



# Newsletter

St Brigid's Primary and Nursery School



September 2023

Dear Parents,

Welcome to the new school year. We are looking forward to welcoming your children back to a caring school environment where they will feel safe and nurtured.

We will continue to work in partnership with you to provide the best education for your children. We encourage you to support your child's learning by ensuring that they complete **their homework each evening** Monday - Thursday. This is given to reinforce previous learning. Formal homework will begin on **Monday 18<sup>th</sup> September.**

- **In order to keep all of the children safe during the school day, the doors will close at 9.00am and open for the home times: Nursery - 1.30 pm, Yr 1 - Yr 3 - 2.20 pm; Yr 4 - 7 - 3.00 pm. All messages are to be left at reception and labelled with your child's name and class teacher's name.**

In order to ensure the **effective running of the school office**, I ask parents to make arrangements with their child, re collection from school, or other family matters **in the morning**, before they set out to school. **It is not possible to provide a one to one message service** for a large number of pupils each afternoon, as office staff have significant workload to complete each day to ensure the smooth running of the school. In order that we are able to contact you at all times during the school day, it is essential that we have your **mobile and work telephone numbers**. It is important that we also **have a name and emergency telephone number** of someone whom we can contact if a parent is not available, and their child is sick or distressed. Please note that it is essential that you inform the school of any changes to your **mobile or other telephone numbers**.

If your child is absent from school, **please fill in the note/label** which you will find in the homework diary and send to the class teacher, so that we are aware of their absence. We need this information as we are required to enter the **reason for absence on the attendance sheets each week for the Department of Education**.

## **ARRIVAL AND COLLECTION**

Children should arrive at 8.55 am. Children will enter and exit the school through the **designated entrances**.

- Years 2, 3 and 7, and the children in the ASD and LSC Units will enter the School by the **Carpark gate**, where they will be met by their teacher.
- Years 1, 4 and Nursery will enter **by the Pedestrian gate**.
- Years 6 will enter by the **side gate at the Senior Canteen**.
- Year 5 will enter at the **next gate along the path**, it is **marked Year 5 entrance**.

All entrances are clearly marked with signs for the Year Groups using them.

Parents are asked to accompany their children to the designated entrance where staff will be on duty to meet the children. **Parents are unable to enter the school building owing to Child Protection & Safeguarding Policy and Procedures put in place by the Department of Education.**

## **ECO/OUTDOOR CLASSROOM**

This area will continue to be used to provide shelter for parents and pupils during poor weather. Year 1 will use this for end of day at 2.20 pm and Year 4 will use it at 3.00 pm.

In addition, parents are invited to come to the exit door for years 2 and 3 adjacent to their classroom, these are clearly marked.

Year 5 and 6 will exit at their designated entrance gate to reduce congestion at 3pm on the avenue. These are clearly marked. Children and parents need to use the footpath to stay safe.

**PLEASE SEE ATTACHED LIST OF HOLIDAYS FOR SEPTEMBER 2023 – JUNE 2024**  
**(This is also available on the school website)**

## **SCHOOL UNIFORM**

## **Children are welcome to bring school bags; pencil cases lunch box each day.**

We intend to continue the school uniform policy that parents can buy a uniform in any shop of their choice. Please use the swap shop to ensure your child has a uniform. We are running a uniform swap shop; parents can request items at reception. We have a range of sizes in all items of uniform and we have a good supply of coats for younger children. Ties can be bought from the school office for a cost price of £4.00 for your convenience.

## **CHILD PROTECTION AND SAFE GUARDING TEAM**

Chairperson of Board of Governors: Mrs Martina Morrison  
Designated Safeguarding, Child Protection Governor: Mr Tomas Doherty  
Chair of Safeguarding, Child Protection Team: Ms Mary McCallion  
Designated Teacher for Safeguarding, Child Protection: Mr Paul O'Doherty  
Deputy Designated Teacher for Safeguarding, Child Protection: Miss Orla McNamara  
Designated Teacher for Safeguarding, Child Protection - Nursery: Mrs Catriona Quigley  
Designated Teacher for Safeguarding, Child Protection – ASD/LSC: Mr Mark Doherty

## **DIETARY ARRANGEMENTS**

- **Milk Money** has to be paid in advance for each four-week period, as the company will not take late orders. It is 20p per day multiplied by the number of school days in the month. Milk money for September is £2.00 per child and must be paid by Tuesday 13<sup>th</sup> September 2022.
- **School dinners** cost £2.60 each day for children in Year 1 - Year 7 and £2.50 each day for children in the Nursery Class. This money is payable on a daily/weekly basis. Parents can send packed lunches, if they wish for their children, including Nursery.
- **Breakfast Club** will open on Monday 11<sup>th</sup> September from 8.30 am for those children requiring breakfast, or for parents requiring to get to work on time. If you wish to make an application, please send a message on Seesaw to your child's teacher so that arrangements can be put in place. The children will enter at the door of the Senior Canteen.
- **The Healthy Tuck Shop** will continue selling fruit, juices, and bottled water. We would strongly encourage you to send healthy options if you are not availing of this service.
- **Fruit Tuck Shop Prices:**

Fruit Portion	25p
Water	30p
Pure Juice	30p

## **SCHOOL CODE OF CONDUCT**

You will find a copy of the School Code of Conduct below. I ask that you support us, by talking it through with your child and explaining the importance of this to ensure the school is a safe and happy place for all pupils.

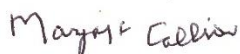
### **ST BRIGID'S SCHOOL CODE OF CONDUCT**

- We will work hard and try our best.
- We listen to others when they speak.
- We will be honest and tell the truth.
- We will not hurt others.
- We will wear our full school uniform with pride.
- We will respect school property and that of others

It is a pleasure to have your children in our school where we will strive to nurture them and provide a broad, balanced education in a safe, caring environment. If you have any queries or concerns do not hesitate to contact me. I will be happy to advise and support you.

I hope that we have a safe, happy and successful school year in 2023/2024 working in partnership with you and your family.

Kind regards



Mary McCallion  
**Principal**