

# **CENTRAL** **Integrated** **Primary** **School**



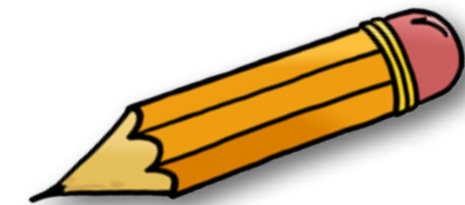
Educating with equality, tolerance,  
respect for others

# Integrated Education

The Integrated School provides a learning environment where children and young people from Catholic and Protestant backgrounds, as well as those of other faiths and none, can learn with, from and about each other. The promotion of equality and good relations extends to everyone in the school and to their families regardless of their religious, cultural, or social background. Integrated education is value-driven and child-centred. It is delivered through a holistic approach with an emphasis on developing every aspect of a child's potential.



# Principal's Welcome



Dear Parents,

It is a pleasure to present to you the prospectus for Central Integrated Primary School as the choice for your child's Primary Education.

As you read through our prospectus, I hope you will gain an understanding of our ethos and our vision for integration in our school.

Our school is characterised by equality, tolerance, respect for others and a high standard of teaching and learning. Everyone is welcome.

Children are at the heart of our school. Our committed team of teaching and learning support assistants provide a safe, friendly environment in which our children are able to grow in confidence, to learn and develop their talents and abilities in preparation for tomorrow's world and their future in it.

Parents are recognised as the prime educators of their children. We encourage a positive partnership and open communication between home and school. Whilst this prospectus is designed to provide you with an insight into our policies and procedures it cannot give you the full picture of what the school is like. I would, therefore, invite you to come and see the school for yourself.

This is an exciting time at Central Integrated Primary School and your visit will give you a fuller and more rounded picture of what life is like here. I look forward to meeting you and welcoming you and your child to Central Integrated Primary School.

Yours sincerely,

Nuala Hall BA (Hons) Ed PQH (N.I.)

Principal





## Ethos and Aims

Central Integrated Primary School is a very welcoming school, characterised by a friendly, well-ordered atmosphere. We provide a safe, caring and stimulating environment which allows our children to grow in confidence, developing and achieving to the very best of their individual abilities.

Relationships at all levels are excellent and are based on mutual respect between children, staff, and parents. A high value is placed on the development of pupils' attitudes in such areas as self-discipline, responsibility, sensitivity to others, honesty, confidence, independence, and fairness. Children enrolling at the school are warmly accepted by their peers and by staff and are smoothly integrated into the school community.

Our teachers are skilled, enthusiastic, committed and hard-working. They recognise and value the important contribution parents can make in supporting their child's learning. Together we encourage all our children to be the best that they can be.

### AIMS of the SCHOOL

**At Central Integrated Primary School we aim:**

- **To empower our children to achieve their potential and develop the skills necessary to make informed and responsible decisions throughout their lives.**
- **To develop self-esteem and self-confidence and encourage each individual to recognise and extend their personal capabilities.**
- **To recognise, understand and respect the feelings, attitudes and values of others.**
- **To appreciate and show respect for their environment, both locally and globally.**



## Our vision is to develop children who are:

Inquirers | Risk-takers | Thinkers  
Emotionally well-balanced | Open-minded  
Reflective | Co-operative | Caring  
Communicators | Respectful  
Knowledgeable



## Curriculum

The school provides a curriculum planned to suit the needs of the individual child. From Year 1 to Year 7 the curriculum focuses on six main areas:

- **Language and Literacy or Communication**
- **Numeracy and Mathematics**
- **The World Around Us (Science, History and Geography)**
- **Creative and Expressive (Art, Music and Drama)**
- **Physical Education**
- **Personal Development and Mutual Understanding**

We are fortunate to have an ICT room which houses enough computers for whole classes to use and therefore allows for the application of information and communication technology skills across the curriculum. In addition, we use laptops and i-pads which can be set up in any room for use by all children. All computers allow supervised access to the internet. Large Interactive Whiteboards in every classroom support ICT and enhance learning opportunities in the school.



## Assessment

Pupils' progress will be continuously monitored throughout the year. This builds on what already happens in the classroom and focuses on continuous monitoring by your child's teacher about each child's knowledge, understanding and skills development. Internal assessment is robustly monitored. Teachers can use different assessments and you will have the chance to meet your child's teacher in the first term and talk through their progress in a meaningful way. Diagnostic assessment will help support your child in their learning by helping teachers to find out if they are having any particular difficulties, or if they are finding their learning too easy and need more of a challenge.

### How will I know how my child is doing?

Parent teacher induction meetings are held in September for each class. This outlines the curriculum coverage for the year.

Parent Teacher consultations are held in October and February each year. An annual written report/pupil profile is issued in June. A summative Record of Achievement is issued in Primary 7.

In addition, there is formal end of Key Stage (Primary 4 and Primary 7) assessment in place with results validated by CCEA (Council for the Curriculum, Examinations and Assessment). Results of these assessments are included in end of year reports for these children.

## Special Educational Needs

Central Integrated Primary School has always given a high priority to providing support for children with Special Educational Needs.

All teachers recognise the importance of identifying and addressing the specific needs of pupils early in their school career. Effective support on an individual basis is then planned for these children. The Code of Practice, NI (special needs) is adhered to throughout the school and information exchanged at review meetings between teachers and parents is written up in Personal Learning Plans.

Trained classroom assistants provide assistance in all classrooms. The school also takes pride in challenging children who are of above average or exceptional ability. Care is taken to ensure that the level and the amount of work set match the child's ability.

The school is a designated RISE NI school (Regional Integrated Support for Education). The RISE NI service consists of speech and language therapists, behaviour therapists, occupational therapists, physiotherapists and clinical psychologists. These professionals work in partnership with staff and parents to improve the skills of children who have been identified as having speech, language and communication needs; motor/sensory developmental needs; and social, emotional or behavioural problems which effect their ability to learn and develop.

The school had a new sensory room fitted out in March 2021 designed to help pupils improve their visual, auditory and tactile processing, as well as fine and gross motor skills. It provides a sense of calm and comfort. A sensory room can help children learn to self-regulate their behaviours, which ultimately improves focus.

A copy of the school's Special Educational Needs Policy may be inspected by contacting the Principal.



## Religious Education

Non-denominational religious education will be available to all children. Parents may remove their children from these classes on the grounds of conscience if they so wish. Children from the Roman Catholic faith may be prepared for the Sacraments by a teacher who holds the Catholic Certificate in Religious Education.

Furthermore, an additional programme 'Follow Me' may be offered specifically to pupils from the Protestant faith.

## Board of Governors

The Chair of Governors is Mr Ian Baxter. The Board of Governors has overall responsibility for the running of the school, although the day-to-day management is delegated to the Principal. The Governors are committed to ensuring that Central Integrated PS effectively meets the needs of the children and the community it serves.

## Pastoral Care

Pastoral Care is seen as a vital part of a child's primary schooling with Parents, Teachers, Principal, Board of Governors and Support Services playing an important role. At all times we focus on the positive achievements of our pupils, academic and otherwise. This is fostered by positive marking and classroom incentive schemes.

We strive at all times to develop each child to his or her potential by creating an atmosphere based upon good relationships between teaching and non-teaching staff, pupils and parents. We recognise that we have a responsibility to do everything possible to care for each pupil's physical and emotional wellbeing. At all times the school will endeavour to provide a secure, caring and safe environment for learning. A school Council operates to give pupils a voice in whole school issues.

## Anti-Bullying Policy

In Central Integrated Primary School all staff, parents and children work together to create a happy, caring, learning environment. Bullying in any form will not be tolerated. The school takes a proactive approach by having in place a programme of lessons and circle time activities throughout the year which foster self-esteem, self-respect and respect for others. If, for whatever reason, you have concerns about your child's happiness, please do not hesitate to speak to us.

The full anti-bullying policy is available to parents on request.

## School Council

As part of PDMU there is a school council made up of pupils elected from each class. Elections for new members are held in September each year. Class councils meet on a monthly basis and discuss issues of importance to the children and the school. The minutes and matters of concern from these meetings form the agenda for the monthly school Council Meeting.



## Eco-Schools

School staff and pupils care deeply about environmental issues and have a strong desire to actively protect our planet. Central Integrated PS has been awarded the Eco-School Green Flag on two consecutive occasions. As an Eco-School we aim to develop our children's knowledge and positive attitudes about the environment both locally and globally.

## Child Protection & Personal Safety

The welfare of each child must be paramount and the school has a duty of care to report any concerns about abuse or neglect to social services. All staff are vetted under EA procedures and they all have been trained to be aware of the signs of possible abuse or neglect and of the procedure to follow.

All schools have an obligation to ensure the safety of the children in their care. If a child makes a disclosure to an adult, or if an adult has concerns about a child, these will be reported to the school's Designated Teacher, Mrs N Lowry.

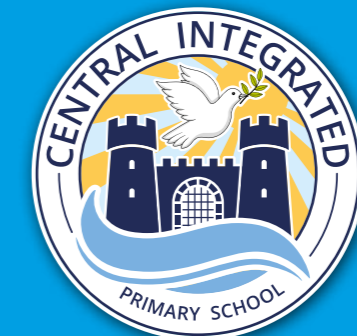
A copy of our Child Protection Policy; Code of Conduct for all employees; all other Pastoral Care

Policies and complaints procedures are available in school for those parents who wish to see them.

## Security

The school has a controlled access policy to all areas of school. Parents or others wishing to visit during the school day should use the main entrance doors at the front of the building and report to the school secretary. Access and areas around school are monitored by CCTV cameras.

Children arriving late for school should also use the main entrance doors. The playground gates are locked at 9.00am.





# Positive Behaviour

The school adopts a positive approach to behaviour, expecting all pupils to behave in a responsible manner by always showing consideration, courtesy and respect for other people. The co-operation of parents is sought to maintain high standards of pupil attendance, punctuality, personal appearance, the wearing of school uniform, having the proper equipment for learning and the supervision of homework. If problems do arise, we like to involve parents at an early stage rather than leave it until later. We hope that you, as parents, will do the same with us. An upset at home can cause your child to behave differently at school just as worry over schoolwork can cause you problems at home. A copy of the school's Positive Behaviour Policy can be inspected by arrangement with the Principal.

# Homework

Homework is an important part of school life. It provides children with an opportunity to practise and consolidate work done in school. It encourages the development of self-discipline and independence. It gives you an opportunity to see what your child has been doing in school. Homework is set regularly for all children. For P1 children, homework will mainly focus on reading, early mathematics and related activities. P2 and P3 children will continue with reading and mathematics along with the introduction of spellings and maths facts. In P4 to P7 a range of learning and written homework will also be included. As your child progresses through the school, homework will gradually become more demanding but less direct parental supervision should be required.

Parents are asked to sign each child's homework when it has been completed to a satisfactory standard. Part of the value of homework is the individual attention each child receives from his/her parent, so help from parents is encouraged.

# Drugs Education Policy

As in all matters it is the school's policy to promote healthy, positive attitudes. Health is perceived, not so much in terms of illness and disease, but as a more positive state of well-being. Drugs education forms part of a comprehensive health education programme, which contributes to equipping pupils with the skills to manage their lives effectively and make responsible health decisions. Guidelines for the management of prescribed medicines are in place and parents must complete a medicine administration form. Full details can be found in our Drugs Policy, available from the school on request.

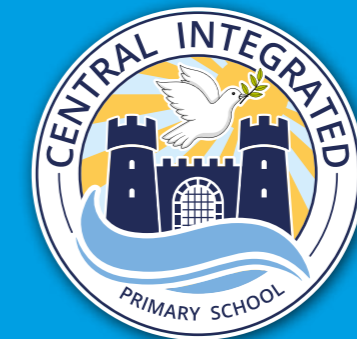
# Health Education

Health Education is an increasingly important focus in Central Integrated PS and is incorporated into many aspects of school life, both in and out of the classroom. Our

"Healthy Break" scheme encourages all pupils to eat a healthy snack for break each day.

We also strongly encourage our pupils to eat a healthy lunch each day. School meals are prepared in accordance with nutritional guidelines. Pupils are encouraged to drink water in class, both after exercise and as required throughout the school day.

Healthy lifestyles are studied and encouraged both through classroom teaching and also through various visits from outside agencies, such as Action Cancer, Cancer Focus and the Dairy Council. We encourage pupils to consider the health benefits of walking, scooting or cycling to school through our "Sustrans" Programme. All of the children take part in the Daily Mile.



# School Uniform

Children are expected to wear school uniform. Wearing a school uniform allows our children to be clearly identified on trips and helps maintain a good standard of presentation and equality.

## Boys

White polo shirt  
Navy blue sweatshirt  
Grey trousers  
Black shoes

## Girls

White polo shirt  
Navy blue cardigan or sweatshirt  
Grey skirt or pinafore  
Black shoes

During the summer months blue checked dresses are also acceptable for girls.

A waterproof coat in school colours and embroidered with the school badge can also be ordered from the local suppliers.

Families qualifying for free school meals are also entitled to claim a school uniform allowance.

**PE Kit:** Each child must have a P.E. kit of plimsolls, navy shorts and a blue polo shirt embroidered with the school badge. These items can be ordered from local suppliers. Trainers can be worn for outside games.

Please note: All articles of clothing should be clearly marked with the pupil's name as many articles are lost each year.

**Swimming:** Primary 5, 6 and 7 classes are timetabled for swimming lessons at the Amphitheatre for a number of weeks under the tuition of a qualified swimming instructor. Girls are requested to wear swimsuits, not bikinis.

**Jewellery:** Due to concerns arising from potential accidents, jewellery should not be worn at school. Children with pierced ears should only wear studs; drop and hoop earrings should not be worn. All jewellery must be removed for P.E.

In the interests of health and safety, we request that girls with shoulder length or longer hair have it tied back.

# School Hours

<b>Year 1</b>	9.00am – 12.00pm (Sept) 9.00am – 2.00pm (Oct – June)
<b>Year 2</b>	9.00am – 2.00pm (All year)
<b>Year 3</b>	9.00am – 2.00pm (Mon, Wed & Fri) 9.00am – 3.00pm (Tuesday & Thursday)
<b>Y4, Y5, Y6 &amp; Y7</b>	9.00am – 3.00pm (All year)



# School Meals

## Mid-morning break

All pupils have a ten-minute mid-morning break for outside play. Prior to this they are given time to have a small snack which they can bring from home. The school encourages healthy eating, so these snacks should not be sweets or chocolate.

## Lunch

There are 2 choices available at lunchtime. Pupils may bring a packed lunch which they can eat in their classrooms. Lunches should consist of wholesome food. Drinks should be in suitable containers (not glass) and should not be fizzy. They must be packed separately from schoolbooks to avoid damage. Water bottles should be brought in and can be filled as necessary.

School Meals are supplied by EA catering division. A typical menu is available from the office on request and can also be viewed on the school App. Water or milk is available to all children. Free meals are provided for those children who are entitled.



# Attendance

It is essential to send a note to school if your child has been absent, indicating the reason for the absence. The school is required by law to record all absences in the class register and if no note is received the absence is recorded as unauthorised.

Each child's attendance is monitored by the Educational Welfare Service, and should it fall below 85% you will be contacted.

We are aware of the difficulties there are, at times, of taking vacations only in the school holidays, but term-time holidays can have a considerable detrimental effect on your child's education. Please note that they must be recorded by the school as unauthorised absences and therefore should be kept to a minimum.

NOTE: It is school policy to issue revision work only to those children who are absent due to extended illness. Teachers are instructed not to issue work to those taking holidays during term time.

# Parents and the School

All parents are encouraged to take an active part in their children's education and are welcome to visit the school. This may be on a casual basis or for a formal interview, by appointment, with a teacher or the principal. Parents are invited to become involved in the life of the school. Currently, a number of parents come in during the day and help in many ways. Teachers welcome the offer of assistance with the organisation of class library periods. Help with photocopying and general assistance in classrooms is also appreciated, while parents are required from time to time to accompany school parties on educational visits. All offers of help are greatly valued and this scheme provides an opportunity for further contact with the teachers and the children. Parents willing to volunteer for these activities will be required to undergo a police check.



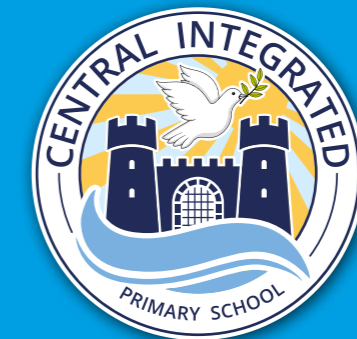
# PTA

Parent Teacher Association (PTA) provides financial support to enhance the resources in Central Integrated PS. Through active support from school families, and with direction from an annually elected committee, including teaching staff, fund-raising events not only raise money to assist with educational purchases but, importantly, strengthen social aspects of the school and help promote a community spirit.

# Community Links

Every opportunity is taken to involve the children in the local community and to invite members of the community to visit classes in school.

The school has a good relationship with many local schools. The children are encouraged to participate in a wide range of community events.







## Open Enrolment Procedure - Applications for Primary 1

All children who are 4 years old on or before the 1st of July must begin their primary education from the beginning of the school year following their 4th birthday.

The formal application process is now online. A parental portal on the Education Authority website of [www.eani.org.uk/](http://www.eani.org.uk/) admissions opens in January each year for parents to make an application to the school of their choice.

Parents of prospective pupils are welcome to visit at any time throughout the year. Please contact the school office to arrange a suitable time to meet with the Principal.

## Transfer after Primary

Pupils living in this area are fortunate in being within easy reach of a wide range of post-primary schools. The following are some of the schools to which we have sent pupils in recent years:

- Belfast High School
- Carrickfergus Grammar School
- Carrickfergus College
- Larne Grammar School
- Ulidia Integrated College



## Support for Charities

Each year the School Council, which represents the pupils, chooses several charities to be supported. They are also responsible for organising a sponsored event to raise money for the charities.

## Breakfast Club

At Central Integrated PS we know that breakfast is the most important meal of the day. To help support parents, we offer Breakfast Club each day from 8am to 8.40am. In addition to enjoying a range of cereals, fruit and toast children will enjoy a variety of fun activities with their 'breakfast club' friends – ensuring that they start the day happy and ready to learn.

## Sport & Extra-Curricular Activities

On Monday, Tuesday, Wednesday & Thursday afternoons from 3.00pm to 4.00pm children in the Y4 - Y7 classes have the opportunity to take part in a wide range of extra-curricular activities. These include football, hockey, dance, Art, ICT and Homework Club. Pupils in Y1 - Y3 classes are also able to attend some after school clubs such as 'Ready to Learn', dance and Homework Clubs.

We have teams representing the school in a variety of leagues, for example hockey, football, and cricket.

## Music

In addition to the music offered as part of the curriculum we offer lessons in piano, violin and singing. We have our own choir who perform at both school events and as part of the local community.

## School Trips

We organise regular educational visits for our pupils to enhance the learning that they experience as they study various topics. Our Year 6 & 7 children also have the opportunity to go on a residential trip where they experience activities that will complement learning and build social confidence.

## Documents available on Request

There is a statutory requirement to make certain information readily available to parents. This includes curriculum details, statements of school policy and formal papers issued by the Department of Education. Copies are held in the School Office and can be viewed by arrangement with the Principal.

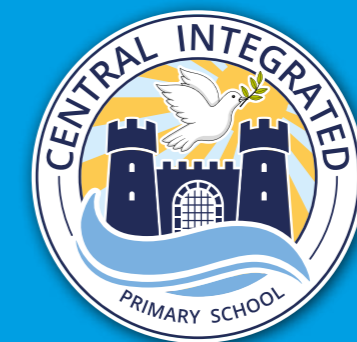
## Curriculum Complaints

Complaints about the curriculum policy of the school or the exercise of any power relating to the curriculum can be made in writing for consideration by the Board of Governors.



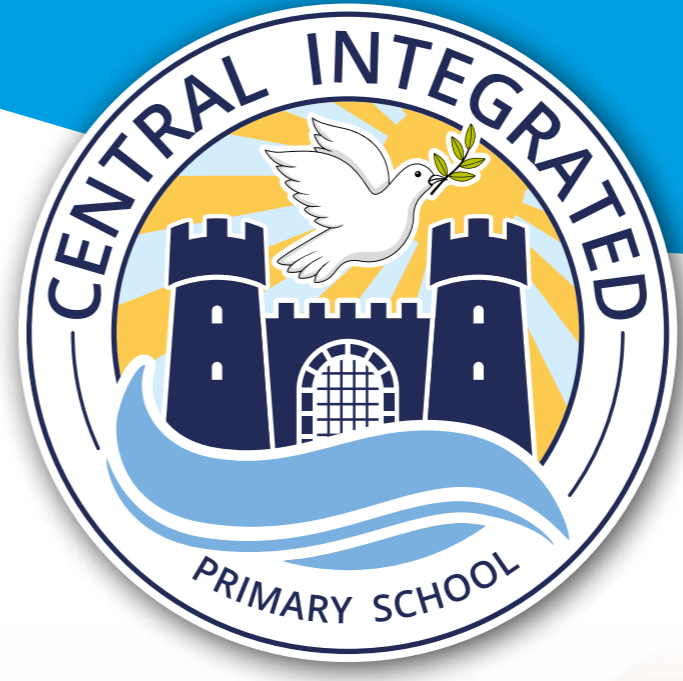


Information in this prospectus is limited. Therefore, we would be delighted for parents to visit the school to discuss our plans for meeting your child's needs. An appointment may be made by telephoning the Principal on 028 93351272 or by email to [nhall292@c2kni.net](mailto:nhall292@c2kni.net)



# CENTRAL Integrated Primary School

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[www.centralintegratedps.co.uk](http://www.centralintegratedps.co.uk)

Educating with equality, tolerance,  
respect for others