

*St Francis' P.S./
Bunscoil Naomh Proinsias*



STATEMENT OF
INTIMATE CARE
PRACTICE

This policy statement has been drawn down following the guidelines laid out in the EA document:

‘Guidance on the provision of intimate care to children and young people at school’ (10/10/18)

Intimate care is any assistance that involves touching a child while carrying out a procedure that most children are able to do for themselves but some are unable to manage without help. This may involve help with eating, drinking, dressing, and matters of personal hygiene such as washing and toileting. In some instances, more specialised intimate assistance may be needed for children with physical or medical difficulties.

This policy aims to:

- *Safeguard the dignity, rights and well-being of children;*
- *Provide guidance, support and protection to staff; and*
- *Reassure parents that their children are cared for and protected*

The school is committed to ensuring that all staff undertake their responsibilities in such a way that the rights, dignity and welfare of the children is protected. The school is committed to ensuring that staff undertaking these responsibilities are supported by policy, training and monitoring. All school staff receive child protection training, undertake to help children do as much as possible for themselves and develop each child’s ability to achieve independence. Staff receive appropriate specialised training and are provided with facilities and equipment to ensure safety, privacy and dignity. An intimate care plan is drawn up for each child requiring such assistance, and is carefully planned and agreed in consultation with parents and child.

Provision is monitored and regularly reviewed to ensure that policy and procedure is adhered to, and that children and staff remain comfortable with the school’s arrangements.

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Intimate Care Policy for Primary 1/Rang 1

In the event of toileting accidents:

- Two members of staff will supervise the child;
- All children will be treated equally and with respect and dignity;
- Staff realise that children of primary 1 age need to be reassured when toileting accidents occur and this is done with the utmost respect for the child, reflecting the needs of the child at that particular time;
- Should a child accidentally wet him/herself during the day it is our policy to provide baby wipes and a change of underwear. The child will be taken to the nearest toilet where their change of clothes will be handed to them in the cubicle. Assistance will only be given if requested by the child. The child's P.E. kit or spare trousers/skirt will be used to change outer garments. The child will clean and change themselves with as little fuss and embarrassment to the child as possible. If the child gets distressed or doesn't wish to get changed we will contact the parent immediately;
- Every change of clothing and toilet accident is recorded by the staff;
- Should the same child have a second accident on the same day the parent will be contacted to collect the child from school in case the child is unwell;
- In the event of a child being sick or soiling him/herself the parent will be contacted to collect the child and take him/her home as soon as possible.

Please sign the attached consent form to indicate that you **have read and agree to our intimate care policy.**

Name of child _____

Parent/Guardian signature _____

If **you do not consent** please provide contact details below as you or a nominated contact will then have to be available in the event of a toileting accident occurring.

Name _____

Relationship to child _____

Telephone number (on which you must be available daily) _____

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Intimate Care Policy for Primary 2-7/Rang 2-7



In the event of toileting accidents:

- Staff realise that ALL children need to be reassured when toileting accidents occur and this is done with the utmost respect for the child, reflecting the needs of the child at that particular time;
- It is our policy to provide a change of underwear and trousers/skirt. The class teacher will provide the change of clothes and the child will change themselves in the nearest toilet. Wet/soiled garments will be put in a bag and sent home. Assistance will only be given if requested by the child.
- If the child gets distressed or doesn't wish to get changed, we will contact the parent immediately;
- Should the same child have a second accident on the same day, the parent will be contacted to collect the child from school in case the child is unwell;
- In the event of a child being sick or soiling him/herself the parent will be contacted to collect the child and take him/her home as soon as possible.

Please sign the attached consent form to indicate that you **have read and agree to our intimate care policy.**

Name of child: _____

Parent/Guardian signature: _____

If **you do not consent**, please ensure the office have up-to-date contact details for you as in the event of a toileting accident you will be contacted immediately to come and either change/collect your child yourself.