

Admissions criteria for entry September 2021

St Peter's Nursery School
Servia Street
Belfast
BT12 4EJ

Maintained Nursery School
Admissions No: 52 (Full-time)
Session Times: Early Drop Off 8.15am
Class Contact: 9am-1.30pm
After School Club: 1.30pm-2.30pm

Principal: Mrs Rioghnach Hall BA (Hons) DASE PGCE PQH
Chair of Board of Governors: Ms Margaret Sloan

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Website: www.stpetersnurseryschoolbelfast.com

Respective Functions of the Board of Governors and the Principal in relation to admissions.

The Board of Governors has drawn up the school's admissions criteria and has delegated to the principal its function and responsibility in relation to the application of the criteria and the admission of pupils to the school.

Admissions Criteria

A timetable of pre-school admissions procedures setting out the dates by which an application is to be submitted is available at www.eani.org.uk/admissions under 'Pre-School Admissions'. During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.

The application procedure opens on 7 January 2021 at 12noon (GMT) and an application submitted by the closing date of 29 January 2021 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 29 January 2021 will be treated as a late application.

As the pre-school admissions procedure is in two stages the timetable also specifies the relevant dates at Stage 2 which will determine if an application is to be considered as punctual or late.

- 1 Children born between 2 July 2017 and 1 July 2018 whose parent(s)/guardian(s) are from socially disadvantaged circumstances.
- 2 Children born between 2 July 2017 and 1 July 2018 whose parent(s)/guardians(s) reside in the Parishes of St Peter's/St Mary's.
- 3 Children born between 2 July 2017 and 1 July 2018.

Note: Children from 'socially disadvantaged circumstances' means a child whose parent is in receipt of (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) an award of Income Support which has been converted into an Employment and Support Allowance and the level of benefit remains the same, or (iv) Universal Credit. When parents apply for places for their child on this basis they must provide Benefit Verification to confirm that they are in receipt of a qualifying payment. This should be provided to the Pre-School of first preference and the application procedure for Pre-School will outline how this can be submitted.

Sub Criteria

If the school is over-subscribed at any of the stages 1-3 above, the following sub-criteria will be applied.

1. Children who have named St Peter's Nursery School as their first preference school will receive priority over other children who have not.
2. Children whose parent(s)/legal guardian(s) is a permanent member of teaching/ancillary staff of St Peter's Nursery School.
3. Children who have brother(s)/sister(s), half-brother(s)/half-sister(s) step-brother/step-sister attending/attended St Peter's Nursery School. (Indicate name and dates of attendance)

If over-subscribed in any of the above sub-criteria taken in order – final selection will be on the basis of the initial letter of the surname in order set down below. The surname used will be as registered on the birth certificate or as subsequently legally changed and documented.

The order was determined by random selection on 13th October 2020

T S D C E P A O B Q L H X N I M W G U M A C R F M C Y J K Z V

In the event of surnames with the same initial letter the subsequent letter of the surname will be used in alphabetical order.

In the event of two identical surnames the alphabetical order of the forename as registered on the birth certificate will be used.

If places are still available after all pre-school children are placed, remaining places will be allocated to children in their penultimate pre-school year – ie children born between 2 July 2018 and 1 July 2019 in accordance with:

1. Chronological order – eldest first
2. Children whose parents are from socially disadvantaged circumstances.

In the event of two children with the same date of birth the – final selection will be on the basis of the initial letter of the surname in order set down below. The surname used will be as registered on the birth certificate or as subsequently legally changed and documented.

T S D C E P A O B Q L H X N I M W G U M A C R F M C Y J K Z V

Important Notice

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or attached to the application form.

Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application form or attached to it. Examples of such information include:

Name of siblings attending/previously attended St. Peter's Nursery School:-

- Year of attendance
- Residency in St. Peter's or St. Mary's Parish

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any applicant's Application Form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

Waiting List Policy

Should a vacancy arise after all applications for admissions to St. Peter's Nursery School which were:-

- initially refused
- new applications
- late applications
- applications with new/additional information

will all be treated equally and the published criteria applied.

This waiting list will be in place from 9 June 2021 until 30 June 2022. The school will contact you in writing if your child gains a place by this method in St. Peter's Nursery School.

Your child's name will be automatically added to the list. Please contact the school if you wish to have your child's name removed from the list.