



SEPTEMBER NEWS 2025

Dear Parents,

On behalf of the staff and Governors, we would like to welcome you to Victoria Nursery School. We are very much looking forward to working with you and your child throughout the nursery year. We are grateful for your co-operation in these early days and your assistance in settling-in your child.

Some Reminders:

Arrival and Pick up

In the mornings we operate a staggered drop off - you can leave your child to school between 9am and 9.30am. Please queue on arrival as only one family should be in the veranda at any time.

- Please help your child hang up their coat on their symbol in our outdoor coat stand and assist them in washing their hands thoroughly in our outdoor sink prior to entrance into the classroom.
- It's important you bring your child to the door and watch them walk into the classroom before leaving.
- Ensure you check your child's box daily for school notes, newsletters and art work from your child.
- Children only need to bring a coat with a hood each day. Please do not bring toys or bags to school.

Parents are asked to wait at home time **inside** the school gates to collect their child. A staff member will bring your child to the door. PLEASE BE ON TIME to collect your child. When your child is in **a full day** staggered collection times will be from 1.15pm to 1.30pm at the latest (there is no available supervision of children after 1.30pm).

Snack

Each morning a healthy snack is served at approximately 10am. **It is vital that children have breakfast before they come to school.** A money envelope will be placed in your child's box each Friday. Please place the exact amount of money in the envelope and seal it and bring it to school on **Monday** and place it in the yellow box provided. This money is used to purchase daily fruit and snack food, resources for learning, to subsidise our summer trip, gifts for children and for events. This term our purchases include art materials, new duplo dinosaurs, plants, cookery items and books.

If your child is not in receipt of free school meals the cost is £2.50 per day (this will be written on the money envelope placed in your child's box). The school will inform you

when your child is ready to begin school meals – children are required to sit at the dinner table for approximately 30 minutes for the dinner routine. If your child has been absent from school the amended school meals cost amount due will be written on your envelope for the following week.

Snack £5.00 per week - **Dinner** £12.50 per week **Total** **£17.50 per week**

A snack menu is displayed in the foyer and the Education Authority School Meals Service Menu will be put on the school website to encourage your child to share discussions about the range of food served in nursery.

Illness

Children thrive in nursery and have a successful day when they are feeling well. **Do not send your child to school** if they are unwell **with any symptoms of illness e.g. a temperature**. If your child has vomiting or diarrhoea Public Health Agency guidance is they should not attend school for at least 48 hours after the last session of vomiting or episode of diarrhoea. This ensures viruses of this type do not circulate in our nursery.

Spare clothes bag /Wipes / Hand soap and Tissues

Could you please ensure that your child's spare clothes bag contains a change of clothes i.e. trousers, long sleeved top or jumper, pants and socks in case of an accident. Please can you provide a family sized box of tissues, a liquid hand soap and a packet of baby wipes each term. Please place the items in the boxes in the veranda and inform a staff member.

Communication

Parents can relay brief messages to the staff member on arrival. However more in depth communication should be carried out via email (omcallister620@c2ken.net), phone call (02890744247) or arranged appointments. **You should only phone the school during teaching hours if it is an emergency as the staff are with the children during 9am and 1.30pm.** Important school notices will be texted to you and will be displayed on the notice board in our veranda area or on our website.

Staffing

Mrs McAllister is your child's class teacher alongside our nursery assistants Ms Bradley and Ms Stewart. Our secretary, Mrs Benson works on a Wednesday and we have some students on placements to help support our learning activities. Mrs Corr is our building supervisor and Mrs Coates is our dining assistant.

If you require any further information please get in touch. Thank you for your continued help and support.

