



Muslim National School
Seek knowledge from the cradle to the grave

19 Roebuck Road

Clonskeagh

Dublin 14

Phone: 012961340

Email: mnsclonskeagh@gmail.com

Roll Number: 19949B

www.muslimns.ie

Policy on Staff In-Service Education & Training (INSET)

1. The Board of Management of the Muslim National School recognises its responsibility towards the on-going professional development and learning of the teaching and SNA staff. Such a commitment leads to:
 - continued learning opportunities for teachers
 - on-going enrichment and motivation of teachers
 - multiplied beneficial effect to the school's "end learners", i.e. the children.
2. At the beginning of each school year, in consultation with staff, the Principal will identify the key INSET areas which will be of most benefit to the school as a whole. Through the course of the year, suitable INSET courses in these areas will be identified. Depending on demand and budget available, a percentage of the course fees and related expenses will be paid for by the Board of Management.
3. The Board of Management will commit a budget annually towards INSET. The budget will be allocated so as to provide the maximum number of courses to the greatest number of teachers based on the following criteria:
 - The INSET course corresponds with an area of need identified by the Principal in consultation with the staff in the current year.
 - The staff member undertaking the course is agreeable to make a presentation, if applicable, to colleagues at a staff meeting, disseminate notes, and actively share knowledge, practice and skills gained at the said course.
 - The course taken will enhance teaching and learning in the school.



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This Policy was approved by the Board of Management at its meeting on 3rd October, 2024.

Signed: 

Date: 03/10/2024

Chairperson of the Board of Management

Signed: 

Date: 03/10/2024

School Principal