

## Child Safeguarding Statement and Risk Assessment

St. Francis of Assisi Primary School, Belmayne is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), the [Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools \(revised 2023\)](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of St. Francis of Assisi Primary School, Belmayne has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is                    Johanne Dunne
- 3 The Deputy Designated Liaison Person (Deputy DLP) is   Helen Fields
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

- 5 The following procedures/measures are in place:


- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DE website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the DE website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
  - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
  - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
  - Encourages staff to avail of relevant training
  - Encourages Board of Management members to avail of relevant training
  - The Board of Management maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- In this school the Board has appointed the above named DLP as the "relevant person" (as defined in the Children First Act 2015) to be the first point of contact in respect of the school's child safeguarding statement.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.
- The various procedures referred to in this Statement can be accessed via the school's website, the DE website or will be made available on request by the school.

**Note:** The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

- 6 This statement has been published on the school's website and has been provided to all members of school personnel, the Parent Teacher Association and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tulsa and the Department if requested.
- 7 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on 18<sup>th</sup> January 2022

This Child Safeguarding Statement was reviewed by the Board of Management on 24<sup>th</sup> February 2026 [most recent review date].

Signed:   
Chairperson of Board of Management

Signed: Johanne Dure  
Principal/Secretary to the Board of Management

Date: 24-2-26

Date: 24/2/26.

## Child Safeguarding Risk Assessment

Written Assessment of Risk of St. Francis of Assisi Primary School, Belmayne

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of St. Francis of Assisi Primary School, Belmayne.

<p><b>1. List of school activities</b></p> <p>Training of school personnel in Child Protection matter</p>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p> <p>Risk of harm not being recognised or not reported properly / promptly by school personnel</p> <p>Risk of new staff not being fully briefed on new procedures.</p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment –</b></p> <p>All school personnel are provided with a copy of the school's Child Safeguarding Statement and Chapter 2 of the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i>. The full text of the Procedures is also made available to staff.</p> <p>School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i> and it's <i>Addendum 2019</i></p> <p><i>The DLP, the DDLP, teaching staff, special needs support staff and secretarial staff have received training in child protection matters, as have some members of the Board of Management (BOM). The BOM records all records of staff and board training.</i></p> <p>All staff are required to show proof of Tusla E-Learning cert before commencing work.</p>
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		ISM member appointed to share location of relevant documents with new staff
<b>1. List of school activities</b>	<b>2. The school has identified the following risk of harm in respect of its activities –</b>	<b>3. The school has the following procedures in place to address the risks of harm identified in this assessment –</b>
Classroom teaching	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of child being harmed if teacher is required to attend to urgent need of a child</p>	<p>All teaching and special needs support staff are Garda vetted and have received training in child protection matters.</p> <p>Children are supervised at all times. If a teacher needs to leave the classroom for any reason, duty of care is passed to another teacher.</p> <p>The school has in place a code of behaviour for pupils</p> <p>The school has an Anti-Bullying Policy (Bi Cineálta) which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>There are glass panels on all classroom doors. These glass panels to be left clear at all times i.e. free of any material that would cause visual obstruction.</p>

		<p>Joining doors to be left open between rooms. Remind children of expectation to remain seated. Nominate a child to call you for help, if needed. Whatsapp message to be sent for support.</p>
<p><b>1. i</b></p>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b></p>
<p>One to one teaching / support teaching /counselling</p>	<p>Risk of a child being harmed in the school by a member of school personnel</p>	<p>All teaching and special needs support staff are Garda vetted and have received training in Child Protection matters. Pupils are supervised at all times by a teacher. There are glass panels on all doors. These glass panels to be left clear at all times i.e. free of any material that would cause visual obstruction.</p>

<p>Care of children with special educational needs, including intimate care needs</p>	<p>Risk of a child being harmed in the school by a member of school personnel</p>	<p>All teaching and special needs support staff are Garda vetted and have received training in Child Protection matters</p> <p>The school has a Special Education Team and Special Needs Policy in place.</p> <p>The school has Intimate Care and Toileting Procedures in place</p> <p>Two staff members present when attending to intimate care needs /toilet accidents in cases where a child needs assistance to change clothes or underwear.</p> <p>In situations where a pupil has additional toileting / intimate care needs, planned procedures, recorded in the pupils PPP (Pupil Protection Plan), will be adhered to.</p> <p>Training provided to all staff using equipment eg. Hoist, peg.</p> <p>Equipment to be checked regularly</p> <p>If a sub is in, more experience staff member to carry out these duties.</p>
<p><b>1 List of school activities</b></p> <p>Care of pupils with specific vulnerabilities / such as</p> <ul style="list-style-type: none"> <li>- Pupils from ethnic minorities / migrants</li> <li>- Members of the Traveller community</li> <li>- Lesbian, gay, bisexual or transgender (LGBTQ+) children</li> </ul>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p> <p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b></p> <p>All school personnel are Garda vetted and have received relevant training in Child Protection matters</p> <p>The school has in place a code of behaviour for pupils</p>

<ul style="list-style-type: none"> <li>- Pupils perceived to be LGBTQ+</li> <li>- Pupils of minority religious faiths</li> <li>- Children in care</li> <li>- Children on the Child Protection Notification System (CPNS)</li> <li>- Children with medical needs</li> <li>- Children with additional needs</li> </ul>		<p>The school has an Anti-Bullying Policy (Bí Cineálta) which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>The school has an SEN policy to ensure the inclusion of all pupils.</p>
<p>Toilet areas / Use of Toilet / Shower Facilities</p>	<p>Risk of child being harmed by a member of school personnel</p> <p>Risk of a child being harmed by another child</p>	<p>One child is permitted in each cubicle at a time.</p> <p>During handwashing sessions, children are supervised and doors are kept open.</p> <p>Should the need for use of shower facilities by a pupil, the school's Intimate Care and Toileting Procedures will be followed. One pupil per shower at any one time.</p>
<p>Curricular Provision in respect of SPHE, RSE, Stay Safe.</p>	<p>Non-teaching of same</p>	<p>The school implements the SPHE curriculum, RSE Programme, Stay Safe Programme in full.</p>
<p><b>1. List of school activities</b></p>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b></p>
<p>Managing of challenging behaviour amongst pupils</p>	<p>Risk of a child being harmed by another child</p> <p>Risk of harm by school personnel</p>	<p>All teaching, special needs support staff have been Garda vetted and have received training in child protection matters.</p> <p>Children are supervised at all times.</p> <p>The school has in place a code of behaviour for pupils</p>

		<p>The school has an Anti-Bullying (Bi Cineálta) Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p>
<p>Daily arrival, assembly and dismissal of pupils</p>	<p>Risk of a child being harmed by another child  Risk of child being approached by another adult</p>	<p>Pupils are supervised at Arrival, Assembly, and Dismissal times. At dismissal, children in Junior and Senior Infants are handed over to a parent / guardian at their respective exit door of the school. Children in 1<sup>st</sup> Classes are handed over to parent / guardian at their respective exit gate of the school. Children in classes 2<sup>nd</sup> to 6<sup>th</sup> are seen off the premises at their respective exit gate of the school</p> <p>The school has in place a code of behaviour for pupils</p> <p>The school has an Anti-Bullying (Bi Cineálta) Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>The school has a Safety Statement in place (Yard and School Grounds)</p> <p>Gates are opened at 8.40am. Parents are required to supervise their children between 8.40 and 8.50 am, when the staff come to collect the children from yard.</p> <p>Gates are closed at 9am sharp. Gates are open for 1.30pm and 2.30pm dismissal and locked after these times.</p> <p>Children who arrive late (after the gate is locked) have to come through the school office to be marked as late.</p>

		<p>Children are only handed over to the adults who have been approved by their parent at the start of the year.</p> <p>If parents need to collect a child early, they need to contact the school or office in advance.</p> <p>Parents are required to provide the school with any updated custody/access arrangements.</p>
<p><b>1. List of school activities</b></p> <p>Recreation breaks for pupils</p>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p> <p>Risk of a child being harmed by another child</p> <p>Risk of a child being harmed by a member of school personnel</p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b></p> <p>Pupils are supervised at all times. Teachers supervise corridors / yards according to staff roster</p> <p>All teaching staff and special needs support staff on duty have been Garda vetted and have received training in child protection matters</p> <p>The school has a Code of Behaviour in place for pupils</p> <p>The school has an Anti-Bullying( Bi Cineálta) Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>The school has a Safety Statement (Yard and School Grounds)</p> <p>An ISM member is responsible for regularly reviewing the yard procedures in collaboration with the yard committee.</p>

<p>Outdoor teaching activities onsite and in local environs,</p>	<p>Risk of a child being harmed by another child          Risk of a child being harmed by a member of school personnel.          Risk of a child being harmed by unauthorised adult</p>	<p>The school has in place a code of behaviour for pupils          The school has an Anti-Bullying (Bi Cineálta) Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i>          All teaching, special needs support staff have been Garda vetted and have received training in child protection matters.          The school has in place a Safety Statement (Internal School Building Yard and School Grounds, Lift)          Children are supervised at all times by a teacher. Where additional supervision support is required, a ratio of 1 adult to 10 children is adhered to, under the charge of the attending teacher.</p>
<p><b>1. List of school activities</b>          Use of off-site facilities for school activities, including preparation for / participation in religious ceremonies</p>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b>          Risk of a child being harmed by a member of school personnel          Risk of a child being harmed by non-school personnel          Risk of a child being harmed by another child</p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b>          All teaching, special needs support and administration staff have been Garda vetted and have received training in child protection matters.          Children are supervised at all times by a teacher. Where additional supervision support is required, a ratio of 1 adult to 15 children is adhered to, under the charge of the attending teacher.</p>

		<p>The school has in place a code of behaviour for pupils</p> <p>The school has an Anti-Bullying (Bi Cineálta) Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>Where children attend religious ceremonies with their parent / guardian, it is the responsibility of the parent / guardian to supervise their children.</p>
<p><b>1. List of school activities</b></p> <p>Choir and Orchestra</p>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p> <p>Risk of a child being harmed by a member of school personnel</p> <p>Risk of a child being harmed by another child</p> <p>Risk of child being recorded and images shared online</p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b></p> <p>All teaching and special needs support staff have been Garda vetted and have received training in child protection matters.</p> <p>Children are supervised at all times by a teacher.</p> <p>The school has in place a code of behaviour for pupils</p> <p>The school has an Anti-Bullying (Bi Cineálta) Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>The school has a Safety Statement (Internal School Building, Yard and School Grounds, Lift)</p> <p>The school has an Acceptable Use Policy available on our website.</p>

		<p>Parents are reminded before performances that photos/videos should not be taken or shared.</p> <p>Signage should be in place to state no photo/videos allowed</p>
<p>After-School Extra-Curricular Activities, including use of external personnel to support extra-curricular activities, including sport</p>	<p>Risk of a child being harmed by a member of school personnel</p> <p>Risk of a child being harmed by external personnel</p> <p>Risk of a child being harmed by another child</p> <p>Risk of harm to child if collection arrangements differ from school time.</p>	<p>All school personnel are Garda vetted.</p> <p>All external personnel are Garda Vetted</p> <p>Teacher / Coach / Facilitator present at all times</p> <p>The school has in place a code of behaviour for pupils</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying (Bi Cinedlta) Procedures for Primary and Post-Primary Schools</i></p> <p>Staff running afterschool clubs are responsible for managing collection arrangements and securing all of the necessary contact information for parents.</p>
<p><b>1. List of school activities</b></p> <p>Sports Coaches, including Cycle Training</p>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p> <p>Risk of a child being harmed by coach/another child or equipment</p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b></p> <p>Children are supervised at all times by a teacher. Class teacher is always present</p>

		<p>All external coaches are required to show evidence of Garda vetting</p> <p>The school has in place a Safety Statement (Internal School Building, Yard and School Grounds, Lift)</p> <p>Clear rules and expectations should be shared with the children beforehand.</p> <p>Class teacher to remain with the class at all times</p>
Educational Trips / Outings / Matches	<p>Risk of a child being harmed by a member of school personnel</p> <p>Risk of a child being harmed by adult / non-school personnel</p> <p>Risk of a child being harmed by another child</p>	<p>All teaching and special needs support staff have been Garda vetted and have received training in child protection matters.</p> <p>Children are supervised at all times by a teacher. Where additional supervision support is required, a ratio of 1 adult to 10 children is adhered to, under the charge of the attending teacher.</p> <p>The school has in place a code of behaviour for pupils</p> <p>The school has an Anti-Bullying (Bi Cineálta) Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p>
<b>1. List of school activities</b>	<b>2. The school has identified the following risk of harm in respect of its activities –</b>	<b>3. The school has the following procedures in place to address the risks of harm identified in this assessment –</b>

<p>Changing for sport activities, including swimming</p>	<p>Risk of a child being harmed by a member of school personnel</p> <p>Risk of a child being harmed by another child</p>	<p>All teaching and special needs support staff have been Garda vetted and have received training in child protection matters.</p> <p>If changing is necessary, separate changing rooms for boys and girls are used, if available.</p> <p>Children are supervised at all times by a teacher.</p> <p>The school has in place a code of behaviour for pupils</p> <p>The school has an Anti-Bullying (Bi Cineálta) Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>The school has in place a Safety Statement (Internal School Building, Yard and School Grounds, Lift)</p>
<p>Annual Sports Day</p>	<p>Risk of a child being harmed by a member of school personnel.</p> <p>Risk of a child being harmed by non-school personnel</p> <p>Risk of a child being harmed by another child.</p>	<p>All teaching and special needs support staff have been Garda vetted and have received training in child protection matters.</p> <p>During all activities, pupils are supervised by a teacher</p> <p>The school has in place a code of behaviour for pupils</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p>

		The school has in place a Safety Statement (Internal School Building, Yard and School Grounds, Lift)
<b>1. List of school activities</b>	<b>2. The school has identified the following risk of harm in respect of its activities –</b>	<b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b>
Volunteers /Parents in school activities / Transition Year work experience students	Risk of a child being harmed in the school by person engaging in voluntary work in school activities  Risk of child being exposed to inappropriate language by older children	Garda Vetting in place, including for Transition Year students aged 16 and older.  Children are supervised at all times by a teacher. The school has in place a code of behaviour for pupils  The school has an Anti-Bullying (Bi Cineálta) Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i>  The school has in place a Safety Statement (Internal School Building, Yard and School Grounds, Lift)  Supervision of Transition Year students by a staff member/mentor at all times, including during breaks, if students remain on the school premises.  The school has a Work Experience and Work Placement policy in place.
<b>1. List of school activities</b>	<b>2. The school has identified the following risk of harm in respect of its activities –</b>	<b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b>

Administration of First Aid	Risk of a child being harmed during administration of First Aid	The teaching, special needs support and administration staff have received training in child protection matters First Aid Training to be provided for staff administering First Aid. The school has in place a Safety Statement (First Aid)
Administration of Medicine	Risk of a child being harmed during the administration of medication	Medication is only administered by a designated member of staff on the request of parents. The teaching, special needs support and administration staff have received training in child protection matters. Training to be provided for staff administering medication as required. The school has in place a Health and Safety Statement. (Drugs and Medication) The school has an Administration of Medication Policy. Parents are required to fill in an Administration of Medication form. Parents are required to inform the school if there are any changes to medication required. Parents are responsible for ensuring that medication is in date.
Use of Defibrillator	Only administered by trained staff. Risk of child being harmed by a member of school personnel	The teaching staff, special needs support staff and secretarial staff have received training in child protection matters

		<p>Defibrillator Training to be provided for staff</p> <p>The school has in place Safety Statement (First Aid)</p> <p>Defibrillator and necessary equipment to be checked and maintained regularly</p>
<p><b>1. List of school activities</b></p>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b></p>
<p>Prevention and dealing with bullying amongst pupils</p>	<p>Risk of child being harmed in the school / during school activities by another child</p>	<p>Children are supervised by a teacher at all times</p> <p>Anti-Bullying lessons are delivered in all classes through Stay Safe and Walk Tall programmes.</p> <p>The school has a Code of Behaviour in place.</p> <p>The school has an Anti-Bullying (Bi Cineálta) Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>The school teaches Webwise lessons for internet Safety</p> <p>The school has an Acceptable Use Policy</p>
<p>Use of external personnel to supplement curriculum</p>	<p>Risk of child being harmed by non-school personnel</p>	<p>Children are supervised at all times by a teacher</p> <p>The school has in place a Code of Behaviour for pupils</p>

		<p>External personnel must show evidence of Garda Vetting in place</p> <p>Visitors must sign in and out of the office and wear school lanyard at all times.</p>
<p>Use of Information and Communication Technology by pupils in school / Online Teaching and Learning</p>	<p>Risk of a child being harmed through cyberbullying by another child</p> <p>Risk of a child being harmed in school by inappropriate access.</p>	<p>During all activities, pupils are supervised by a teacher</p> <p>The school has an Acceptable Use Policy for Internet Use (AUP) which has been communicated to parents / guardians</p> <p>Pupils cannot use social media accounts</p> <p>If breakout rooms are used in online teaching/remote learning, a teacher is present with each group.</p> <p>In the course of their use of information and communication technology, pupils will learn about online safety, as appropriate.</p> <p>The school has in place a code of behaviour for pupils.</p> <p>The school has an Anti-Bullying (Bi Cineálta) Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>While using technology in school, children are supervised by a teacher. While using technology at home parents/guardians are expected to supervise their children.</p>

<p><b>1. List of school activities</b></p> <p>Use of Videos/Pictures/Other media to record school events</p>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p> <p>Risk of a child being harmed by an adult</p> <p>Risk of a child being harmed by another child</p> <p>Risk of a child being harmed through inappropriate access</p> <p>Risk of a child being harmed by image being taken on staff phone or shared on social media</p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b></p> <p>Permission is sought from parents on admission for their child's photograph to be taken for different school activities and shared on school website etc.</p> <p>Recording of school events/activities will be completed under the supervision of teachers/approved personnel.</p> <p>All content will be reviewed prior to publishing. No names will be included, and children will appear in groups only.</p> <p>Children are supervised at all times</p> <p>The school has an Acceptable Use Policy for Internet Use (AUP) which has been communicated to parents / guardians</p> <p>All photographs are to be taken on the agreed school device. Staff are not to use personal devices for taking photographs or videos.</p> <p>Photographs and videos are not to be shared directly with parents as there may be other children seen in the photograph/video.</p>
<p><b>1. List of school activities</b></p>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b></p>

Application of sanctions under the school's Code of Behaviour	Risk of a child being harmed by a member of school personnel	Children are supervised at all times
Management of provision of cartons of milk and sandwiches	Risk of harm to child from school personnel Risk of harm to child by another child Risk of injury to child	All school personnel are Garda vetted Children assisting with lunches should always be supervised
Fundraising Events	Risk of a child being harmed by an adult attending a fundraising event Risk of a child being harmed by another child	During fundraising events held in the course of the school day e.g. Green Day, raffles, children are always supervised by a teacher. Any adults involved in organising the events are Garda vetted. Children are not involved in the organisation of fundraising events outside of school hours. Pupils may attend such events.
Recruitment of school personnel including - Teachers / SNAs - Caretaker/Secretary/Cleaners	Risk of a child being harmed by a member of school personnel, from a child protection perspective, to working with children	Thorough recruitment and selection procedures, from a child protection perspective, are applied to all school personnel employed by the Board of Management. All school personnel complete statutory declaration / form of undertaking before they commence in the school. All new staff are provided with a copy of the school's Child Safeguarding Statement and Chapter 2 of the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> . The full text of the Procedures is also made available to staff. School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> and all registered teaching staff are

		<p><i>required to adhere to the Children First Act 2015 and its Addendum 2019</i></p> <p>All substitute teachers are required to show proof of vetting from training college and provide Teaching Council number.</p> <p>All substitute SNAs are required to be vetted through the school.</p> <p>When possible, the school uses regular subs who are familiar with the school and procedures.</p>
<p><b>1. List of school activities</b></p>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b></p>
<p>Student Teachers undertaking training placement in school</p>	<p>Risk of a child being harmed in school by a student teacher</p>	<p>Garda vetting in place</p> <p>Student teachers are provided with a copy of the school's Child Safeguarding Statement and Chapter 2 of the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i>. The full text of the Procedures is also made available to student teachers.</p> <p>Student teachers are supervised by mentor / supervisor</p>
<p>Use of school premises by other organisations during the school day e.g. Health Service Executive. (HSE) Department of Education (DE)</p>	<p>Risk of child being harmed in the school by personnel of other organisations</p>	<p>Use of school premises is permitted to other organisations who have carried out Garda vetting for their employees</p>
<p>Visitors / contractors present in school during school hours / after-school activities</p>	<p>Risk of a child being harmed in the school by visitor / contractor</p>	<p>All visitors / contractors present in the school during school hours / during afterschool activities when the children are present are required to show evidence of</p>

	Garda vetting. In an emergency, visitors / contractors may be present in the school without Garda vetting but under the supervision of a member of school personnel during school hours / during afterschool activities when the children are present
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**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

## Appendix

AUP	Acceptable Use Policy for Internet Use
BOM	Board of Management
DLP	Designated Liaison Person
DDLP	Designated Liaison Person
DE	Department of Education
HSE	Health Service Executive
SPHE	Social Personal and Health Education
RSE	Relationships and Sexuality Education
PPP	Pupil Personal Plan
LGBTQ+	Lesbian, Gay, Bisexual, Transgender, Queer/Questioning
CPNS	Child Protection Notification System
ISM	In School Management Team

**Tusla Contact Dublin North: PH: 01 8708000**

**Address: Tusla**

**Child and Family Agency,**

**180 – 189 Lakeshore Drive,**

**Airside Business Park, Swords, Co. Dublin.**

**An Garda Síochána: PH: 01 6664200**

**Coolock Garda Station,**

**Oscar Traynor Road, Coolock, Dublin, 5.**