

## **Procedure for dealing with children who have “accidents” (i.e. toileting)**

In the event of a child having an accident, the following will apply:

1. The child will change him/herself having been handed clean underwear and skirt /trousers if necessary by the class teacher.
2. If the child is unable to change him/herself, an older brother or sister will be sent for and they will assist the child with the same.
3. If the child is unable to change him/herself and has no sibling in the school, the parent or guardian will be contacted and asked to make arrangements for someone to come to the school and change the child.
4. If the school are unable to make contact with a parent/guardian, 2 members of staff will assist the pupil. All due care will be taken to protect the child’s personal dignity.
5. Children to have own changing set (tracksuit & underwear) in plastic bag, in school bag at all times. Parents to check same regularly.