



## St. Fintan's National School Intimate Care and Toileting Policy

### Children with Specific Toileting/Intimate Care Needs:

- In all situations where a pupil needs assistance with toileting/intimate care, a meeting will be convened as soon as possible.
- Parents / guardians and a combination of principal, class teacher, SNA, and if appropriate, the pupil, will attend
- The specific care needs of the child, and how the school will meet them, will be clarified
- Parents / Guardians must put in writing any specific toileting / intimate care need requests or requirements for their child.
- The school will endeavour to meet these requirements in so far as it can, with the resources available to it.
- Personnel involved in this care will be identified
- Where possible, two members of staff will be present when dealing with intimate care needs
- Any changes will be discussed with parent/guardian and pupil and noted in writing to the pupil's file
- As far as possible the pupil will be involved in identification of his/her personal requirements, wishes, changes etc
- A written copy of the agreement will be kept on the pupil's file
- Parents will be notified of any changes from agreed procedures
- At all times the dignity and privacy of the pupil will be paramount in addressing intimate care needs
- Staff will wear protective gloves / other protective clothing as necessary

### Toileting Accidents:

- At the junior infant induction meetings, the school procedures will be outlined to parents, and they will be asked to submit in writing any specific wishes regarding toileting accidents
- A supply of clean underwear, wipes, track-suit bottoms etc. provided by a relevant child's parents will be kept in the school
- In the first instance, the pupil will be offered fresh clothing to clean and change themselves
- If for any reason the child is unable to clean or change themselves, the procedure outlined in consultation with parents will be followed
- If staff must clean /change the child, two members of staff, familiar to the child will attend to him/her where possible
- Parents will be notified of these accidents

Signed *C. Farrell* Date 16/9/24  
Principal  
Signed *Martin Walsh* Date 16/9/24  
Chairperson Board of Management