

Roan St Patrick's Primary School  
114 Killyliss Road  
Eglis  
Dungannon  
BT70 1LE

Maintained Primary School

Enrolment Number: 154  
Admissions Number: 22

Telephone/Fax No: (028) 3754 8355  
Email: [smone720@c2kni.net](mailto:smone720@c2kni.net)  
Website: [www.roanstpatricks.org](http://www.roanstpatricks.org)

PRINCIPAL: Mr S Mone  
CHAIR OF BOARD OF GOVERNORS: Mr M Daly

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### **RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS**

The Board of Governors draw up and apply the criteria for admissions.

### **ADMISSIONS CRITERIA**

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 10 January 2025 at 12noon (GMT) and an application submitted by the closing date of 24 January 2025 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 24 January 2025 and up to 4 pm on 29 January 2025 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances. After 4 pm on 29 January 2025 no applications will be processed until after the close of procedure on 9 April 2025.

### **COMPULSORY SCHOOL AGE**

Any child who reaches their 4th birthday on or before 1st July 2025 is of Compulsory School Age. Under the School Age (NI) Act which became law in Northern Ireland in April 2022, 'compulsory school age' also includes those children who deferred commencing Primary 1 in September 2024 as defined by the new School Age (NI) Act (both groups to be treated equally).

Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

**When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application or provided directly to the school via the online process.** Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or provided directly to the school via the online portal.

The Board of Governors will apply the following criteria to identify which children should be admitted either at initial admission to education (P1) or on transfer from another school.

- 1 Children who will have brothers or sisters currently in attendance during the 2024/2025 school year.
- 2 Children for whom the school is the Catholic Maintained primary school nearest to their home.
- 3 Preference will be given to children with exceptional circumstances (medical, social or other problems) that necessitate admission to Roan St. Patrick's rather than any other primary school. The circumstances should be personal to the child and must be supported by independent and appropriate documentation, providing evidence of the circumstances being described as being exceptional.
- 4 The remaining places will be decided on distance from the child's home to school, priority being given to those living closest to the school. (Distance will be measured on Google Maps UK, using the A to B tool). If the final places to be allocated have identical measurements as identified by Google Maps UK, selection will be on the basis of alphabetical order of surname, then forename, then middle name.

Criterion 4 will also be used to discriminate within any oversubscribed criterion.

### DUTY TO VERIFY

The Board of Governors requires that **one form of supplementary evidence for all applicants is provided to verify the address at which your child resides**, as detailed on their application (eg – licence/recent utility bill/recent bank statement etc). **This evidence must be uploaded during the online application process along with your child's Birth Certificate within the application period.** If the supplementary evidence is not provided to the Board of Governors, within the timeframe requested, this may result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a possible place will be withdrawn.

### WAITING LIST POLICY

The school does not operate a Waiting List Policy.

### ADMISSION TO P2-P7

Admission to these classes will be based on the above criteria provided that such an admission does not prejudice or threaten the efficient use of the school's resources and subject to a reasonable and manageable upper limit on the number of pupils any one teacher has to cater for.

APPLICATIONS AND ADMISSIONS TO PRIMARY 1		
Year	Total Applications	Total Admissions
2022/2023	25	25
2023/2024	20	19
2024/2025	31	31