

St. Patrick's Primary School



# New Pupil Welcome to St Patrick's Primary School

75 Mullinahoe Road, Ardboe, Dungannon,  
Co Tyrone. BT71 5AU

Tel. No. 028 867 37261.

Website: [www.stpatricksmullinahoe.co.uk](http://www.stpatricksmullinahoe.co.uk)



@StPatricks15





## Safeguarding Information

All pupils in our school are aware of the staff they can talk to with responsibility for child protection and . We inform pupils of whom they can talk to, their right to be listened to and what steps can be taken to protect them from harm.

The Senior Designated Person for child protection in our school is: **Mrs N Mulholland**. The deputy Senior Designated Person for child protection in our school is: **Mrs D O'Hagan**. Our Designated Governor for Child Protection is: **Mrs A Campbell**. Our Principal **Mr Canavan** completes our Child Protection Team.



St. Patrick's Mullinahoe



## SAFEGUARDING TEAM

Here at St Patrick's Primary School Mullinahoe,  
we are committed to the safeguarding of all pupils and staff.



**CHILD PROTECTION**  
Mr J Canavan  
Principal



**CHILD PROTECTION**  
Mrs N Mulholland  
Designated Teacher



**CHILD PROTECTION**  
Mrs D O'Hagan  
Deputy Designated  
Teacher



**CHILD PROTECTION**  
Designated Governor  
for child protection  
Mrs A Campbell





Dear Parents

Welcome to St Patrick's Primary School - your school. I am delighted to welcome you and hope that you will enjoy your time with us. Our goal is to create a positive partnership with you to ensure that your child feels valued, happy and motivated.

This booklet has been produced to aid this partnership and I hope you find the contents of this booklet useful. It contains some ideas and activities that we hope you will try out together with your child.

The emphasis is on learning through play and first hand experiences gained in a fun, relaxed way. Praise is a very powerful motivator so do remember to praise and encourage your child whilst they are engaged in the activities.

Please remember that each child is different. They learned to walk and talk at different times and their rates of progress will be different too.

We hope that you enjoy using the booklet. If you would like any further information do not hesitate to contact me.

Yours sincerely

Joe Parake



# School Information

School Management Type: Catholic  
Maintained

Maximum Enrolment Number: 284  
Maximum Admission: 45

	Applications	Admissions
School Year	Primary 1	Primary 1
2018/2019	25	25
2019/2020	39	37
2020/2021	32	32
2021/2022	36	36
2022/2023	32	32

Actual Enrolment September 2023:  
235 pupils aged 4-11 (Boys/Girls)

Expected Enrolment September 2025:  
229 pupils aged 4-11 (Boys/Girls)

# School Information

St Patrick's is a **Catholic** school and we are proud of our tradition in this historic Parish of Ardboe. As your child/children progress through the school we will help to prepare them for the Sacraments as well as encouraging them to be good, practising Christians. Before your child comes to school please help him/her to:

Bless him/herself.

Say simple prayers.



In September we will give you a copy of the Morning and Evening Prayer. We would encourage you to bring your child to Mass and encourage him/her to listen. Please look at the child's religion work when it is brought home.

**THANK YOU FOR YOUR SUPPORT**

# Current Staffing

<b>Mr J Canavan</b>	<b>Principal</b>
<b>Mrs N Mulholland</b>	<b>Vice-Principal</b>
<b>Mrs D O'Hagan</b>	<b>P1</b>
<b>Mrs N McElroy</b>	<b>P1/2</b>
<b>Mrs A Brown</b>	<b>P2/3</b>
<b>Mrs B Haycock</b>	<b>P3</b>
<b>Mrs N Mulholland</b>	<b>P4</b>
<b>Miss C Brannigan</b>	<b>P5</b>
<b>Mr C Quinlivan</b>	<b>P5/6</b>
<b>Mr R Toner</b>	<b>P6/7</b>
<b>Mrs C Harte</b>	<b>P7</b>
<b>Mrs C Quinn   Mrs C Corr</b>	<b>Teaching Assistants (At Present)</b>
<b>Miss O Cassidy   Miss L Higgins</b>	
<b>Mrs G O'Neill   Miss A Marshall</b>	
<b>Mrs D Quinn   Miss J Daly</b>	
<b>Miss S Mallon   Miss N Owczarzak</b>	<b>Secretary</b>
<b>Miss A M Ryan</b>	
<b>Mr E Curran</b>	
<b>Mrs C Quinn</b>	<b>Caretaker</b>
<b>Mrs C Quinn</b>	<b>Cleaner</b>
<b>Mrs F Gilligan   Miss C O'Neill</b>	<b>Supervisory Assistants</b>
<b>Miss L Higgins   Miss J Daly</b>	
<b>Miss O Cassidy</b>	



# Board of Governors

<b>Mr. N. Muldoon</b>	Chairperson/Trustee
<b>Fr G. Tremer</b>	Trustee
<b>Mrs A. Campbell</b>	Trustee
<b>Mrs D. McAuley</b>	Trustee
<b>Mrs J. McConville</b>	EA Representative
<b>Mr. P. Campbell</b>	EA Representative
<b>Mr. R. McGinley</b>	Dept. of Education Rep.
<b>Mrs. D. O'Hagan</b>	Teacher Representative
<b>Mr. S. Mallon</b>	Parent Representative

## School Contact Details

**Address:** St Patrick's Primary School

75 Mullinahoe Road, Ardboe,

Dungannon, Co. Tyrone, BT71 5AU

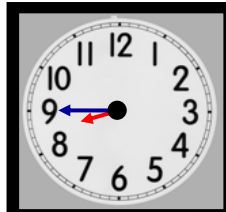
**Telephone No:** (028) 867 37261

**Email:** [jcanavan396@c2kni.net](mailto:jcanavan396@c2kni.net)

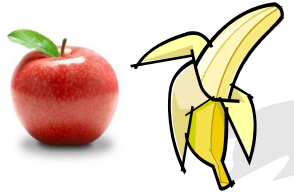
**Twitter:** [@StPatricks15](https://twitter.com/StPatricks15)

# My School Day

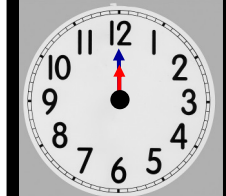
**Start**  
8.45am



**Break**  
**P1-P3**  
10.15am  
**P4-P7**  
10.35am



**Lunch 1**  
12.00pm



**P1-3**



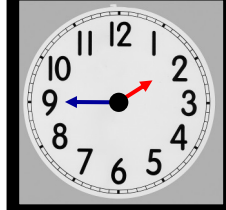
**Lunch 2**  
12.30pm



**P4-7**



**Home**  
**P1-P3**  
1.45pm  
**P4-P7**  
2.45pm



**Pupil supervision begins at 8.30 a.m.**

# My School Day

Our school gates open for entry at **8.30 am**. We ask parents to continue to use the one way system in the mornings (driving round the back of the chapel and out the middle gates).

**Parents are asked to park safely and then walk their children to the main school gate where a member of staff will be waiting to help and escort any young child/children who may need support to their classroom.**

Please do not let children run through the car park as other vehicles will be entering and exiting. Pupils will go directly to their own classrooms.

This allows greater numbers to access the car park without a long queue. Parents will have a 20 minute window to drop children off at school.

We would expect pupils from classes to walk independently to their entry points and parents should remain outside the main gates to reduce footfall within the school grounds.

We would ask that you do not send your children to school before 8.30 am as the gate will not be open.



# My School Day



## Start School

- 8.45 a.m.

## Finish School

- P1 to P3 1.45 p.m.

- P4 to P7 2.45 p.m.

# Our Ethos

**In St Patrick's Primary School we aim to;**



Promote the Catholic Ethos by creating a safe, happy, stimulating environment, which provides for the different needs, abilities and backgrounds of all of our children.



Promote Pastoral Care; incorporating fairness, compassion, and tolerance, which will develop self-confidence, self-esteem, self-discipline and independence.



Promote effective learning through the provision of a broad and balanced revised curriculum which provides children with the opportunity to achieve their potential through a variety of contexts.



Promote strong links with home, parish, and wider community, developing a sense of citizenship, respect for other cultures, reflecting a commitment to a Christian way of life.

# Playground

There is a 15 minute break in the morning where children eat a healthy snack and can play outside, weather permitting.

There is **No** Tuck Shop in the school.  
If you are sending a drink please **DO NOT** use a glass bottle. Encourage your child to put all **LITTER** in the bins provided.

We go to the playground at

## Break Time

**P1 - P3** 10.15 — 10.30am

**P4 - P7** 10.35 — 10.50am

## Lunch Time

**P1- P3** 12.30 — 12.45 p.m.

**P4 - P7** 1.00 — 1.15 p.m.

# Before School

By the time they come to school children know how to walk, talk, are developing their own personality and can cope with many other things. The child is most influenced by **you the parent**. The local environment also has it's part to play, but it is vital when he /she comes to school that you continue to support your child just as you have done in the first few years of life.

## Partnership

The school can only do so much. With the school and home, working together, we can better help your child to learn the things he/she needs to be successful and achieve their full potential.



The most important thing  
you can give your child is  
your **T I M E**

# Life Skills

- Do not discuss school incidents, other pupils or staff in front of your child. This can be very damaging.
- Remember the story your child tells you is only half a story. The other child/children involved have their story and very often the truth is somewhere in between.

**REMEMBER:** School is a preparation for life. In the real world we are not happy all of the time, or get everything we want when we want it. In work there are often many differences, difficult days, jobs to be completed on time and rules to follow. In school the children will face different challenges and disappointments and however difficult it may be to resisting the urge you can't fight all your child's battles for them. It is difficult but they will get over minor disappointments and learn from the difficulties. Through facing these challenges they will learn valuable lessons, grow in independence, learn how to communicate more effectively with others and resolve conflicts.



Forgive

Respect



Praise

Courtesy

Fair go

Cooperate

# Be kind to others

Resolve conflict

Include others

Don't bully

Value relationships

Value family

People skills

Agree to disagree

Build relationships

Show care and compassion for others



# Life Skills

Children learn important life skills from their families. These basic skills are seen as very important and should be encouraged and practised until they become automatic.

- **Saying please and thank you**
- **Set clear boundaries for your child**
- **When you say “No” you mean it**
- **Be consistent - do not give into tantrums**
- **Ensure your child tidies toys away when they have finished playing.**
- **Encourage your child to develop their concentration by persevering at an activity until they have finished it**
- **Play games with your child that will help them accept that they will not always win snakes and ladders, matching games, etc.**
- **Encourage your child to wait their turn and share with others**
- **Use praise consistently when your child does as you have asked.**

# Medication

It is our policy in St Patrick's that Staff do not administer any non prescribed medicines such as Paracetamol, Calpol, Nurofen etc.



Other prescribed medicines can only be administered after a '**Request for School to Administer Medication**' Form has been Completed and returned.

This form is available from the main school office.

## If you have a concern about your child

Please speak with us **as soon as possible**, regarding any educational, medical concerns you may have.

All contact information for the school is contained in this booklet. We will ask to speak to you directly if we have any concerns about your child.

# Transport

**The Education Authority Transport Department  
decides who is eligible to travel on a bus,  
NOT the School.**

**An online application** for transport must be made for any child wishing to be considered for a place on a bus. There is only one Yellow Bus to take children to and from school (Afternoon 2.45 p.m. only)

Only those children who are granted a bus place by the Education Authority will be able travel by bus. There will be no concessionary places available. For any further information please contact

**Education Authority Transport Dept.**

**Tel. No. 028 3751 2200.**

**To apply for Transport, please use Education Authority's website below**

**[www.eani.org.uk/transport](http://www.eani.org.uk/transport) - Primary School Transport**

***It is Parents responsibility to make arrangements  
For their child to be collected at 1.45 p.m.***

**GOOD BEHAVIOUR ON THE BUS IS VERY  
IMPORTANT FOR THE SAFETY OF YOUR  
CHILD AND OTHERS.**

**PLEASE - *Warn your child about the dangers of  
being on the road side and crossing behind a bus.***

# Assistance Uniform/Meals

An online application for assistance with **School Uniform/Free Meals** in Primary School should be made on the Education Authority's website.

[www.eani.org.uk/Meals and Uniform Allowance](http://www.eani.org.uk/Meals and Uniform Allowance)

Enquiries Tel No 028 9041 8044

Email [mealsanduniformschools@eani.org.uk](mailto:mealsanduniformschools@eani.org.uk)

**Our School Uniform items may be bought from:**

**iCustomise 99A Mulinahoe Rd Ardboe**

**Tel No 028 867 36024**

**i-CUSTOMISE**

**Or**

**No5, 5 Lineside,  
Coalisland. BT71 4PL**

**Tel No 028 877 49199**



# School Uniform

## Girls' Uniform

Navy skirt/pinafore or navy joggers, Navy sweatshirt with school crest or cardigan, Pale blue polo shirt with school crest, Optional navy fleece, summer dress.

## Boys' Uniform

Navy trousers or navy tracksuit bottoms (**NO** logos or writing), navy sweatshirt with school crest, Pale blue polo shirt with school crest, Optional navy fleece.

## P.E. Uniform

Navy shorts, Pale blue t-shirt with school crest Black or white trainers. Jerseys or hoodies are not part of the uniform.

**In a permanent pen or marker, please clearly mark your child's name on ALL items of clothing, including their PE Uniform, polo shirt, shorts, trainers, coat, school bag, lunch & snack boxes.**

**In the interests of safety the school discourages jewellery, long earrings.**

# School Uniform



**Girls and Boys Uniforms**



**Summer Dress**

**PE Uniform**

# Homework

We see a real value in children engaging in homework. It gives them an opportunity to consolidate the work done in class, and to prepare for work to come. It involves parents helping with their children's work and encourages good working habits.

However, it must be stressed that it should never be a source of anxiety or worry.

The time allocation is very general but it should not exceed:

**15-25 minutes at Foundation Stage**

**15-30 minutes Key Stage 1**

**30-50 minutes at Key Stage 2**

Homework will be set each night, though this may be relaxed on special occasions.

A folder will be sent home on a Monday night and should be returned on a Friday morning. P1 will normally not begin any real homework until later in the first term.



# Positive Behaviour

In St. Patrick's Primary School we seek to create a climate in the school that will:

- Promote learning for all pupils
- Promote effective teaching
- Enhance self-esteem and foster self respect for others
- Develop greater independence by accepting the need for self-discipline, self-control and take responsibility for our own behaviour
- Develop the pupil's interpersonal skills and their ability to work co-operatively with others to resolve problems and potential or actual conflict
- Have the endorsement and active support of the parents.

In cases where a child has misbehaved there are sanctions as outlined in the School Positive Behaviour Policy. Where there is a serious breach, parents will be notified or invited to the school to discuss the matter.

# Preparing Your Child

The article concludes that we should not over protect children from small setbacks or failures, this gives them the necessary skills needed to overcome greater life's challenges.

“ MISTAKES ARE  
**PROOF**  
THAT YOU ARE  
**TRYING** ”

**Mistakes**  
Are The  
Stepping Stones  
To Learning!

“I have not failed. I've  
just found 10,000 ways  
that won't work.”

Thomas A. Edison

If you're not making  
**MISTAKES**  
then you're not doing anything.

The more risks you  
allow children to  
take, the better  
they learn to take  
care of themselves.  
-Roald Dahl



# School Rules

- Be well behaved
- Be hard working
- Be kind
- Be proud
- Be in school on time, every day





*We look forward to meeting  
you and your child.*

Twitter: @StPatricks15

Website: [www.stpatricksmullinahoe.co.uk](http://www.stpatricksmullinahoe.co.uk)