

St Mary's Primary School  
191 Derrytrasna Road  
Lurgan  
BT66 6NR

Maintained Primary School

Enrolment Number: 116  
Admissions Number: 17

Telephone No: (028) 3834 0295  
Email: [umcalinden469@c2kni.net](mailto:umcalinden469@c2kni.net)

PRINCIPAL: Mrs U McAlinden, BEd, MEd, PQH(NI)  
CHAIR OF BOARD OF GOVERNORS: Mr G Smyth

---

### **RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS**

The Board of Governors draw up and apply the criteria for admissions.

#### **ADMISSION:**

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 10 January 2022 at 12noon (GMT) and an application submitted by the closing date of 28 January 2022 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 28 January 2022 will be treated as a late application.

*In selecting children for admission, children resident in Northern Ireland at the time of their proposed admission will be selected for admission to the school before any child not so resident.*

In the event of oversubscription, the following sub-criteria will be applied in the order set down.

- 1 Children who are resident in the Parish of Seagoe.
- 2 Children who have brothers/sisters in attendance during the 2021/2022 school year.
- 3 Children whose brothers/sisters attended the school in the past.
- 4 Children whose parents/guardians attended the school in the past.
- 5 Preference will be given to children with exceptional circumstances (medical, social or other problems) that necessitate admission to St Mary's Primary School, Derrytrasna rather than any other primary school. The circumstances should be personal to the child and must be supported by independent and appropriate documentation, providing evidence of the circumstances being described as being exceptional.
- 6 The remaining places will be allocated on the basis of the proximity of the child's home to the school, priority being given to those living nearest to the school. (Distance will be measured on Google Maps UK). If the final places to be allocated have identical measurements as identified by Google Maps UK, selection will be on the basis of alphabetical order of surname, then forename, then middle name.

Sub-criterion 6 will also be used as a deciding factor in the event of oversubscription within any of the first five sub-criteria.

#### **DUTY TO VERIFY**

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application. If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

#### **WAITING LIST POLICY**

We do not operate a Waiting List.

### **ADMISSION TO P2-P7**

The Board of Governors has determined that the following criteria should be applied in the order set down below to all pupils seeking admission to years 2-7.

- 1 Pupils will be considered for enrolment provided that the school will not exceed its enrolment number as determined by the Department of Education.
- 2 Pupils will be considered for admission provided that, in the opinion of the Board of Governors, they would not prejudice the efficient use of the school's resources.
- 3 Pupils regarded by the Board of Governors, on the basis of written and other evidence supplied by the parents/guardians and statutory or other agencies, as having special circumstances e.g. medical, social or security reasons.
- 4 The remaining places will be allocated on the basis of the proximity of the child's home to the school, priority being given to those living nearest to the school. (Distance will be measured on Google Maps UK). If the final places to be allocated have identical measurements as identified by Google Maps UK, selection will be on the basis of alphabetical order of surname, then forename, then middle name.

<b>APPLICATIONS AND ADMISSIONS TO PRIMARY 1</b>		
<b>Year</b>	<b>Total Applications</b>	<b>Total Admissions</b>
<b>2019/2020</b>	<b>15</b>	<b>15</b>
<b>2020/2021</b>	<b>15</b>	<b>15</b>
<b>2021/2022</b>	<b>14</b>	<b>14</b>