



St. Louis National School - Rathkenny

School Road, Rathkenny, Navan, Co Meath. C15 PH60

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Registered Charity No.: 20131036 School Roll No. 15483H

School Website: <http://stlouisrathkenny.scoilnet.ie/>

One-to-One Teaching Procedure

Provided it is deemed appropriate for an individual, one-to-one teaching will be provided.

Timetabling for one to one teaching will be drawn up by the Special Educational Needs (SEN) teacher in conjunction with the class teacher and given to the Principal.

When one to one teaching takes place, the classroom door will be generally be closed to provide for a quiet learning environment. Our learning support room doors are fitted with vision panels in line with child protection guidelines.

Work being carried out by S.N.A.s will be carried out under the direction of the class teacher and in an open environment.

When a child is receiving one to one teaching, parents / guardians should be informed as part of the school support process

Substitute teachers are Garda vetted and therefore follow the SEN timetable and continue with one to one teaching as timetabled.

Students on teaching practice or on work experience should never be on a one to one setting with pupils in the school.

Signed: Gery Boyle

CHAIRPERSON

Date: 30 March 2022