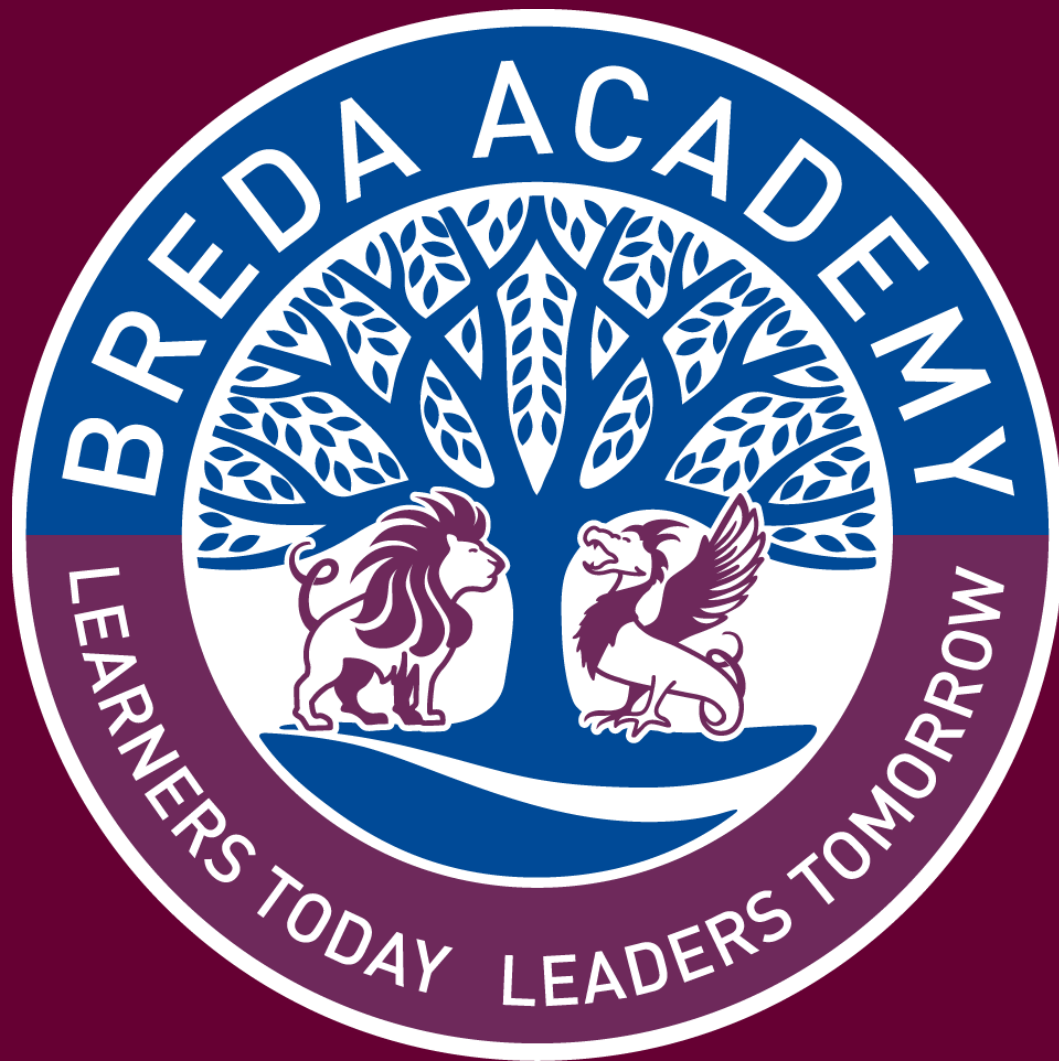


FIRE SAFETY POLICY



BREDA ACADEMY

- Reviewed by the BoG on 27th Sept. 2022
- To be reviewed again before Sept. 2025

FIRE POLICY STATEMENT

- Breda Academy Belfast -

This Fire Policy Statement has been prepared by Mr P. Perry (Principal) as the 'Appropriate Person' for Breda Academy, Newtownbreda Road, Belfast BT8 8PY.

The purpose of this Statement is to ensure the safety, from Fire, of all 'Relevant Persons' on, in or in the vicinity of the premises. 'Relevant Persons' includes all members of staff, students, parents/carers, visitors, volunteers, contractors, suppliers and statutory agencies who may be working in or visiting the premises. This will be achieved by effective planning, organisation, control, monitoring and review of the preventive and protective measures.

This Fire Safety Policy Statement also ensures Breda Academy complies with the legal obligations of The Fire and Rescue Services (Northern Ireland) Order 2006 and The Fire Safety Regulations (Northern Ireland) 2010, both of which are enforced by the Northern Ireland Fire and Rescue Service (NIFRS).

This Policy Statement will be used to ensure the provision of suitable and sufficient general Fire precautions, assessment of risk and management of necessary Fire safety arrangements.

As such the following will be provided:

- The Premises Fire Safety Officer and Building Area Fire Marshalls will be responsible for assisting the Principal as 'Appropriate Person' in carrying out their duties under the relevant legislation. The Vice-Principal will deputise as the 'Appropriate Person' if the Principal is absent from the school building. If both the Principal and Vice-Principal are absent, then the 'Duty Day' member of the SLT will become the 'Appropriate Person'.
- A suitable and sufficient Fire Risk Assessment (FRA) will be prepared, regularly reviewed, and its significant findings acted upon.
- A suitable and sufficient Emergency Evacuation Plan will be prepared, regularly reviewed, and practised by the carrying out of Fire drills at least once per term. The Emergency Evacuation Plan will be explained to all 'Relevant Persons' as and when appropriate and displayed in all rooms of the school.
- All relevant persons will be trained to satisfactorily carry out the requirements of the Emergency Evacuation Plan, take part in regular Fire drills and fulfil any other necessary actions to comply with the legislation.
- All relevant persons will be provided with comprehensible and relevant information regarding the risks identified from the Fire Risk Assessment (FRA) and any other notification of risk highlighted by other relevant persons, the preventative and protective measures, the Emergency Evacuation Plan, and the identities of persons nominated to carry out the duties of the 'Appropriate Person'.
- The employer of any employees from an outside undertaking and any other persons working on the premises will be provided with the same information as the relevant persons.
- All necessary systems required as part of the general Fire precautions (or other general systems or appliances required to be satisfactorily maintained to prevent the likelihood of Fire) will be tested and maintained in accordance with the relevant code of practice.

Full records of these measures will be kept and made available for audit by the Northern Ireland Fire & Rescue Service (NIFRS) as required.




School Evacuation and Assembly Points



When you hear the alarm sound:



- 1: remain calm
- 2: follow instructions 
- 3: leave building by nearest exit
- 4: walk to your assembly point
 Hockey pitch
- 5: line up quickly
- 6: stand in silence



Don't stop to collect belongings



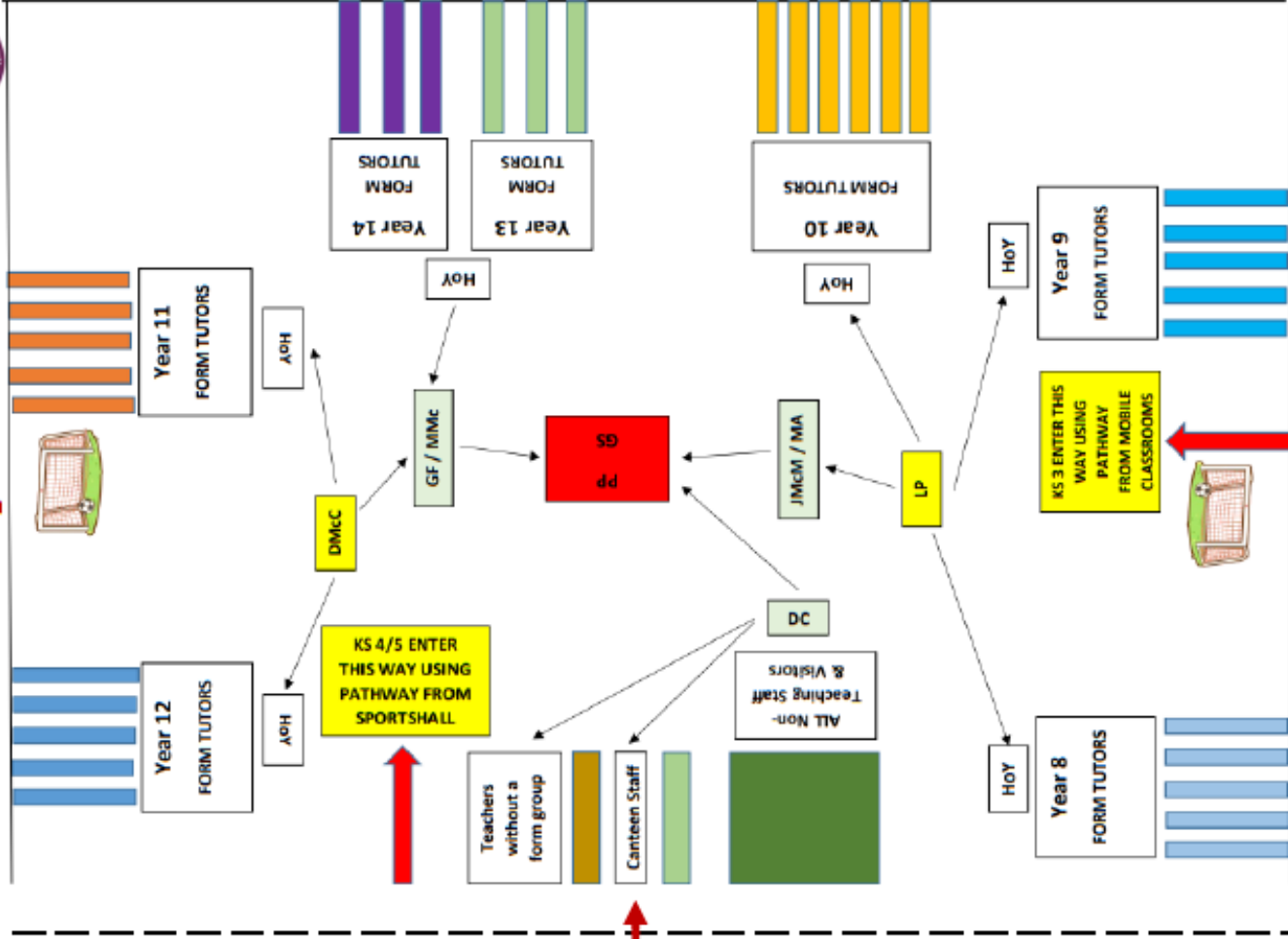
Don't run



Don't use the lift



Don't return to the building





Signature – Principal



Signature – Chairperson of the Board of Governors

Date: September 2022