



## Hart Memorial Primary School and Nursery Unit

Charles Street  
Portadown  
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### **Principal:**

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Tuesday 19<sup>th</sup> November

Dear Parent/Guardian,

Please find some important information for the incoming weeks. It won't be long until the Christmas season is fully upon us!

### **Carol Services**

This year, we will be having 3 carol services/shows for the main school. These events will be held in the school assembly hall or St Columba's Church of Ireland. The details of these are below:

**P1/2 - Carol Show; Friday 13<sup>th</sup> December, 9:30am in school assembly hall – parents/guardians welcome.**

**P3/4 - Practice in church (no parents); Monday 16<sup>th</sup> December, 10am.**

**Carol Service; Tuesday 17<sup>th</sup> December, 10am, St Columba's church – parents/guardians welcome.**

**P5-7 – Practice in church (no parents); Tuesday 17<sup>th</sup> December, 1pm.**

**Carol Service; Wednesday 18<sup>th</sup> December, 10am, St Columba's church – parents/guardians welcome.**

### **Morning drop offs and afternoon pick ups**

Each morning, pupils can be dropped off between 8:30am and 8:40am. During these 10 minutes the pupils are supervised in their areas by a member of staff. Pupils must not be dropped off before 8:30am and left unattended as there is no supervision at this time. Please note, pupils are not required to line up before 8:40am and instead can go directly into school between 8:40 and 8:50am.

For pick ups in the afternoons, **parents must remain behind the gates** at the side of school (between Nursery and school). Staff have conveyed that it is difficult to ensure that all pupils are accounted for because of parents coming into the lines to take their children.

### **Open Afternoon**

An open afternoon has been organised for Monday 9<sup>th</sup> December between 3:30 and 5:00pm. This is an open afternoon for people who are thinking of applying for a place in our Primary 1 or Nursery for September 2025. Please spread the word and share the leaflet.

### **Rapunzel**

On Tuesday 10<sup>th</sup> December, pupils from P5-7 will visit the Market Place Theatre in Armagh to see Rapunzel. Places must be booked in advance using School Money.

### **Applications for Nursery and Primary 1 (September 2025)**

The process for applying for a Nursery or Primary 1 place for September 2025 will open after Christmas on the Education Authority portal. The portal will open on Friday 10<sup>th</sup> January 2025 and will close on Friday 24<sup>th</sup> January at 12noon.

### **Facebook**

It has been great to see so many of you engaging with our Facebook page, and particularly our new video. Many thanks to all of you for the wonderful comments! If you haven't liked our Facebook page, please make sure to do so - it is the page with the school logo as the profile picture and it is called 'Hart Memorial Primary School and Nursery Unit.'

### **Shared Education Choir**

Our Shared Education Choir will be singing at Mahon Hall and Rushmere on Tuesday 3<sup>rd</sup> December.

### **Nursery Visit to St Francis' Nursing Home**

Some Nursery pupils will visit St Francis' Nursing Home on Monday 9<sup>th</sup> December between 10:45 and 11:15am. During this time, they will sing songs and do some craft with the residents.

### **Nursery Sing Along**

Nursery will be having a sing along for parents and pupils on Thursday 19<sup>th</sup> December at 1pm. Pupils can wear Christmas jumpers for this.

### **Christmas Fun**

On Thursday 19<sup>th</sup> December we will have a special day for the pupils to celebrate Christmas. More details to follow soon.

### **Clubs**

After school clubs will finish on Friday 13<sup>th</sup> December for the term. Clubs will resume again after Christmas.

### **Parent-Teacher Interviews**

Our parents-teacher interviews will be conducted during the week of Monday 13<sup>th</sup> January 2025. During this week, pupils will all go home at 1:00pm to facilitate the interviews.

### **Parental Consultation**

As a school, we are about to embark on a new school development process. Through a school development plan, we identify our priorities for the next 3 years. As part of this, it is important that we get your views on school and what is going well/what can be improved upon. A link to the questionnaire will be available on the school app later today. The link questionnaire will be open for submissions until Tuesday 3<sup>rd</sup> December at 12noon.

Once again, many thanks to all of you for your cooperation and support to school during this term. Enjoy the run up to Christmas!

Yours sincerely,



Mr Andrew Frizzell  
Principal

