

LISNAGELVIN NURSERY SCHOOL



GOVERNORS' REPORT 2019 / 2020

MEMBERSHIP OF THE BOARD OF GOVERNORS

Dr J Doherty	Chairperson and DENI Representative
Mrs J Tennis	Vice-Chairperson and EA Representative
Mrs D Laird	EA Representative
Mr S Loughery	EA Representative
Mrs K McGahan	DENI Representative
Dr C Montgomery	Parent Representative
Miss H Kearney	Parent Representative
Miss L Devine	Teacher Representative
Mrs P Taggart	Secretary

Under the terms of the Education Reform Act (NI) Order 1989, the Board of Governors meet termly during the school year. The present Board of Governors was constituted in 2019. A new Board of Governors will be appointed in 2022.

ROLE OF THE GOVERNORS

The Board of Governors are responsible for the overall management of the school and meet regularly to discuss the issues listed below;

1. Reviewing/updating all school policies in line with our Policy Schedule
2. Admissions Policy and criteria for yearly intake of pupils
3. The revision and publication of the School Prospectus
4. Adoption of School Development Plan Action Plans for 2019 - 2020
5. School maintenance
6. Health & Safety
7. Implementation of new legislation
8. Finances
9. The Curriculum
10. Safeguarding and Child Protection
11. Getting Ready to Learn Project
12. Sharing from the Start Project

STAFF – 1st September 2019

PRINCIPAL:	Mrs P Taggart
ASSISTANT TEACHER:	Miss L Devine
SUBSTITUTE TEACHER FOR PRINCIPAL RELEASE:	Mrs M McKenna
NURSERY ASSISTANTS:	Mrs H Galbraith Mrs P Taylor
TEMPORARY NURSERY ASSISTANTS:	Mrs M Doherty Mrs G Colclough
NURSERY ASSISTANTS FOR CHILDREN WITH SPECIAL EDUCATIONAL NEEDS:	Mrs P Moreland
SENIOR CLERICAL OFFICER: CARETAKER: CLEANER:	Mrs R Andrews Mr N Falconer Ms K Nicholl Ms Charlotte Thompson
CANTEEN ASSISTANT:	Miss L O’Toole

ENROLMENT

The number of children on rolls on 31st October 2019 was 79.

27 full-time pupils 52 part-time pupils

These children were selected using the admissions criteria.

Attendance for 2019 – 2020 was 92%.

The school closed its doors to pupils on 20/03/20 due to the COVID-19 Pandemic but continued to provide home learning.

The children transferred to:

Good Shepherd Nursery School	Lisnagelvin Primary School
Ebrington Nursery School	Drumahoe Primary School
Oakgrove Nursery School	Ebrington Primary School
Broadbridge Primary School	Trench Road Primary School

9 children who were underage in 2019/20 returned to Lisnagelvin Nursery School for the school year 2020/21.

AWARDS

We have held on to the title of “Best Kept Nursery in Pre-school Education Authority Western Region” for another year. Thanks to everyone who helped to keep our nursery beautiful.



THE CURRICULUM

Although the Governors are responsible for determining what is taught in school, the organisation of this is the Principal’s responsibility.

The six areas of learning in our pre-school curriculum are:

- Personal, Social and Emotional Development
- Language Development
- Physical Development and Movement
- The Arts
- Early Mathematical Experiences
- The World Around Us

Children experience it in a holistic way through their indoor and outdoor activities.

The school has endeavored to provide a broad, balanced, well-structured curriculum designed to stimulate, challenge, and support learning, appropriate to the abilities and needs of each child.

The school continues to provide additional help for pupils with special educational needs.

The staff are pleased that many parents are willing to involve themselves in

the school curriculum by giving talks and demonstrations about their work, helping in the garden, helping with snack time and well supported curriculum evenings and parent/child sessions.

All members of staff were actively involved in EAWR training programmes and Dept. of Education courses keeping abreast with new initiatives and strategies in Early Years Education.

CHILDREN WITH ADDITIONAL NEEDS

For children who have been identified as having additional educational needs, the E.A.W.R. provides a range of specialist facilities and support services. Children may be identified at a very early age as having a significant learning difficulty which is likely to affect their learning development. For the majority of children with additional educational needs, the identification will occur after they have started school and parents will be involved at an early stage. If the child's difficulties are severe or complex, the Education Authority may decide to carry out a full assessment involving all the agencies concerned. In such cases, parents will be consulted throughout the procedure, by asked to contribute information and comment on the assessment and any statement of their child's needs which may be subsequently proposed by the Authority.

The additional educational needs of most children are met quite adequately in nursery, through arrangements made by the school itself, often in consultation with the specialist services of the Education Authority's Children and Young People Services (CYPS). Other children may have such considerable difficulties that they are recommended for placement in a special school or class which provides intensive specialist intervention for their particular needs.

Further information about the Authority's provision for additional education and the procedures for assessing and making statements of special educational needs may be obtained from the Special Education Section at the Education Authority's Headquarters.

Lisnagelvin Nursery School has full ramp access for disabled pupils. Additional facilities for special needs children include ramped access from the open area to the multi-purpose room and a hygiene bathroom.

WEBSITE

The school website is continually updated and some of our current policies are available on it. All policies are available on request from the nursery office.

ARRANGEMENTS MADE FOR THE SECURITY OF THE PUPILS AND STAFF AND STAFF PREMISES

- Parents are informed individually about the car parking policy. The parents are asked not to bring cars into the nursery car park. The safety of our young pupils is paramount.
- Parents are given information about access to the nursery.
- Evacuation information is presented individually to all families.
- CCTV cameras monitor the premises.

HOME LEARNING

Due to the school closure of our nursery to pupils from March 20 (COVID-19) the staff of Lisnagelvin Nursery School continued to provide home learning and home/school communication via;

- Home learning activities in our newsletters
- Home learning videos
- The online communication app ClassDojo

CHARITIES

Foyle Down Syndrome Trust, Macmillan Cancer, N.I. Children's Hospice and Cookstown Textiles Recycling children's charities were supported by the school during the year.

The highlight of these activities were participation in 'Jeans for Genes Day' and 'Jump for Pudsey – Children in Need'.

These events provided valuable experiences for both children and staff.

MAIN EVENTS DEMONSTRATING STRONG COMMUNITY LINKS DURING THE SCHOOL YEAR

1. Getting Ready to Learn Parents Programme throughout the year
2. Big Bedtime Read evening session for children and parents
3. Visit from Kidz Farm
4. School Photographer
5. Jeans for Genes Event
6. Jo Jingles Sessions throughout the year
7. Parent & child Jo Jingles, Story Telling and Happy Healthy Kids sessions
8. Caroline Cosgrove Speech and Language Therapist throughout the year
9. Fundamental Movement Skills – Maiden City Soccer
10. Yoga for Kids with Sinead Burley
11. Shared Education Programme with Galliagh Nursery School throughout the year
Events included;
 - Santa visit to Playtrail
 - Respecting Difference training with staff from both settings
 - Trip to Brunswick Moviebowl
 - Jo Jingles music and movement sessions in both settings
 - Trips to each other's nurseries
12. Tesco visit to fruit and vegetable aisle
13. 'Jump for Pudsey Challenge' - Children in Need
14. Christmas Jo Jingles Concert
15. Banyan Puppet Theatre performed 'Goldilocks & the Three Bears'
16. Ambulance visit from Simon Bell and fire fighter visit from Kris Wilson
17. Visit to The Playshed
18. Local student work experience & placements, NWTC, School Employers Connections
19. People Who Help Us – visit from Nurse, Catherine Lockhart and Pediatrician, Dr Claire Montgomery
20. CTR: Cookstown Textiles Recycling
21. Nursery Rhymeathon – fund raising event for nursery
22. Primary School Liaison Programme
Events included:
 - Attending Lisnagelvin Primary School Christmas Show
 - Art Challenge – decorate a rock and display outside entrance to primary school
 - Other events cancelled due to exceptional school closure – COVID-19

**LISNAGELVIN NURSERY SCHOOL 2019 – 2020
STATEMENT OF VOLUNTARY CONTRIBUTIONS**

INCOME	£	EXPENDITURE	£
Opening Balance	c/d 21.14	Morning Break	302.43
Voluntary Contribution	6462.08	Class Activities	126.29
		Gardening	150.66
		Maintenance	69.55
		Miscellaneous	33.99
		Voluntary Contribution Lodgements	*5298.00
		Equipment Resources	416.35
		Balance c/f	85.95
Total	6483.22	Total	6483.22

I verify this to be a true and accurate account as at the 7th October 2020

Signed *Peter Caldwell* (P Caldwell)

Dated 7th October 2020

*School funds also pays (through the bank account for audit purposes) for the following:

We would like to thank our parents for their ongoing voluntary contributions which help to pay for weekly Jo Jingles, class activities e.g. Banyan Theatre, small resources for the pupils e.g. Santa presents, partial funding of school trips, story bag replacements, treats and charity donations.

The following statement shows the income and expenditure in the School Fund Account -

LISNAGELVIN NURSERY SCHOOL 2019 / 2020 BANK ACCOUNT

INCOME	£	EXPENDITURE	£
Balance in bank c/d	1005.69	Credit Card Fees	64.00
Interest for year	1.63	Charity Donations	200.00
Donations	283.95	Cleaning materials	189.35
Petty Cash/Post Office	348.20	Class Activities	1,649.31
Rhymeathon	500.00	General misc.	95.00
Comm School Photographs	100.00	Music Jo Jingles	2,090.00
Cookstown Textiles Recycling	128.80	Small Equipment Resources	974.12
Voluntary Contributions	5298.00	Gardening	294.83
Misc.	143.98	Snacks	1,296.32
		Postage	177.53
		School Trips	91.00
Sub Total Income	7,810.25	Sub Total Expenditure	7,121.46
		Balance in Bank c/f	688.79
TOTAL	7,810.25	TOTAL	7,810.25

I verify this to be a true and accurate account as at the 7th October 2020

Signed *Peter Caldwell* (P Caldwell) Dated 7th October 2020

*Reduction in voluntary contributions/rhymeathon income and increase in cleaning materials/small equipment expenditure attributed to COVID-19

The following statement shows the income and expenditure of the school's account with the Education Authority funded by DENI -

2019-2020 Financial Statement

20044

LISNAGELVIN NURSERY SCHOOL

INCOME	£	EXPENDITURE	£
Savings/Deficit from 2018-2019	62,559	Teaching Staff	126,989
		Non-Teaching Staff	87,375
COVID-19 Costs C&M	65	Mileage & Subsistence Allow-Non Teaching	
EU Exit	62	Mileage & Subsistence Allow-Teaching	129
Budget Share 2018-2019	215,341	Protective clothing-Employees	
		Medical Fees	95
		Uniforms-Employees	192
Extended Schools		Electricity	1,791
EMF6 (GRTL 1) plus EMF6 (GRTL 5)	850	Water	1,626
plus EMF 6 GRTL 7		Natural Gas	2,463
		Cleaning Materials	498
Total Allocation	278,877	Toilet Requisites	907
		Waste Disposal	721
Other Income	628	Facilities Management	360
		Building Repairs Response/Plan Maint	1,449
		Repair/Maint Equipment	30
Stock		Grounds Maint Response/Planned	214
		Telephones	181
		Printing	45
		Stationery & Office Requisites	543
		Photocopying	2,060
		Postages	439
		Other publications (magazines etc.)	
		Waste (confidential)	
		Food	
		Contractual Cleaning	
		Hire of Equipment/Facilities	
		External Consultancy Fees-Property & Cons	65
		External Consultancy Fees-Procurement	3,720
		External Consultancy Fees-HR, Education etc	195
		Managed Services-Procurement	1,860
		Managed Services-HR, Education etc.	
		Consultancy Staff Substitution-Specialist	
		Hire of Private Operator Buses	415
		Hire of Vans/other Vehicles	
		Books/Practice Materials	1,682
		Licences	333
		Furn/Fittings < £1,000	490
		Subscriptions	853
		Payment of Exam fees	
		Activities and Events	535
		Re-Allocation of Costs	7,756
		Equipment <£1000	
		Computer Equipment <£200	
		SUB TOTAL	246,011
		Capital - Purchase of Plant & Equip	1,360
		TOTAL	247,371
		Carry-Over to 2020-2021	32,132
Rounding Adjustment	-2		
TOTAL	279,503		279,503

The Governors wish to place on record their thanks and appreciation to the staff of the nursery.

A word of thanks also to our parents for their commitment and support. We believe that the Governors, staff and parents must all work together in order to improve the holistic development and nurturing, educational experiences for our children.

We continue to strive to create a nursery which feels like an extension of a supportive family home.

John Doherty

Dr John Doherty
CHAIRPERSON
BOARD OF GOVERNORS