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Principal: Mrs. Keira McCallan BA (Hons), PQH

Tuesday, 28th July, 2020.

Dear Parent,

I hope this letter finds you and your family safe and well.

We hope to travel to the Eclipse Cinema in Lifford on Thursday, 30th July for our Year Seven trip. We chose this venue as Mrs. Barrett's husband owns the cinema and therefore we can have confidence in the Health And Safety procedures, particularly in relation to Covid-19. We will be leaving the school carpark at **12pm** and we hope to be back at the school by **5pm**. We will contact you through the What's App group, if we think that we will arrive home earlier.

The following procedures will be in place to help protect staff and pupils:

- Appropriate Risk Assessments in place.
- Pupils will go directly onto the bus. We will not be meeting in the school beforehand.
- When we arrive back at the school pupils will be collected directly from the carpark, not the school building.
- We will be travelling in a 50 seater bus to ensure that social distancing rules can be observed.
- 2 members of staff, Mrs. McCallan and Mrs. Carson, will be travelling with pupils. Staff and the bus driver will be wearing masks. Mrs. Barrett will meet us at the cinema.
- Pupils will be asked to use hand sanitiser before getting on and off the bus.
- Hand washing facilities and hand sanitiser will be available at the cinema.
- Pupils will have exclusive use of a studio in the cinema. Seating will be allocated with social distancing in place.
- Food and drink will be provided within the studio so that children do not have to queue in the public area of the cinema.
- Enhanced cleaning procedures are in place at the cinema.
- Cinema staff will be wearing appropriate PPE and will be adhering to social

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distancing rules.

- We won't be stopping at a shop or toilet facilities on our journey to and/or from the cinema.
- In the case of an emergency, or your child feeling unwell during the trip, a member of school staff will contact you directly.

We ask that:

- You check your child's temperature before leaving home.
- You ensure that your child will not require the bathroom on the journey to the cinema.
- You do not send your child on the trip if they display any Covid-19 symptoms and that you notify Mrs. McCallan well in advance if your child is not attending.
- Pupils take limited belongings with them.
- Pupils are asked to not bring spending money as there won't be any opportunity to visit a shop.
- Pupils are collected promptly from the cinema by a parent, if they display symptoms of the Coronavirus during the trip.

In addition:

- We will be watching the film, Aladdin and we have some surprises planned too.
- Pupils are not required to wear their school uniform.
- Pupils are permitted to bring a snack with them for the bus journey, however, snacks will be provided at the cinema. Unfortunately, sharing cannot be permitted at this time.
- Pupils are not required to wear masks, but can, if they wish.
- Pupils can bring a bottle of hand sanitiser with them, if desired.
- Mobile phones and devices with Internet access are **not permitted**.
- A member of staff will take photographs to be shared within the What's App Group.
- There is no cost to parents for this trip.

Please complete the form regarding snacks that was sent to your mobile by 7pm this evening to aid preparations. If you need any further clarification, please do not hesitate to contact me directly.

Take care and see you on Thursday.

Yours sincerely,

Keira McCallan

Mrs. Keira McCallan
(Class Teacher/Principal)

Doreen Barrett

Mrs. Doreen Barrett
(Class Teacher)

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