

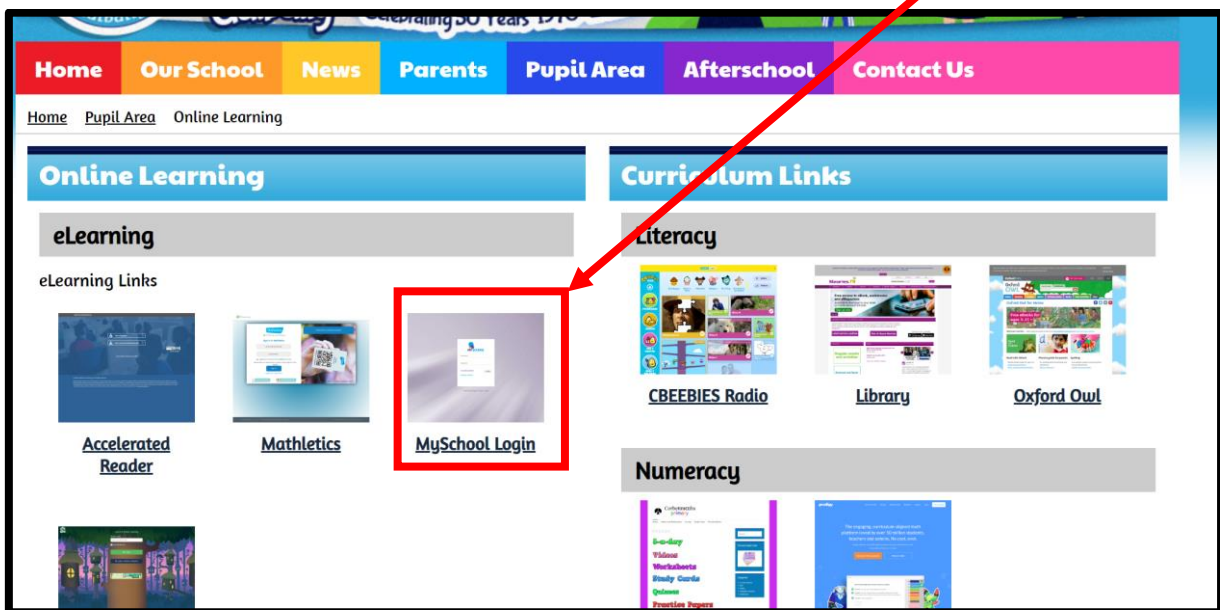
# Signing into Microsoft Teams through the School Website



1. From the school website ([www.stjosephspsgalbally.com](http://www.stjosephspsgalbally.com)), selects PUPIL AREA > **ONLINE LEARNING**



2. In the ONLINE LEARNING section, click on the **MYSCHOOL LOGIN** tab



3. Type in your username and password in the **MYSCHOOL LOGIN** screen.

Click on **LOGIN** once you are done.

MY-SCHOOL

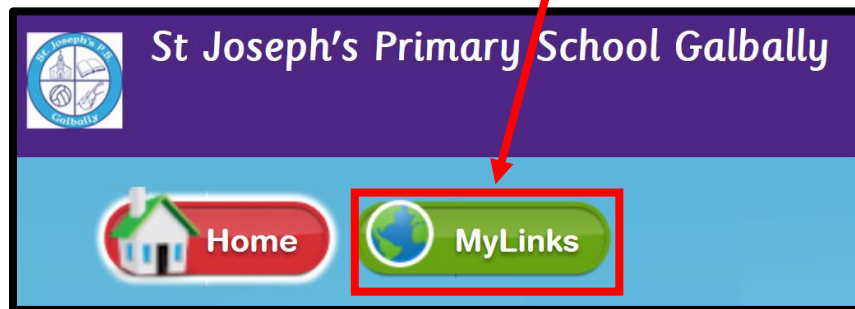
Username:

Password:

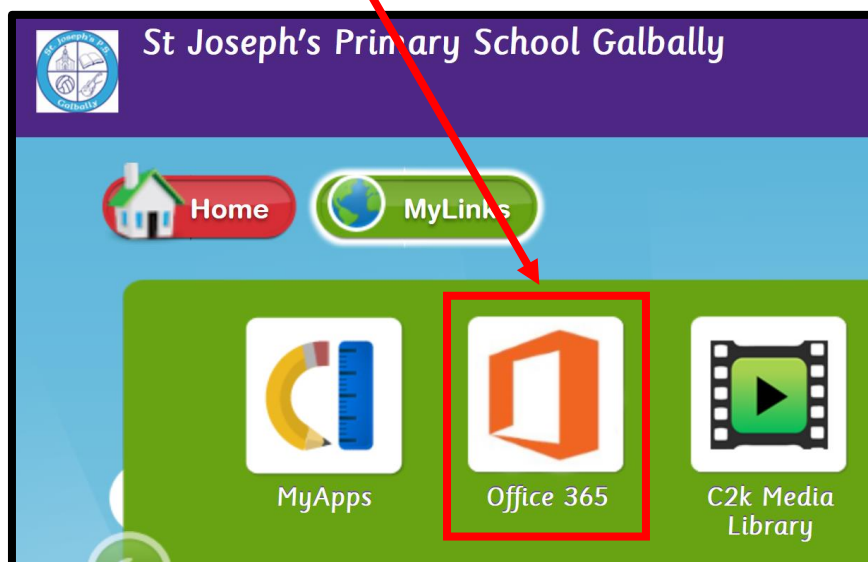
[Accessibility Guidelines](#)

[Forgotten Password](#)

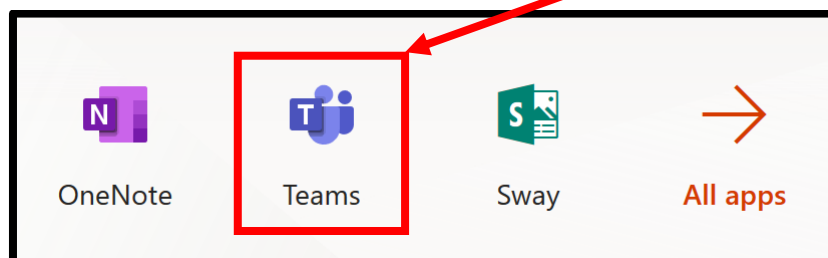
4. On the top-left of your screen, select **MY LINKS**.



5. From here, choose the **OFFICE 365** icon.



6. From the choice of applications, selects **TEAMS**.



7. This will take you into your Teams!