



**Child Safeguarding Risk Assessment
(of any potential harm)**

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly	<p>Child Safeguarding Statement & DES procedures made available to all staff</p> <p>DLP& DDLP to attend PDST face to face training All Staff to view training module offered by PDST.</p> <p>BOM records all records of staff and board training</p>
One to one teaching	Med	Harm by school personnel	<p>Where one to one teaching is in the best interest of the child, every effort will be made to ensure that this teaching takes place in an open environment. Parental permission will be sought permitting their child to engage with support teaching. Work being carried out by an SNA will be carried out under the direction of the teacher in a transparent environment. i.e. Open door/Table between adult and pupil when possible/Glass in door/wall in ASD Classes</p>
Care of Children with special needs, including intimate care needs	High	Harm by school personnel	Policy on intimate care
Daily arrival and dismissal of pupils	Med	Harm from older pupils, / pupils from other schools unknown adults on the playground	<p>Arrival and dismissal supervised by Teachers</p> <p>A child cannot leave the school unaccompanied by a Parent or person nominated by a parent. If collected early, collecting adult must sign child out.</p> <p>Code of Discipline</p>



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Managing of challenging behaviour amongst pupils, including appropriate use of restraint	High	Injury to pupils and staff	Health & Safety Policy Crisis Prevention Intervention Training provided to 3 Teachers and 8 SNAs in December 2018.-See CPI Policy (Updated in 2020). Code of Behaviour <ul style="list-style-type: none"> ● maximum care, minimum force ● reasonable, proportionate and necessary ● only for reasons of safety (never for sanction, punishment or convenience) ● Parent informed
Sports Coaches, External Teachers	Med	Harm to pupils	Garda Vetting Sought Teachers/Secretary responsible for informing all outside coaches/Teachers of DLP and DDLP Class Teacher is always present when Sports Coaches or outside Speakers are working with Class.
Students participating in work experience	Low	Harm by student	Work experience Policy Child Safeguarding Statement. Work experience students over 16 years require garda vetting Students under 16 years may not participate in work experience as cannot be garda vetted.
Recreation breaks for pupils	High	Unknown Adults walking through yard.	Three Teachers and up to 9 SNAs Supervising Children across large Yard and side yards.
Classroom teaching	Low	Harm to Pupil	Children are informed of the rules of the classroom and school. Code of Discipline School personnel should never engage in or allow: <ul style="list-style-type: none"> ● The use of inappropriate language or behaviours ● Physical punishment of any kind ● Inappropriate or suggestive comments about or to a child ● The use of inappropriate material All media products (websites, youtube etc.) should be checked for their appropriateness with regard to age and suitability before sharing.



Outdoor teaching activities	Low	Harm to Pupil	Teacher supervision Code of Behaviour
Sporting Activities	Low	Harm to Pupil	Teacher supervision Code of Behaviour
After School club	Low	Harm to Pupil	If Pupil is not collected on time, two Teachers remain, parent is called.
School outings	Low	Children come in contact with unknown adults.	At all times there must be adequate supervision of pupils. Pupils are allocated a peer pair before embarking on a tour. Children are reminded to stay in groups.
Use of toilet area in schools	Low	Harm to Pupil Bullying	During class time, one child is permitted in the toilet area at a time. On the occasion that a child needs to use the toilet while out on yard, having informed a Teacher on supervision duty, another child, chosen by the Teacher, will accompany them to the hall toilets and will inform the teacher of their return when back in the yard. Children will be encouraged to use bathroom before yard to reduce entering school during breaks. Children from ASD Classes will be accompanied by two adults from the main yard. From the small yard one adult will accompany the child to the toilet in the hall. If toileting accident one SNA will have to come from the main yard to cover the small yard to permit two SNAs to change the child in classroom.
Annual Sports Day Swimming	High	Harm to pupil	Teachers will ensure that children are visible in the school playground/Field. A nominated Teacher will be assigned to supervise children going up to the school if toilet required. Pupils will be expected to dress and undress themselves for games/swimming. Where assistance is needed this will be done in the communal areas. Under no



			<p>circumstances will members of staff be expected to or allowed to dress/undress a child in a cubicle/private area but remain in the public area. In such situations where privacy is required the parent/guardian of the child will be asked to assist the child.</p> <p>At all times there must be adequate supervision of pupils.</p>
Fundraising events involving pupils	Low	Harm to Pupil from unknown adults.	Code of Behaviour Teacher Supervision
School transport arrangements including use of bus escorts	Low	Harm from adult or aggressive pupil	<ul style="list-style-type: none"> ● Garda Vetting of Bus Escorts ● Provision of Safeguarding Statement to Bus Escorts. ● Behaviour plans implemented where necessary. ● Parents who make themselves available to transport children will be garda vetted. It will be stated clearly to parents that all children are to be dropped back to the school after a game. ● Members of the school staff will not carry children alone in their cars at any time. ● Two Teachers will remain with pupils until all collected after match.
Care of any vulnerable students.	High	Harm to Pupil	<ul style="list-style-type: none"> ● Physical contact between school personnel and the child should always be in response to the needs of the child and not the needs of the adult. ● School personnel should avoid doing anything of a personal nature for children that they can do themselves. ● While physical contact may be used to comfort, reassure or assist a child the following should be factors in determining its appropriateness: - <ul style="list-style-type: none"> <input type="checkbox"/> It is acceptable to the child <input type="checkbox"/> It is open and not secretive <input type="checkbox"/> The age and developmental stage of the child.
Intimate Care Needs	High	Harm to pupil	<ul style="list-style-type: none"> ● Children with specific toileting/intimate care needs: - <p>In all situations where a pupil needs assistance with toileting/intimate care the parents will inform the school and discuss how these needs are to be catered</p>



			<p>for. Written consent will be required from Parent/Guardian at time of enrolment.</p> <p>The staff to be involved in this care will be identified and provision will be made for occasions when the particular staff involved are absent.</p> <p>Any deviation from the agreed procedure will be recorded and notified to the DLP and Parents/Guardians.</p> <ul style="list-style-type: none"> • The door to the toilet remains ajar while maintaining the dignity of the child. • Toileting accidents: <p>Clean underwear and suitable clothing will be kept in the school so that if a pupil has an accident of this nature they will, in the first instance, be offered fresh clothing into which they can change.</p> <p>If the pupil for whatever reason cannot clean or change themselves, the child will be assisted by members of staff familiar to them.</p> <p>Parents will be notified in the journal/communication copybook.</p>
Special Facilities I.e. Lights Room/Soft Play	Med	Harm to pupil	<ul style="list-style-type: none"> • If a child is using the Multi-Sensory Room or Soft Play room on a one to one basis then the SNA informs the Teacher where they will be. All adults must inform another adult when they are using the Multi-Sensory Room/Soft Play Room with a child/children. There is a glass panel in the door permitting visual access.
Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	High	Harm to children	<ul style="list-style-type: none"> • Crisis Prevention Intervention Training provided to 3 Teachers and 8 SNAs in December 2018.-See CPI Policy (Training updated in 2020). • maximum care, minimum force • reasonable, proportionate and necessary • only for reasons of safety (never for sanction, punishment or convenience) • Two adults present where possible • reviewed regularly • recorded



Administration of Medicine Administration of First Aid	Low	Harm to pupil	Record will be kept in the Accident book and a record will be sent home to Parent. Parents are required to complete a consent form for administration of medicine if required. If medicine is to be provided on an ongoing basis a record will be maintained by class Teacher and/or SNA.
Curricular provision in respect of SPHE, RSE, Stay Safe	Low	Where pupils are not adequately informed and knowledgeable.	The School ensures that all aspects of the SPHE, RSE and Stay Safe Programmes are implemented each year. Recorded in Teachers plans and Cuntas Miosuil All outside facilitators, e.g.: ACCORD fully Garda vetted. Teachers remain in the Classroom when outside facilitators present at all times.
Prevention and dealing with bullying amongst pupils	Med	Harm to Pupils	Anti-Bullying Policy Monthly revision of Bullying. Promote a culture of telling with both Parents and Children. Anti-bullying survey, once termly
Training of school personnel in child protection matters	Low	Procedures not followed	Training from PDST availed of every 3-4 years. DLP and DDLP engage in training when available.
Use of external personnel to supplement curriculum	Med	Garda Vetting Lack of awareness of procedures	<ul style="list-style-type: none"> • DLP and DDLP acquire copy of Garda Vetting. Teacher remains with external personnel when engaging with children at all times. <ul style="list-style-type: none"> • Visitors/Guest Speakers Visitors/guest speakers should never be left alone with pupils. The school i.e. Principal and Teachers have a responsibility to check out the credentials of the visitor/guest speaker and to ensure that the material in use by guests is appropriate.



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List of School Activities		The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Care of pupils with specific vulnerabilities/ needs such as <ul style="list-style-type: none"> ● Pupils from ethnic minorities/migrants ● Members of the Traveller community ● Lesbian, gay, bisexual or transgender (LGBT) children ● Pupils perceived to be LGBT ● Pupils of minority religious faiths ● Children in care 	Med	Bullying	Anti-Bullying Policy SPHE Programme-Respect and Tolerance
Recruitment of school personnel including - <ul style="list-style-type: none"> ● Teachers ● SNA's ● Caretaker/Secretary/Cleaners ● Bus Escorts ● Sports coaches ● External Tutors/Guest Speakers ● Volunteers/Parents in school activities ● Visitors/contractors present in school during school hours ● Visitors/contractors present during after school activities 	Med	Harm not recognised or properly or promptly reported	Child Safeguarding Statement & DES procedures made available to all staff Staff to view online training offered by PDST



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Use of school premises by other organisation during school day	Med	Individuals unknown to the school on grounds	Children go on messages in pairs. Children do not permit entrance of individuals unless instructed to do so by adult.
Use of Information and Communication Technology by pupils in school		Bullying	AUP policy Anti-Bullying Policy Code of Behaviour
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Low	Harm to pupil	Mobile phones are not permitted in class but must be given to the office and collected at 14.30. If a pupil is to be detained, parental permission is required. Detention in office with door open. Other adult always on premises.
Students participating in work experience in the school	Med	Unaware of procedures.	Local secondary schools have been informed that Students over the age of 16 must be garda vetted. Work experience Students are requested to inform the DLP if they have any child protection concerns and are also advise of confidentiality requirements. Students are not left unsupervised with pupils.
Student teachers undertaking training placement in school	Low	Harm not recognised or properly or promptly reported	Student Teachers are provided with a copy of Child Safeguarding Statement. School enters into joint agreement with training College.
Use of video/photography/other media to record school events	Med	Use of material by unknown individuals	Parents are requested not to upload any photos or videos recorded at school events on social media if other children are visible.
After school use of school premises by other organisations	Low	Harm to pupil	All groups are requested to provide evidence of garda vetting.
Remote online Teaching and Learning	Med	Harm to Pupil	Parents are regularly reminded that children should only be on devices in areas of the house where they can be heard and monitored. Teachers will ensure that they always check websites that are being shared in advance to ensure that they are appropriate. Teachers teacher online safety as part of the Stay Safe Programme.



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Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017-2020* “harm” means, in relation to a child(a) assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child’s health, development or welfare, or (b) sexual abuse of the child, whether caused by a single act, omission or circumstance or a series or combination of acts, omissions or circumstances, or otherwise.”

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 16th January 2024. It will be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed Ms. Patricia Reynolds
Chairperson of the Board of Management

Review Date 8th October 2024