash their hands thoroughly for 20 seconds after any contact with someone who has developed symptoms.
- The affected area will be cleaned followed by disinfection after someone with symptoms has left, to reduce the risk of passing the infection on to other people.
(See flowchart)

Please do not hesitate to contact the school if you have any concerns regarding your child starting school.

Dundela Infants' School

Safeguarding Team



Ms S Wilson

Principal and Designated Teacher
for Child Protection



Miss J Davidson

Vice Principal and Deputy Designated
Teacher for Child Protection



Mrs L Conly

Deputy Designated
Teacher for Child Protection (Nursery)

Mr W Pinkerton: Chairperson of the Board of Governors

Miss L Dawson: Designated Governor for Child Protection

Contact the school

Telephone 02890471234

Email: info@dundela.belfast.ni.sch.uk

Child displays symptoms in school



Child is isolated in room 22 and supervised by classroom assistant



Parent is contacted to collect the child and all members of the household leave school



Class "bubble" will continue with daily routine



Household of child displaying symptoms to follow PHA guidance. Tests to be taken and results shared with school. If test is not taken, the household will need to stay at home for

Positive test result



Parent will be contacted by the Track Trace and Protect service



Child to remain at home for at least 10 days



Parents of the class informed that an unnamed person in that class has tested positive



Households from the class to follow PHA guidance. Tests to be taken and results shared with school, (follow flow chart for positive or negative test result). If test is not taken, the household will need to stay at home for 14 days.

Someone at home displays symptoms

If your child lives with someone who has symptoms, the child should not return to school until the member of the household has a negative test results.

If your child lives with someone who has had a positive test, he/she will need to stay at home for 14 days from the day the first person in the home started having symptoms.

Negative test result



Caution should be still applied. If everyone in the household who has symptoms is tested and all results are negative, the pupil can return to school providing they are well enough and have not have had a fever for 48 hours



Return to school.



EDUCATION RESTART



Everyone has a role to play in keeping our schools safe and helping to stop the spread of COVID-19.

Everyone should continue to:

- wash hands regularly
- cover coughs and sneezes
- practice social distancing
- follow the latest public health advice

What should I not do?

- Don't** send your child to school if they have COVID-19 symptoms
- Don't** allow your child to use public transport unless you have no alternative
- Don't** gather at the school entrance/gate
- Don't** allow your child to share food/drinks with friends

What should I do?

- Do** let the school know if your child will be absent due to COVID-19 symptoms
- Do** encourage your child to socially distance, if it is possible
- Do** encourage good hand hygiene
- Do** use alternative transport if you can
- Do** walk or cycle if it's safe and appropriate to do so
- Do** use park and ride or other car-parking facilities (if available) and walk the remainder of the journey to school
- Do** avoid parking close to or at the school gates
- Do** encourage the use of face coverings on school transport

Further information, including Frequently Asked Questions for parents and carers, can be found on the Department of Education's website at

www.education-ni.gov.uk