



Gaelscoil Mhainistir na Corann (GSMNC)

Bán Sheáin, Mainistir na Corann, Co. Chorcaí

Fón/Fax: 021 4613599 www.gsmnc.ie

Ríomhphost: oifig@gsmnc.ie

Uimhir Rolla: 20107G

Polasaí Gutháin Póca agus Gléasanna cliste

Mobile phone and Smart devices Policy

Réamhrá

Tá daltaí scoile ag iompar agus ag úsáid ghutháin póca go forleathan anois, fiú sa bhunscoil. Cruthaíodh an polasaí seo chun tabhairt faoi bhainistiú ar gutháin póca agus gléasanna cliste pearsanta eile i suíomh na scoile.

Introduction

The possession and use of mobile/smart phones by school students is now extensive, even in the primary school sector. In order to manage the issue of mobile phones and other personal devices, this policy has been developed.

Réasúnaíocht

De réir threoirínte na Roinne Oideachais, aithnítear go bhfuil ról tábhachtach ag scoileanna i bhfolláine, i sábháilteacht agus i bhforbairt shóisialta na bpáistí. Mar chuid de seo, tá polasaí saor ó fhóin chliste i bhfeidhm sa scoil. Cuidíonn sé seo le timpeallacht foghlama shábháilte, dearfach agus dírithe a chothú, áit a spreagtar idirghníomhú sóisialta, súgradh agus cumarsáid duine le duine. Creidimid go dtacaíonn an cur chuige seo le folláine na ndaltaí, le cúrsaí aird sa rang, agus le húsáid fhreagrach na teicneolaíochta.

Cruthaíonn úsáid ghutháin póca agus gléasanna cliste pearsanta (uaireadóirí cliste, táibléid , Ipads, Ipods, Mp3 srl) réimse fadhbanna cráiteacha a chuireann isteach ar thimpeallacht na scoile.

- Go minic fásann fadhbanna iompar agus bulaíochta ó úsáid na gléasanna seo sa bhunscoil.
- Is féidir le gutháin póca agus gléasanna cliste pearsanta aird na bpáistí a thógáil ón bhfoghlaím i suíomh na scoile.
- Cruthaítear fadhb RGCS/GDPR agus Cosaint leanaí freisin leis an gcumas atá ag na gléasanna seo pictiúr, fíis nó taifead fuaime a ghlacadh, a úsáid agus a scaipeadh.

Rational

In line with guidance from the Department of Education, schools have an important role in promoting pupils' wellbeing, safety and social development. As part of this, a smartphone-free policy operates in our school. This policy helps to create a safe, positive and focused learning environment where social interaction, play and face-to-face communication are encouraged. We believe this approach supports pupils' wellbeing, improves concentration in class, and promotes responsible and age-appropriate use of technology.

The use of mobile phones and personal devices (Smart watches, tablets, iPods, iPads, PSPs, MP3s, etc.) presents several problems that can prove intrusive and distracting in a school environment.

- They can be used to cause discipline problems or as a means of bullying others.
- They can be a source of distraction in the school environment.
- They can also be a source of unneeded competition between students.
- The capacity of many devices to take photographs, make video or sound recordings could lead to child protection and data protection issues with regard to inappropriate capture, use or distribution of images.

Aidhmeanna an pholasáí

Tá an polasaí seo á thabhairt isteach ag an mBord Bainistíochta a chuireann cosc ar úsáid ghutháin póca agus gléasanna cliste pearsanta (uaireadóirí cliste, táibléid , Ipads, Ipods, Mp3 srl) laistigh do shuíomh na scoile agus i rith imeachtaí scoile mar shampla turas scoile. Cruthóidh sé seo timpeallacht níos sábháilte ina bhfuil aird na leanaí dírithe ar an bhfoghlaím. Da bhrí sin, moltar go láidir gan guthán póca a thabhairt ar scoil.

Policy Aims

The Board of Management is introducing a policy that prohibits the use by students of personal mobile/smart phones, and other personal devices, while on school premises or involved in school activities such as tours, trips or extra-curricular activities. This is in order to create a safer environment and to lessen intrusions on and distractions to children's learning. Therefore, the BOM and the school strongly discourage students from bringing mobile phones to school.

Gnás Scoile : Treoirínte do dhaltá agus thuismitheoirí

- Ní cheadaítear fóin chliste ná gléasanna cliste, lena n-áirítear uaireadóirí cliste, ar scoil ag aon dalta.
- Ar chúiseanna sábháilteachta amháin, mar shampla taisteal go dtí agus ó scoil leo féin, féadfar cead a thabhairt do dhaltá Rang 5 & 6 fón bunúsach / fón neamhchliste (brick phone) a thabhairt ar scoil.
- Ní mór do thuismitheoirí/caomhnóirí cead scríofa a lorg ón bPríomhoide roimh ré sula dtugtar fón ar scoil.
- I gcás go dtugtar cead:
 - Ní mór an fón a bheith múchta go hiomlán sula dtagann an dalta isteach ar áitreabh na scoile.
 - Ní mór an fón a thabhairt don mhúinteoir ranga láithreach ar theacht ar scoil ar maidin.
 - Tabharfar an fón ar ais don dalta ag deireadh an lae scoile.
 - Ní cheadaítear an fón a chasadh air ná a úsáid ag am ar bith i rith an lae scoile ná ar áitreabh na scoile.
- Is í an t-aon eisceacht ar na rialacha seo ná i gcás go bhfuil gá le fón ar chúiseanna leighis (m.sh. diaibéiteas).
 - Ní mór cead scríofa ón bPríomhoide a fháil freisin sna cásanna seo.
- Ní cheadaítear fóin phóca ar thurais scoile ná ar chuirteanna scoile, mura dtugann an scoil cead sonrath. Beidh feidhm ag na rialacha céanna maidir le fóin a bheith múchta agus tugtha don mhúinteoir.
- Má thugann dalta fón nó gléas cliste ar scoil gan chead, nó mura gclóinn siad le nósanna imeachta na scoile:
 - Coinneofar an gléas.
 - Ní mór do thuismitheoir nó caomhnóir é a bhailiú ón oifig.
- Tugtar fóin phóca ar scoil faoi fhreagracht an úinéara féin. Ní ghlacann an scoil aon fhreagracht as cailteanas, damáiste ná mí-úsáid aon ghléis.
- Tacaíonn an scoil le feachtas Chumann na dTuismitheoirí (Cairde) ag spreagadh tuismitheoirí gan fóin chliste a cheannach do pháistí bunscoile.

- Táthar ag súil go ndéanfaidh tuismitheoirí/caomhnóirí:
 - Labhairt go rialta lena bpáistí faoi iompar cuí agus sábháilte ar líne, i gcomhréir le Polasaí Úsáide Inghlactha (AUP) na scoile.
 - Monatóireacht a dhéanamh ar úsáid ghléasanna soghluaiste a bpáistí lasmuigh den scoil, de réir AUP na scoile.

School Procedure: Guidelines for Parents and Students

- Smartphones and smart devices, including smart watches, are not permitted in school for any student.
- For safety reasons only, such as travelling to and from school independently, a student in 5th or 6th class may be permitted to bring a basic/brick mobile phone (non-smart phone) to school.
- Prior written permission must be sought from the Principal before a phone is brought to school. This request must be made by parents/guardians in advance.
- Where permission is granted:
 - ✓ The phone must be turned off completely before the student enters the school gates.
 - ✓ The phone must be handed to the class teacher immediately on arrival to school each morning.
 - ✓ The phone will be returned to the student at the end of the school day.
 - ✓ Phones must not be turned on or used at any time during the school day or while on school grounds.
- The only exception to the above rules is where a child requires access to a phone for medical reasons (e.g. diabetes monitoring).
 - ✓ Written permission must also be obtained from the Principal in these circumstances.
- Mobile phones will not be permitted on school outings or school tours, unless explicitly approved by the school, and the same rules regarding phones being switched off and handed to the teacher will apply.
- If a student brings a phone or smart device to school without permission, or does not follow school procedures:
 - ✓ The device will be confiscated.
 - ✓ It must be collected from the school office by a parent or guardian.
- Mobile phones are brought to school at the owner's risk. The school accepts no responsibility for loss, damage, or misuse of devices.
- The school supports the Parents' Association (Cairde) campaign encouraging parents not to purchase smartphones for primary school children.
- Parents/guardians are expected to:
 - ✓ Speak regularly with their children about appropriate and safe online behaviour, in line with the school's Acceptable Use Policy (AUP).
 - ✓ Monitor their children's use of mobile devices outside of school, in line with the school's AUP.

- Ba chóir go mbeadh gutháin póca a bheith múchta nó ar stádas ciúin i rith am múineadh, feitheoireachta agus i rith cruinnithe. Ní cóir go mbeadh gutháin póca in úsáid do chúiseanna pearsanta i rith am leis na daltaí.
- Níl cead ach gutháin póca a úsáid i rith am múineadh agus feitheoireachta do ghnó scoile nó cásanna éigeandála.
- Le cead ón bpríomhoide agus i gcásanna éigeandála nó eisceachtúil (Mar shampla duine breoite, cás clainne nó gluaisteán briste síos) tá cead ag an bhfoireann an guthán póca a bheith in úsáid. Caithfear é seo a chuir in iúil do na daltaí.
- Cuirfear i gcuimhne do mhúinteoirí a bheith cúramach má úsáideann siad a nguthán póca féin chun dul i dteagmháil le tuismitheoirí / caomhnóirí.
- Leanfaidh an fhoireann PUI na scoile maidir le RGCS (GDPR).

School Procedure: Guidelines for staff.

- During teaching time, while on playground duty and during meetings, mobile phones will be switched off or put on 'silent' or 'discreet' mode. Staff should not use their phones for personal reasons during teacher-pupil contact time.
- Staff are permitted to use their phones for school-related business only or for emergencies.
- In very exceptional circumstances (e.g., a car has broken down en route to school and a mechanic has been called), the teacher may, with the permission of the principal, have their phones on for a period. An explanation should be given to the class in this case.
- Teachers are reminded to be careful when using their personal mobile phones to contact parents.
- Staff will follow the school's AUP in regards to GDPR.

Athbhreithníodh agus glacadh leis an mbeartas seo ag an mBord Bainistíochta ar an 12 Feabhra 2026, agus déanfar athbhreithniú air nuair is gá. / *This policy was reviewed and adopted by the Board of Management on 12th of February 2026, and will be reviewed when necessary*

Sínte: Rachel Walsh
Cathaoirleach an Bhoird Bainistíochta

Síniú: Aine Ní Shuilleabháin
Príomhoide na Scoile

Dáta: 12.02.2026

Dáta: 12.02.2026

Cead chun Guthán Bunúsach a Thabhairt ar Scoil ar Chúiseanna Sábháilteachta

Permission for a Student to Bring a Brick Phone to School for Safety Purposes

A Phríomhoide, a chara,

De réir Pholasáí Fóin Phóca agus Gléasanna Cliste Ghaelscoil Mhainistir na Corann, nach gceadaíonn fóin chliste ar scoil, is iarratas foirmiúil é an litir seo chun eisceacht theoranta a cheadú ar chúiseanna sábháilteachta amháin (m.sh. ag siúl abhaile leo féin).

In accordance with the Mobile Phone and Smart Devices Policy of Gaelscoil Mhainistir na Corann, which states that smart phones are not permitted in school, this letter serves as a formal request and agreement to allow a limited exception for safety purposes only (e.g., walking home independently)

Ainm an Dalta: _____ Class / Rang: _____

Laethanta / Days: _____

Reason for Phone / Cúis an Ghutháin (sonraigh le do thoil):

Deimhnímid go bhfuil gá ag an dalta thuasluaite le rochtain ar ghuthán bunúsach i rith an lae scoile ar chúis sábháilteachta amháin atá luaite thuas. Tuigimid agus aontaímid ní mór an fón a mhúchadh sula ndéanann an dalta iontráil ar na geataí scoile. Ní mór an fón a thabharfar don mhúinteoir ranga láithreach ar maidin. Ní ghlacann Gaelscoil Mhainistir na Corann aon fhreagracht as caillteanas, damáiste ná mí-úsáid an ghléis.

*We confirm that the above-named pupil requires access to a brick phone during the school day solely for the safety reason outlined above. We understand and agree that the phone must be switched off before entering the school gates and handed to the class teacher first thing in the morning. The phone may only be used for the stated safety purpose. Gaelscoil Mhainistir na Corann accepts **no responsibility for loss, damage, or misuse** of the device.*

Tuismitheoir / Caomhnóir : _____

Date / Dáta: _____

Príomhoide/ Principal : _____

Date / Dáta: _____

Cead chun Guthán Cliste a thabhairt ar Scoil ar chúiseanna Leighis

Permission for the Use of a Smart Phone in School for Medical Purposes

A Phríomhoide, a chara,

De réir Pholasáí Fóin Phóca agus Gléasanna Cliste Ghaelscoil Mhainistir na Corann, nach gceadaíonn fóin chliste ar scoil, is iarratas foirmiúil agus comhaontú é an litir seo chun eisceacht theoranta a cheadú ar chúiseanna leighis amháin.

In accordance with the Mobile Phone and Smart Devices Policy of Gaelscoil Mhainistir na Corann, which states that smartphones are not permitted in school, this letter serves as a formal request and agreement to allow a limited exception for medical purposes only.

Ainm an Dalta: _____ **Class / Rang:** _____

Medical Reason (please specify) / Cúis Leighis (sonraigh le do thoil):

Deimhnímid go bhfuil gá ag an dalta thuasluaite le rochtain ar fhón cliste i rith an lae scoile ar an gcúis leighis amháin atá luaite thuas (m.sh. riocht leighis a mhonatóiriú nó a bhainistiú).

We confirm that the above-named pupil requires access to a smartphone during the school day solely for the medical reason outlined above (e.g. monitoring or managing a medical condition).

Tuigimid agus aontaímid go bhfuil an cead seo ar chúiseanna leighis amháin agus ní sháraíonn sé cosc ginearálta na scoile ar fhóin chliste. Ní cheadaítear an fón cliste a úsáid ach amháin nuair is gá ar chúiseanna leighis. Baineann an cead seo leis an dalta ainmnithe amháin agus féadfaidh an scoil é a athbhreithniú nó a tharraingt siar tráth ar bith

We understand and agree that this permission is granted only for medical reasons and does not override the school's general ban on smartphones. The smartphone may be used only as required for medical purposes. This permission applies only to the named pupil and may be reviewed or withdrawn by the school at any time.

Tuismitheoir / Caomhnóir : _____

Date / Dáta: _____

Príomhoide / Principal: _____

Date / Dáta: _____

