

## **Applying for Primary 1 for the 2026 / 2027 School Year**

Parents apply on the Education Authority Admissions Portal.

Information on procedures for school admission September 2026, will be available on [www.eani.org.uk](http://www.eani.org.uk) Admissions section from 10<sup>th</sup> December 2025.

### Parent Portal

The Go Live date for digital admissions is **Wednesday 7<sup>th</sup> January 2026 at 12 noon**. The closing date will be **Wednesday 21<sup>st</sup> January 2026 at 12.00 noon**.

### Evidence to support applications

Parents will be required to upload their child's birth certificate and verifying documents stipulated in admission criteria with their application. **Last date to upload documents is Monday 26<sup>th</sup> January 2026 by 4.00pm**. Dates will be strictly adhered to.

Any 2 of the following original documents can verify address at which the child is resident: current driving licence, utility bill, child benefit letter, addressed payslip, mortgage statement, electoral ID card, bank/building society statement, rental agreement or land and property services rates demand. Documents should be not more than 6 months old, except in the case of current driving licence or land & property services rates demand.

### Admissions Helpdesk

If additional information is required or any difficulty is experienced, parents can contact the admissions helpdesk on: 028 9598 5595 or email [primaryadmissions@eani.org.uk](mailto:primaryadmissions@eani.org.uk)

## TOREAGH PRIMARY SCHOOL

**Admissions criteria to be used in the event of the school being oversubscribed. The criteria are listed in order of priority.**

1. Children who have a child of the family attending Toreagh Primary.  
Child of the family includes brother/sister, half-brother/sister/stepbrother/sister and those fostered or adopted.
2. Children who, at the date of their application, are the eldest child of the family to be eligible to apply for admission to Toreagh. Documents verifying this information: a letter of confirmation that your child is the eldest child in the family (e.g. from a Minister, Pre-School Principal, Nursery School Leader, Doctor or other public servant etc.)
3. Children for whom Toreagh is the closest school to their home address, via the shortest route by driving distance, as measured by Google Maps, on the day applications close.
4. In the event of there still being more children than places, any remaining places will be selected based on date of birth, with preference being given to the eldest child, determined by date-of-birth as entered on a birth certificate.

### **Duty To Verify**

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

### **Waiting List Policy**

Should a vacancy arise after placement letters have been issued, all applications for admission to Primary 1 that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. The waiting list will be in place until the end of the academic year. The school will contact parents in writing if a child gains a place in the school by this method. A child's name will be automatically added to the list. Parents should contact the school if they wish for their child to be removed from the list.

