



# Be Safe



# Return to School 2021/22

## Keeping our children safe

- Children will be maintained in consistent groups when inside the school.
- Regular handwashing breaks have been timetabled throughout the day. Children will be supervised when washing their hands as much as possible.
- Each class will have access to hand sanitiser.
- Teachers will have planned for the weekly inclusion of lessons on hygiene.
- Induction sessions will be held for all children before the 1<sup>st</sup> September.

### Morning arrangements

- Children will be brought in at staggered times and will wash their hands immediately on arrival.

#### Arrival times: -

- **Nursery- 8.45am- 8.55am**
- **P1-P3- 8.45am-8.55am**

- Please ensure your child arrives to school on time each day. If a child is late, a record of lateness should be completed and signed by the parent. The late child should wait at his/her own classroom door until a member of staff is free to open it.
- Parents must stand behind the 2 metre yellow line outside the classroom and must adhere to the 2 metre social distancing guidelines.
- Parents will not be permitted into the school building.
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### Home time arrangements

- Children will be offered hand sanitiser as they leave their class.
- There will be staggered times for collection.

#### Home times: -

- **Nursery- 1.20pm-1.30pm Monday to Thursday, 1.00pm-1.10pm Friday.**
- **P1- 1.55pm Monday to Thursday, 1.20pm Friday.**
- **P2- 2.05pm Monday- Thursday, 1.30pm Friday.**
- **P3- 2.45pm Monday for clubs, 2.15pm Tuesday, Wednesday, Thursday, 1.40-Friday.**
- Parents/carers MUST collect their children from the classroom doors. At the beginning of the year, parents will be asked to complete a form stating the names of adults with permission to collect their children. We are unable to send children home with anyone under 16 years of age.
- Parents must stand behind the 2 metre yellow line outside the classroom and must adhere to the 2 metre social distancing guidelines.
- Children will not be permitted back into the school building once they have left.

## **Break and Lunch**

- Children will be supervised washing their hands before and after break and lunch.
- Children will bring to school one healthy item for break along with a water bottle.
- Break and lunchtimes will be staggered.
- Outdoor play equipment will be rotated only when thoroughly washed and left for 48 hours.

## **Curriculum**

- The emotional health and wellbeing of our children is our paramount concern. This will be our focus as we settle the children in to their new classes and their new routine.
- Due to the young age of our children, they will sit in groups with their peers and will not sit facing forwards, as this would inhibit the delivery of our child-centred curriculum.
- Children will only be required to change their shoes for their PE sessions and can come to school in their trainers and tracksuit bottoms for PE and Forest School sessions.
- Outdoor learning will take place as much as possible.
- Resources/play equipment will be used by one class only for a week. They will be cleaned every day and a thorough clean will take place on a Friday.
- Surfaces including desks and play areas will be cleaned regularly throughout the day, as will door handles and the toilet areas.
- Risk assessments will be completed and reviewed for both indoor and outdoor play.

## **Keeping our staff safe**

- Face masks and face shields have been purchased for every member of staff should they wish to use them at any time.
- Personal risk assessments will be completed for those members of staff who require them.
- Staff must adhere to the social distancing guidelines.
- Staff should enter and exit the school via their own cloakroom doors.
- Staff must wash their hands as soon as they arrive to school.
- Hand sanitisation stations can be found at every cloakroom door.

## **Keeping our parents/carers safe**

- All parents must adhere to the social distancing guidelines.
- If a parent needs to speak to a member of staff, an appointment should be made through the Seesaw App or by telephoning the school office (02890471234). The member of staff will then phone the parent at the agreed time.
- If face to face meetings take place, they will be limited to no more than 10 minutes and both the parent and teacher must wear a face mask and adhere to social distancing guidelines.

- Parents must stand behind the yellow line (on the ground 2 metres from the classroom door) when waiting to drop off/pick up their child.
- Parents should wear a mask when entering the school gates.
- Parents should stick to their arrival and collection times.
- As soon as a child is collected, the adult and child must leave the school grounds.

### **How parents/carers can help**

- Parents must not send children to school if they are unwell or display symptoms of COVID-19.
- Parents should talk to their children about hygiene and the importance of hand washing, and demonstrate good habits at home.
- Parents should ensure children wash their hands before coming to school and when they return home.
- Parents should ensure any items brought to school (lunch boxes, water bottles) are thoroughly washed ready for the next day.
- Uniforms should be washed as often as possible.
- Parents should make sure children are not late for school.
- Parents should ensure all personal details, including emergency contact numbers and medical information, are kept up to date throughout the year.
- Parents should check their Seesaw App regularly.

### **What happens if a child or member of staff is unwell?**

- Staff or children who have any symptoms associated with COVID- 19 must not attend school, as advised by the Public Health Agency, and must follow the PHA advice.
- If a child or member of staff test positive for the virus, the Test, Trace and Protect guidance will be followed.

### **What happens if a child displays symptoms during school?**

- If a child becomes unwell with a new, continuous cough or a high temperature/fever or anosmia (a loss or a change in your normal sense of smell, which can also affect your sense of taste), he/she and any household members also attending Dundela will be sent home and advised to follow the PHA guidance for households with possible coronavirus infection.
- A child awaiting collection will be moved to a room where they can be supervised by one member of staff.
- The child/children cannot return to school until the Public Health Agency advice under the Test, Trace and Protect programme has been followed.
- PPE will be worn by staff caring for the child while they await collection.
- The member of staff does not need to go home unless she develops symptoms herself. She should wash her hands thoroughly for 20 seconds after any contact with someone who has developed symptoms.
- The affected area will be cleaned followed by disinfection after someone with symptoms has left, to reduce the risk of passing the infection on to other people.



## Close Contacts

A person you've been in close contact with tests positive for Covid-19.



Fully vaccinated adults  
Children under 5.\*  
School aged children and young people.

Self isolate until you take an LFD test.  
Take daily LFD tests for 10 days

If a Lateral Flow Test turns positive,  
self isolate immediately and for 10 days  
after the date of your positive result.

If you develop symptoms book a PCR test  
even if your lateral flow test was negative.

I am not fully vaccinated

Self Isolate for 10 days

Only book a PCR test  
if you develop symptoms

\*Children under 5: A single Lateral Flow Test is required.  
Daily Lateral Flow Tests are not required

## No COVID symptoms

Take an LFD test twice a week  
or before higher risk activities

## My LFD test is positive

Self isolate for 10 days after the day  
you took the test.

You can stop self-isolating from day 7 with  
2 negative LFDs at least 24 hours apart

The earliest date you can take the first  
LFD is day 6.

You do not need to book a PCR test

## Asymptomatic Lateral Flow Testing

## COVID symptoms

Self isolate and  
book a PCR test

## My PCR test is positive

Self isolate for 10 days after the day  
you took the test.

You can stop self-isolating from day 7 with  
2 negative LFDs at least 24 hours apart

The earliest date you can take the first  
LFD is day 6.



Please do not hesitate to contact the school if you have any concerns regarding your child starting school.

Updated 10/01/22  
Dundela Infants' School

### Safeguarding Team



**Ms S Wilson**

Principal and Designated Teacher  
for Child Protection



**Miss J Davidson**

Vice Principal and Deputy Designated  
Teacher for Child Protection



**Mrs L Conly**

Deputy Designated  
Teacher for Child Protection (Nursery)

**Mr W Pinkerton:** Chairperson of the Board of Governors

**Miss L Dawson:** Designated Governor for Child Protection

Contact the school

Telephone 02890471234

Email: [info@dundela.belfast.ni.sch.uk](mailto:info@dundela.belfast.ni.sch.uk)