



St. Peter's N.S. Return to School Logistics Plan July 2024

Underlying Principles

- The school has a responsibility to make effort to ensure the safety, health and well-being of all members of our school community – children, parents and staff. This plan has been formulated to better ensure that the school can exercise that duty of care.
- As well as co-operation, the flexibility and goodwill of all will be required to ensure the plan can be implemented.

Please note that Junior Infant classes will be issued with a different staggered break timetable for the first few days (see timetable below) as they start later than the rest of the school for the first week and a half of the new school year (under normal circumstances).

- The day will include **one 10 minute break and one 30 minute break.**
- Hand sanitiser will be available at all entry points and in all class and support rooms.

Timetables

Timetable for all classes (Senior Infants-6th classes). School restarts on the Thursday, 29th of August For incoming junior infants, please see timetable on page 2
Arrive between 8:40-8:50 but not before 8:40 as children will not be supervised prior to 8:40a.m.
8.50 – School starts
10.20 – Break time
10.30 – Class resumes
12.00 – Lunch time
12.30 – Class resumes
1.30 – Junior and Senior Infant classes finish
2.30 – 1 st – 6 th Classes finish

Parents please note that the junior infants will have different staggered arrival times/departure. See staggered/arrivals and departures listed below.

These are the most up to date times.

Junior Infant class teachers will come to the gate to collect your child in the mornings until further notice.



Please do not enter the main gates (entrance 1 or entrance 2).

Junior Infant- staggered day times- 29th of August 2024 until the 6th of September 2024. Full days from the 9th of September 2024. Please note slight changes from the original timetable in infant pack.

Date:	Mr. McConigley (Rm. 1)	Ms. Kirrane (Rm. 2)	Ms. Oliver (Rm. 3)
	Please arrive 10 minutes in advance of starting time	Please arrive 10 minutes in advance of starting time	Please arrive 10 minutes in advance of starting time
29 th August	9:30-11:00	9:45-11:15	10:00-11:30
30 th August	9:30-11:00	9:45-11:15	10:00-11:30
2 nd September	8:50-11:30	9:00-11:40	9:10-11:50
3 rd September	8:50-11:30	9:00-11:40	9:10-11:50
4 th Sept.	8:50-12:00	9:00-12:10	9:10-12:20
5 th Sept.	8:50-12:45	8:50-12:45	8:50-12:45
6 th Sept.	8:50-12:45	8:50-12:45	8:50-12:45
	Full Days as per Logistics Plan from 9th Sept.	Full Day as per Logistics Plan from 9th Sept.	Full Day as per Logistics Plan from 9th Sept.
9 th Sept.	8:50-1:30	8:50-1:30	8:50-1:30
10 th Sept.	8:50-1:30	8:50-1:30	8:50-1:30
11 th Sept.	8:50-1:30	8:50-1:30	8:50-1:30
12 th Sept.	8:50-1:30	8:50-1:30	8:50-1:30

Key to Entrances & Exits

Entrance and Exit Points	Number
Main Entrance to school	1
Entrance door (<u>blue door</u>) opposite Cabra Park	2



Junior Infants- 6th class teachers for the coming year (2024-2025)

We were very busy recruiting new staff over the summer holidays as a number of staff have taken a career break for the coming year or extended their career break so there will be some unfamiliar names (initially).

Junior Infants- Mr. McConigley, Ms. Kirrane and Ms. Oliver

(All junior infant classes enter and exit the school via the main entrance (Entrance 1))

St. Peter's N.S. Class teacher allocation list for 2024/2025

Class 2024/2024	Class teacher 2024/2025	Previous class teacher (if applicable) 2023/2024	Entrance	Exit
Junior Infants	Mr. McConigley		1	1
Junior Infants	Ms. Kirrane		1	1
Junior Infants	Ms. Oliver		1	1
Senior Infants	Ms. Concannon	Ms. Kirrane's Junior Infants 2023/24	1	2
Senior Infants	Ms. Tierney	Mr. McConigley' Junior Infants 2023/24	1	2
Senior Infants	Ms McCabe	Ms. O' Driscoll's Junior Infants 2022/2023	1	2
1 st class	Ms. Doran	Three senior infant classes divided into two 1 st classes(names of pupils in new class will be communicated shortly).	1	2
1 st class	Ms. O' Driscoll	Three senior infant classes divided into two 1 st classes(names of pupils in new class will be communicated shortly).	1	2
2 nd class	Ms. Mc. Kenna	Ms. Dignam's 1 st class 2023/2024	1	2
2 nd class	Ms. Carley	Ms. Doran's 1 st class 2023/24	1	1
3 rd class	Ms. Brosnan	Ms. Oliver's 2 nd class 2023/24	1	1
3 rd class	Ms. Coleman	Ms. Beirne's 2 nd class 2023/24	1	1
4 th class	Ms. Vaughan	Ms. O Connor's 3 rd class 2023/24	1	1



4 th class	Ms. McGrath	Ms. Brosnan's 3 rd class 2023/24	1	1
5 th class	Ms. Horan	Ms. Carley's 4 th class 2023/24	1	1
5 th class	Ms. Beirne	Ms. McGrath's 4 th class 2023/24	1	1
6 th class	Ms. McDermott	Ms. Horan's 5 th class 2023/24	1	2
6 th class	Ms. Carroll	Ms. McDermott's 5 th class 2023/24	1	2
SET (Special Education Teacher) Team (2024/2025- 7 full time positions)	Ms. O' Brien, Ms. Walsh, Ms. Mitchell/Ms. Reilly(job-share), Ms. McCann, Ms. Clarke/McCreanor, Ms. Griffin, Ms. Dignam			
SNAs (Special Needs Assistants- 5 full time and one 2/3 post)	Sally, Debbie, Helen, Ruth, Pascal and Chloe			

All pupils will enter via Entrance 1 each morning. The exit points at the end of the day are listed in the table above.

Arrival at school

- Pupils should aim to arrive at the school and wait to proceed to the main yard no earlier than the start times stated below

8.40 – 8.50 Please do not arrive before 8:40a.m. School starts at 8:50a.m.

- The class teacher will invite the children to enter the classrooms via their designated waiting points in the yard at the appropriate time.
- **No adults, other than staff members, should enter the building (please refer to official office hours if you wish to speak to Collette (secretary)).**
- **From Monday, the 2nd of September (and each Monday over the course of the months of September, October and November) the office will be closed on the following dates to parental queries/requests (2/9/24, 9/9/24, 16/9/24, 23/9/24, 30/9/24, 7/10/24, 14/10/24, 21/10/24 (28/10/24- Mid-term break), 4/11/24, 11/11/24, 18/11/24 and 25/11/24). Any urgent matters such as collecting your child for an appointment/urgent reason must be arranged via our HSCL (Home School Community Liaison Officer- Ms. Hughes by calling 0894259216).**
- We are requesting that parents, under no circumstances, should stand inside the railings of the school.
- Adults/ Pupils may stand on the footpaths opposite/close to the school.



- We are delighted to announce the installation of our extra-large bicycle parking rack just outside Entrance no. 2 (multi-coloured door facing Cabra Park). We would encourage as many pupils to cycle to school as possible and make use of this new facility. Pupils please ensure you dismount before entering via Entrance 2, you lock your bicycle securely to the bicycle rack and wear a helmet if cycling/scooting to school. We are also encouraging as many students to scoot to school as possible and make use of our chain at the front of the building for locking scooters to. Please refer to the school's recently published cycle and scoot to school policy for staff and students on the school website. See link to policy below:

[BicycleScooterParkingPolicyforPupilsandStaffofSt.PetersN.SratifiedbyBOMonth25thofApril2023.pdf \(stpetersns.net\)](#)

I am including some extracts from the policy below:

- We strongly recommend that all children who cycle/scoot to school are accompanied by an adult, until such time as the parent is confident the child has the knowledge and skills to be allowed to cycle/scoot unsupervised.
 - The decision as to whether a child is competent to cycle/scoot to and from school safely rests with the parents/guardian and the school has no liability for any consequences of that decision.
 - Responsibility for children while they are on their way to or from school rests with parents. The school can take no responsibility for the safety of children outside school.
 - Staff and parents are advised to take out appropriate insurance cover as the school's insurance does not cover loss or damage to bicycles/scooters. We recommend naming/labelling bicycles/ scooters, helmets etc.
 - **The school accepts no responsibility for the loss/damage to any bicycle/scooter whilst on the premises.**
- Messages for teachers can be sent by email (for those teachers who wish to correspond by email they will provide you with their school email address) or by phoning the school office (01 8680501). In the meantime, please contact the office (office@stpetersns.net) if you have any queries.

End of School Day

- Adults, who are collecting their children from school at the end of the day, should wait where the child's class entered the school in the morning (some children will be exiting via Entrance 2- see timetable on pages 3 and 4).
- When the school day for that class is over the following arrangements will apply –
 - Jun Inf – 2nd Class - the class teacher will bring the children to their designated entrance/exit point and will release the children into the care of the adult who is there to collect them
 - 3rd – 6th Class – the class teacher will bring each class to their designated exit point and allow each pupil to leave the line in an orderly fashion.



Collection of Children during the School Day

If a parent/guardian/other designated adult has to collect a child during the course of the school day, the following arrangements will apply:

- When the adult arrives at the school, they should either phone the office (**aside from the Mondays in September, October and November- see page 4 above**) or use the intercom at the front door of the school to alert the office that they have arrived.
- The child will be brought from their class to the adult by a member of staff (relates to the junior end of the school)
- The parent/guardian/designated adult who is collecting will be asked to sign the child out. We will be using a separate sign out template sheet for parents to complete each time they collect their child. Pens will be sanitized after use.
- **No adult should enter the school building, unless invited to do so.**

Any pupil not returning for the 2024 2025 school year

We would like to once again inform all of our parents to email the office (office@stpetersns.net) if your child is not returning for the start of the new school year (on August 29th 2024). We have a huge number of pupils on waiting lists for all classes.

Covid-19 guidance for the 2024/2025 school year

As of the first week of July 2024, we have not been issued with any updated Covid-19 related guidelines by the Department of Education. If there are any changes, we will keep you informed.

Personal Equipment and school uniform

- As per the Free School Book scheme commencing in September 2024, it is requested that children from 1st to 6th Class will bring their own pens, pencils, colours, rubbers, etc., to school in their own pencil case to avoid the sharing of equipment. (Please see attached stationery lists from 1st-6th classes-parents/guardians must purchase the stationery themselves in advance of the start of the school year). The school will purchase stationery for all pupils in junior and senior infants.
- For children in Junior and Senior Infants, the school will provide a pouch or container which will hold each child's pencils, crayons, etc., and which will be labelled with their name.
- It is further requested that **all items (including their school uniform/tracksuit) have the child's name on them (in black marker/pen if possible)** for ease of identification.

School Uniform

We are proud of our school uniform and we expect pupils to wear it well. The P.E. tracksuit is worn 1-2 days each week for P.E. Days for P.E. will be communicated by your child's class teacher in advance of starting PE.

Girls:

- grey skirt/pinafore/ trousers
- maroon jumper with school crest (*crest available to purchase in school office*)
- grey/white blouse or polo-shirt
- black tights/ white socks



- black shoes (velcro straps are best for infants)

Boys:

- grey trousers
- maroon jumper with school crest (*crest available to purchase in school office*)
- grey/white shirt or polo-shirt
- black shoes (velcro straps are best for infants)

PE Uniform:

- Navy and red school tracksuit with school crest
- Red/white polo-shirt
- Runners (not canvas runners)

Our uniform is available from 'Grants' drapers on Manor Street, Dublin 7 and via their online store. Alternatively, parents can purchase the school tracksuit (see above) in Grants of Manor Street and the school uniform in Grants or Penneys/Dunnes Stores etc.

Summer Uniform-guidelines for parents February 2024

From the beginning of Term 3 (school re-opens after the Easter Holidays on Monday, 28th of April 2025) and as the weather starts to improve, we are putting the following provisions in place if parents wish to avail of them (summer uniform).

If parents and pupils wish, **pupils can wear grey trouser shorts or navy** (no other colours as this is in line with the school uniform) **shorts** (any material but not too tight and no logos/brands please). Alternatively, pupils can wear their school tracksuit (with a plain red or white polo short- no jerseys please) as the weather improves.

The option remains for pupils to wear their standard school uniform from the beginning of Term 3 also.

We would kindly ask all pupils and parents to follow the guidelines above from the beginning of Term 3 (April 28th 2025).

Shared Equipment

By necessity, some classroom equipment needs to be shared including tablets, laptops and the equipment used for structured activities and play in Infant classrooms. Cleaning of such shared equipment with wipes or other cleaning products will take place at regular intervals for hygiene purposes.

Yards and break times

All classes will be present on the yard at the same time for small break and big break.



Supervision to be arranged/organised by staff of St. Peter's

Yards will be supervised by class teachers, learning support teachers and SNAs working within particular classes.

Learning Support

In keeping with our Special Education policy, learning support will be provided by a blended approach of in-class support and withdrawal. The provision of support will now revert back to pre-COVID-19 times where pupils from different classes can access support within the same classroom (withdrawal support).

PPE

Staff will have the option of wearing a mask if they wish to do so. Face coverings will be provided for any staff who wish to use them.

Teacher Absence and Substitution

In the event that teacher is unable to attend school, every effort will be made to secure a substitute teacher for the class. If a substitute teacher is not available, pupils from that class will be divided into groups and accommodated in other classes.

PE

PE will take place in the hall/and outside. There will be a hand sanitization station outside the hall.

Curricular Activities

As per curriculum guidance during the 2021 2022 and 2022 2023 school years, we were advised to focus on Languages, Numeracy, SPHE (wellbeing and wellness as well as the Stay Safe/RSE programmes) and PE in the initial stages of school-reopening. The DES and NCCA have developed a new primary curriculum framework which the staff of St. Peter's are currently exploring. We are awaiting further guidance and broad/extensive training in relation to the implementation of the new framework. Essentially, the new areas of the framework will include: Languages (English and Irish with the additional of a modern foreign language from 3rd-6th classes- we are availing of a modern foreign language programme again in term 2 of the coming 2024/2025 school year (4 classes)), STEM (Science, Technology, Engineering and Maths), SEE (Social and Environmental Education- History and Geography), Arts Education (Music, Art and Drama), Wellbeing (SPHE- Social Personal and Health Education and PE) and the patron's programme (Religious Education). More details in relation to the new curriculum framework will be communicated to all of our parents in due course.

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Parents' Association Committee- Coffee Mornings for new junior infant parents

Our Parents' Association Committee are **hosting two coffee mornings on Thursday, 29th of August and Friday 30th of August in the school hall (from 9:00-11:00a.m.)** for parents/guardians of new junior infant pupils. All are welcome to pop in for a chat and meet with members of the Parents' Association Committee and other new infant parents/guardians.

Extra-curricular Activities 2024 2025

We aim to restart as many of the extra-curricular activities completed over the course of Term 3 of the 2023/2024 school year (**staffing and resources dependent**) as well as some additional extra-curricular activities **from the beginning of the new school year**. We are also looking to re-start junior and senior infant drama lessons with Paula in term 1 of the 2024/2025 school year (from 1:30-2:30). More details will follow from the beginning of the school year.

We hope that these guidelines provide some clarity on the return to school for your child. With your help, support and perseverance, we will do our utmost to ensure we create a safe, calm, happy and welcoming school environment for you son/daughter.

If you have any queries, please contact the office at office@stpetersns.net or call the school on 018680501 and we will try our best to answer any queries you might have.

We once again sincerely thank you for your patience, understanding and support as we move towards the beginning of the school year.

Enjoy the next 7 weeks and we will see you all in bright and enthusiastic moods on **Thursday, 29th of August 2024**.

Kind regards,

R. Ryan and the staff of St. Peter's N.S.

July 2024