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Principal: Mrs. Keira McCallan BA (Hons), PQH

Procedure For Visitors To The School

- Visitors can only enter with the permission of the Principal or Vice-Principal.
- Please **do not** visit the school if you are feeling unwell.
- Visitors must sanitise their hands before entering the school and throughout their visit.
- Visitors must wear a face mask.
- Visitors will have their temperature taken on arrival.
- Social distancing of 2m must be observed at all times.
- Visitors must sign in at reception and take note of Child Protection, Fire Safety and Covid-19 information on the Visitors' Screen.
- Visitors must leave their contact details for Track And Trace purposes.
- Visitors may be given a Visitors' job depending on the nature of their visit. This must be returned to a member of staff at reception before departure.
- School is operating a one-way system. Visitors must enter at reception and exit by the back door.
- School is currently operating a 'no handshake policy'.