

Teimpléad Éigeantach 2: Seicliosta le haghaidh Athbhreithnithe ar an Ráiteas maidir le Cumhdach Leanaí 2024-2025

Tá ceangal ar an mBord Bainistíochta faoi na nósanna imeachta um chosaint leanaí do bhunscoileanna agus iar-bhunscoileanna 2017 tabhairt faoi athbhreithniú ar a Ráiteas maidir le Cumhdach Leanaí agus go mbainfear leas as an liosta seiceála seo a leanas chun na críche sin. Caithfear an t-athbhreithniú a chur i gcrích gach bliain nó a luaithe is indéanta tar éis d'athrú ábhartha bheith déanta maidir le haon ní dá dtagraíonn an ráiteas. Trí athbhreithniú a dhéanamh cinnteoidh an scoil chomh maith go bhfuil sí ag sásamh na hoibleagáide reachtúla atá uirthi faoi alt 11(8) den Acht um Thús Áite do Leanaí 2015 a Ráiteas maidir le Cumhdach Leanaí a athbhreithniú gach dhá bhliain.

Tá an liosta seiceála seo ceaptha mar chúnamh chun an t-athbhreithniú seo a chur i gcrích agus níl sé i gceist go mbeadh sé ina liosta uileghabhálach de na ceistanna atá le machnamh. Cuirfidh Boird Bhainistíochta ar leith san áireamh sa liosta seiceála nithe eile atá ábhartha don scoil i gceist.

Mar chuid den phróiseas foriomlán athbhreithnithe, is ceart do Bhoird Bhainistíochta beartais, nósanna imeachta, cleachtais agus gníomhaíochtaí ábhartha de chuid na scoile a mheas féachaint an bhfuil siad ag cloí le prionsabail an dea-chleachtais cosanta agus leasa leanaí de réir mar atá siad leagtha amach i Ráiteas na scoile maidir le Cumhdach Leanaí, san Acht um Thús Áite do Leanaí 2015 agus Aguisín Tús Áite do Leanaí 2019, sna Nósanna Imeachta um Chosaint Leanaí do Bhunscoileanna agus Iar-bhunscoileanna 2017.

	Tá/Níl
1. An bhfuil glactha go foirmiúil ag an mBord le Ráiteas maidir le Cumhdach Leanaí atá de réir na Nósanna Imeachta maidir le Cosaint Leanaí i mBunscoileanna agus in Iarbhunscoileanna 2017?	Tá
2. An bhfuil an Bord sásta go bhfuil an Ráiteas um Chumhdach Leanaí ar taispeáint in áit fheiceálach gar do phríomhbhealach isteach na scoile?	Tá
3. Mar chuid de Ráiteas na scoile maidir le Cumhdach Leanaí, an bhfuil glactha go foirmiúil ag an mBord, gan athrú ná leasú, leis na Nósanna Imeachta maidir le Cosaint Leanaí i mBunscoileanna agus in Iar-bhunscoileanna 2017?	Tá
4. An bhfuil measúnacht scríofa riosca san áireamh i Ráiteas na scoile maidir le Cumhdach Leanaí de réir mar a fhorálann an tAcht um Thús Áite do Leanaí 2015?	Tá
5. An bhfuil an mheasúnacht scríofa riosca athbhreithnithe agus nuashonraithe ag an mBord áit is gá mar chuid den athbhreithniú foriomlán seo?	Tá
6. An bhfuil an Bord sásta gur cuireadh san áireamh sa Mheasúnú Riosca an riosca díobhála a bhaineann le teagasc agus foghlaim ar líne ar bhonn cianda?	Tá
7. An bhfuil freastal déanta ag an DIA ar an oiliúint maidir le cosaint leanaí atá le fáil?	Tá
8. An bhfuil freastal déanta ag an Leas-DIA ar an oiliúint maidir le cosaint leanaí atá le fáil?	Tá
9. An bhfuil freastal déanta ag comhaltá ar bith den Bhord ar oiliúint maidir le cosaint leanaí?	Tá
10. An bhfuil DIA mar aon le Leas-DIA ceaptha faoi láthair?	Tá
11. An bhfuil na sonraí teagmhála bainteacha (Tusla agus an Garda Síochána) ar láimh?	Tá
12. An bhfuil socrúithe ar bun ag an mBord chun Ráiteas an Bhoird maidir le Cumhdach Leanaí a chur ar eolas do phearsanra nua scoile?	Tá
13. An bhfuil an Bord cinnte de go bhfuil an lucht foirne ar fad curtha ar an eolas faoina bhfreagrachtaí faoi na 'Nósanna Imeachta um Chosaint Leanaí do Bhunscoileanna agus Iar-bhunscoileanna 2017' agus an tAcht um Thús Áite do Leanaí 2015?	Tá
14. An bhfuil Tuairisc Mhaoirseachta Cosanta Leanaí (TMCL) an Phríomhoide faighte ag an mBord ag gach cruinniú den Bhord a tionóladh ó tugadh faoinathbhreithniú is déanaí?	Tá

15. Ó rinneadh an t-athbhreithniú is déanaí ag an mBord, an raibh gach eolas riachtanach faoi gach ceann de na 4 ceannlíne mar atá leagtha amach i cuid 9.5 go 9.8, nósanna imeachta san áireamh, istigh sa TMCL?	Tá
16. Ó rinneadh an t-athbhreithniú is déanaí ag an mBord, an bhfuil gach cáipéis curtha ar fáil don Bhord agus athbhreithniú déanta ag an mBord ar gach cáipéis a bhaineann leis an TMCL?	Tá
17. Ó rinneadh an t-athbhreithniú is déanaí ag an mBord, an bhfuil taifead cuí déanta ar na taifid a cuireadh ar fáil don Bhord ag miontuairiscí gach cruinniú Boird mar chuid den tuairisc TMCL?	Tá
18. An bhfuil taifead cuí déanta ag miontuairiscí gach cruinniú Boird ar an tuairisc TMCL?	Tá
19. An bhfuil an Bord cinnte de gur cloíodh i gceart leis na nósanna imeachta um chosaint leanaí maidir le tuairiscí a dhéanamh chuig Tusla/An Garda Síochána i ngach cás a ndearnadh athbhreithniú air?	Tá
20. An bhfuil an Bord cinnte de go bhfuil gach beart cuí á dhéanamh nó déanta i ndáil le ball ar bith de lucht foirne na scoile a ndearnadh líomhain drochúsáide nó faillí ina (h)aghaidh ó rinneadh an t-athbhreithniú is déanaí?*	Tá
21. An bhfuil tuairiscí maidir le cosaint leanaí a cuireadh faoi bhráid an Bhoird breactha mar is cóir i miontuairiscí an Bhoird?	Tá
22. An bhfuil an Bord cinnte de go ndéantar na taifid ar fad maidir le cosaint leanaí a chur ar comhad mar ba chóir agus a choinneáil i dtaisce go sábháilte?	Tá
23. An bhfuil fógra faighte ag an mBord ó thuismitheoir ar bith maidir le gan an fógra caighdeánach atá riachtanach faoi rannán 5.6 de na Nósanna Imeachta um Chosaint Leanaí do Bhunscoileanna agus Iar-bhunscoileanna 2017 bheith faighte ag an thuismitheoir sin?	Níl
24. Maidir le cásanna ar bith a sonraíodh ag ceist 21 thuas, an bhfuil cinntithe ag an mBord gur chuir an DIA amach ina dhiaidh sin fógraí ar bith atá riachtanach faoi rannán 5.6 de na Nósanna Imeachta um Chosaint Leanaí do Bhunscoileanna agus Iarbhunscoileanna 2017?	N/B
25. An bhfuil cinntithe ag an mBord gur cuireadh Ráiteas na scoile maidir le Cumhdach Leanaí ar fáil do Chumann na dTuismitheoirí (más ann dá leithéid)?	Tá
26. An bhfuil cinntithe ag an mBord gur cuireadh Ráiteas na scoile maidir le Cumhdach Leanaí ar fáil don phátrún?	Tá
27. An bhfuil cinntithe ag an mBord go bhfuil Ráiteas na scoile maidir le Cumhdach Leanaí ar fáil do na tuismitheoirí ar a iarraidh?	Tá
28. An bhfuil cinntithe ag an mBord go bhfuil an clár Bí Sábháilte á chur i bhfeidhm go hiomlán sa scoil? (baineann le bunscoileanna)	Tá
29. An bhfuil cinntithe ag an mBord go bhfuil Clár Folláine na Sraithe Sóisearaí á chur i bhfeidhm go hiomlán sa scoil? (baineann le iarbhunscoileanna)	N/B
30. An bhfuil cinntithe ag an mBord go bhfuil an curaclam OSPA á chur i bhfeidhm go hiomlán sa scoil?	Tá
31. An bhfuil an Bord cinnte de gur comhlíonadh coinníollacha na Roinne maidir le grinnfhiosrúchán de chuid an Gharda Síochána i ndáil le gach duine d'fhoireann na scoile (fostaithe agus oibrithé deonacha)? *	Tá
32. An bhfuil an Bord cinnte de gur comhlíonadh coinníollacha na Roinne maidir le dearbhú reachtúil i ndáil le cosaint leanaí a chur ar fáil agus maidir le gealltanais bainteach a thabhairt, i gcás gach duine a ceapadh i bpost múinteoireachta nó i bpost nach post múinteoireachta atá ann?*	Tá
33. An bhfuil an Bord cinnte de go mbíonn, ó thaobh cúrsaí cosaint leanaí de, nósanna imeachta críochnúla á gcur i bhfeidhm ag an scoil i gcúrsaí earcaíochta agus roghnúcháin i ndáil le lucht foirne iomlán na scoile (fostaithe agus oibrithé deonacha)?*	Tá
34. An bhfuil machnamh déanta agus aghaidh tugtha ag an mBord ar aon ghearáin nó moltaí ar mhaithe le feabhsú i ndáil le Ráiteas na scoile maidir le Cumhdach Leanaí?	Tá

35. An bhfuil aiseolas iarrtha ag an mBord ó na tuismitheoirí maidir le géilliúlacht na scoile le riachtanais cumhdaithe leanaí na Nósanna Imeachta um Chosaint Leanaí do Bhunscoileanna agus Iar-bhunscoileanna 2017?	Tá
36. An bhfuil aiseolas iarrtha ag an mBord ó na daltaí maidir le socrúithe na scoile don chumhdach leanaí?	Tá
37. An bhfuil an Bord cinnte de go bhfuil na Nósanna Imeachta um Chosaint Leanaí do Bhunscoileanna agus Iar-bhunscoileanna 2017 á gcur i bhfeidhm go hiomlán agus go leordhóthanach sa scoil?	Tá
38. An bhfuil sonraithe ag an mBord go bhfuil gné ar bith de Ráiteas na scoile maidir le Cumhdach Leanaí agus/nó a chur i bhfeidhm ar gá feabhas breise ina leith?	Níl
39. An bhfuil plean gníomhaíochta lena n-áirítear tráthchláir oiriúnacha curtha ar bun ag an mBord d'fhonn dul i ngleic leis na gnéithe sin de Ráiteas na scoile maidir le Cumhdach Leanaí agus/nó a chur i bhfeidhm ar sonraíodh gur gá feabhas breise ina leith?	Tá
40. An bhfuil cinntithe ag an mBord go ndeachthas i ngleic go leordhóthanach le haon réimse ar sonraíodh le linn athbhreithnithe roimhe seo ar Ráiteas na scoile maidir le Cumhdach Leanaí go bhféadfaí feabhas a dhéanamh ina leith?	Tá

*I scoileanna ina bhfuil an Bord Oideachais agus Oiliúna ina fhostóir, is ar an mBord Oideachais agus Oiliúna i gceist atá an fhreagracht na riachtanais sin atá ar an bhfostóir a chomhlíonadh. Sna cásanna sin, ba chóir an cheist sin a chur i gcrích ar dhul i gcomhairle leis an mBord Oideachais agus Oiliúna.

Sínithe Rachel Walsh Dáta 6-2-25

Cathaoirleach, An Bord Bainistíochta

Sínithe Aine Ní Shuilleabháin Dáta 06.02.2025

Príomhoide/Rúnaí ag an mBord Bainistíochta

Nóta: Sa chás ina bhfuil scoil ag tabhairt faoina céad athbhreithniú, glacfar leis gurb ionann do thagairtí don “athbhreithniú deireanach” sa seicliosta agus an dáta ina cuireadh an Ráiteas maidir le Cumhdach Leanaí i bhfeidhm ar dtús.

Mandatory Template 2: Checklist for Review of the Child Safeguarding Statement 2024-2025

The *Child Protection Procedures for Primary and Post-Primary Schools 2017* require that the Board of Management must undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. Individual Boards of Management shall include other items in the checklist that are of relevance to the school in question.

As part of the overall review process, Boards of Management should also assess relevant school policies, procedures, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015, the Addendum to Children First (2019) and the *Child Protection Procedures for Primary and Post-Primary Schools 2017*.

	Yes/No
1. Has the Board formally adopted a Child Safeguarding Statement in accordance with the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Yes
2. Is the Board satisfied that the Child Safeguarding Statement is displayed in a prominent place near the main entrance to the school?	Yes
3. As part of the school's Child Safeguarding Statement, has the Board formally adopted, without modification, the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Yes
4. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015?	Yes
5. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	Yes
6. Has the Risk Assessment taken account of the risk of harm relevant to online teaching and learning remotely?	Yes
7. Has the DLP attended available child protection training?	Yes
8. Has the Deputy DLP attended available child protection training?	Yes
9. Have any members of the Board attended child protection training?	Yes
10. Are there both a DLP and a Deputy DLP currently appointed?	Yes
11. Are the relevant contact details (Tusla and An Garda Síochána) to hand?	Yes
12. Has the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?	Yes
13. Is the Board satisfied that all school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools 2017' and the Children First Act 2015?	Yes
14. Has the Board received a Principals Child Protection Oversight Report (CPOR) at each Board meeting held since the last review was undertaken?	Yes
15. Since the Board's last review, did each CPOR contain all of the information required under each of the 4 headings set out in sections 9.5 to 9.8 inclusive of the procedures?	Yes
16. Since the Board's last review, has the Board been provided with and reviewed all documents relevant to the CPOR?	Yes
17. Since the Board's last review, have the minutes of each Board meeting appropriately recorded the records provided to the Board as part of CPOR report?	Yes

18. Have the minutes of each Board meeting appropriately recorded the CPOR report?	Yes
19. Is the Board satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Síochána were appropriately followed in each case reviewed?	Yes
20. Is the Board satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?*	Yes
21. Where applicable, were unique identifiers used to record child protection matters in the Board minutes?	Yes
22. Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely?	Yes
23. Has the Board been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	No
24. In relation to any cases identified at question 21 above, has the Board ensured that any notifications required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017' were subsequently issued by the DLP?	N/A
25. Has the Board ensured that the Parents' Association (if any), has been provided with the school's Child Safeguarding Statement?	Yes
26. Has the Board ensured that the patron has been provided with the school's Child Safeguarding Statement?	Yes
27. Has the Board ensured that the school's Child Safeguarding Statement is available to parents on request?	Yes
28. Has the Board ensured that the Stay Safe programme is implemented in full in the school? (applies to primary schools)	Yes
29. Has the Board ensured that the Wellbeing Programme for Junior Cycle students is implemented in full in the school? (applies to post- primary schools)	N/A
30. Has the Board ensured that the SPHE curriculum is implemented in full in the school?	Yes
31. Is the Board satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *	Yes
32. Is the Board satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?*	Yes
33. Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?*	Yes
34. Has the Board considered and addressed any complaints or suggestions for improvements regarding the school's Child Safeguarding Statement?	Yes
35. Has the Board sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Yes
36. Has the Board sought the feedback of pupils in relation to the school's child safeguarding arrangements?	Yes
37. Is the Board satisfied that the 'Child Protection Procedures for Primary and Post Primary Schools 2017' are being fully and adequately implemented by the school?	Yes
38. Has the Board identified any aspects of the school's Child Safeguarding Statement and/or its implementation that require further improvement?	No
39. Has the Board put in place an action plan containing appropriate timelines to address those aspects of the school's Child Safeguarding Statement and/or its implementation that have been identified as requiring further improvement ?	Yes
40. Has the Board ensured that any areas for improvement that were identified in any previous review of the school's Child Safeguarding Statement have been adequately addressed?	Yes

*In schools where the ETB is the employer the responsibility for meeting the employer's requirements rests with the ETB concerned. In such cases, this question should be completed following consultation with the ETB.

Signed Rachel Walsh Date 6-2-25

Chairperson, Board of Management

Signed Aine Ní Shíofáin Date 06-02-2025

Principal/Secretary to the Board of Management

Note: Where a school is undertaking its first review, references in this checklist to the "last review" shall be taken to refer to the date on which the Child Safeguarding Statement was first put in place.