

Agreed Report from the meeting of the Board of Management of Scoil Naomh Molaise

Date: 14th October 2025

Minutes of previous meeting

- Minutes were distributed and read by board members.

Correspondence

- A letter was received from the Patron approving recent amendments to our Admission's Policy.

Treasurer's Report

- The Treasurer spoke about the school finances and presented a current account summary.

Principal's Report

Enrolment:

- Number on roll: 277 pupils
- A threshold of 258 pupils applies to retain the 11th mainstream class teacher. A threshold of 284 pupils is required to gain the 12th mainstream class teacher.
- Pupil Online Database (POD) is up to date.

Special Educational Needs:

- The SNA allocation for 2025/2026 is 9.49 SNAs.
- The Special Education Needs Organiser (SENO) will be in the school on Wed. 15th Oct. to conduct a *focused review* of our SNA allocation. She will review the needs (Student Support Plans, Care Needs Plans and professional reports) of pupils. Consent has been obtained from parents of the children involved in this review.

Curriculum

- Drumcondra Primary Reading Tests and Drumcondra Primary Mathematics Tests were administered to pupils from 1st-6th classes last May/June. Aggregate scores from 2nd, 4th and 6th classes were submitted to the Department in June and shared with the board.

Staff Training Days – School Closures

- The school has been assigned from Oide/NCSE a number of staff training days for the school year 2025/2026:
 - 3rd November 2025 – Child Protection Procedures
 - 30th January 2026 – An Introduction to Autism
 - 11th March 2026 – Primary Curriculum Framework
 - 4th June 2026 – Primary Curriculum Framework

Special Items

Child Protection:

- New *Child Protection Procedures for Schools 2025* have been issued by the Department of Education and Youth.
- Louise O'Connor (DLP) and Geraldine Haran (DDLDP) attended training in the new guidelines on 1st October 2025.
- There will be a school closure on Monday 3rd November to allow for whole staff training in the new guidelines. This will be facilitated by Oide. The school has no say in the date assigned.
- A review of our Child Safeguarding Statement and Risk Assessment Document will take place following our staff training on November 3rd.
- Required by Circular 0041/2025 – A Child Protection Oversight Report was presented to the Board of Management.

Bí Cineálta:

- New *Bí Cineálta Policy* was reviewed and ratified by the Board of Management. This replaces the Anti-Bullying Policy.

Emergency Works (Re-wiring of the school) and SEN Repurposing:

- The board are pleased with the building and electrical work that took place over the summer.

Administration of Medicines

- As per school policy, requests for staff to administer medication must be approved by the Board of Management. The Board approved such requests which clearly outline the procedures and storage requirements involved.

Policies reviewed/ratified

- Admission Policy & Annual Admissions Notice
 - The school's Admission Policy was reviewed by the board.
 - Enrolment for the school year 2026/2027 will take place from 5th January – 5th February 2027. Parents/Guardians wishing to enrol their child should complete an *Expression of Interest Form* on the school website during the enrolment period.
- Bí Cineálta Policy – was ratified at the board meeting.