

St. John the Baptist Primary School

Bunscoil Eoin Baiste



Mobile Phone Policy



St. John the Baptist P.S.

Mobile Phone Policy

In St. John the Baptist Primary School/Bunscoil Eoin Baiste, the welfare and well-being of our pupils is paramount. This policy on the use of mobile phones in school has been drawn up in the best interests of pupil safety and staff professionalism.

Parents/Guardians are reminded that in an emergency, staff will contact if necessary.

This policy refers to all school-organised educational activities, trips and functions.

Use of Mobile Phones

Pupils

- Pupils are not permitted to have mobile phones in school or on school day trips
- If in the very rare event of a parent wishing for his/her child to bring a mobile phone to school to contact the parent after school
- The parent must put their request in writing to the principal
- The phone must be handed in, switched off, to the secretary's office first thing in the morning and collected from the office by the child at home time. (The phone is left in the office entirely at the owner's own risk and the school accepts no responsibility for lost or damaged phones)
- Mobile phones brought to school without permission will be confiscated and must be collected by the parent.

Staff

- Staff must have their phones on "silent" or switched off during class time
- Staff may not make or receive calls or read or send texts during teaching time. If there are extreme circumstances (e.g. acutely sick relative) the member of staff will have made the principal aware of this and can have the phone switched on in case of having to receive an emergency call.
- Use of staff mobile phones must be limited to break time, lunchtime and after school and never in the presence of children
- Phones must be kept out of sight (e.g. in a drawer, a handbag or a pocket) when staff are with children

- Calls / texts must only be made in private during non-contact time
- Phones must not be used to take photographs of children or store their personal data

Parents and other visitors

- We request that parents do not use mobile phones in school buildings or grounds
- Mobile phones should not be used to take photographs in the school building or on the school grounds

We welcome and appreciate our parents' support in implementing this policy in order to keep all our children safe.

This policy will be subject to regular review and amended as appropriate.

Chairman of Board of Governors _____

Date _____