

Dietary & Medical Needs

It is important that you keep the school up to date with any changes to your child's dietary/medical needs.

At present we do not have any pupil with an allergy to nuts but we would ask that we continue to keep it a nut free school.

Child Collection Forms

We would ask that you complete all forms sent home accurately. Making sure to complete names of contacts and names of those who are likely to be collecting your child.

If this changes at anytime it is important to update the school.

End of an Era

We would also like to thank Ms Roxborough for her faithful and unswerving service to Lislagen Primary School. Ms Roxborough first came to the school as a teacher in 1996 and, in 2017, became Principal. Now, after 27 years of service to the school, Ms Roxborough will be refocusing her attention on the finer things of life as she begins retired life. Wishing you a very happy retirement!



Final Words

We, as a staff at Lislagen Primary School, look forward to working with your child, your family and the wider community this year to ensure that all children are the best that they can be.

Lislagen Primary School

Contact Information:

Address: 50 Lislagen Rd, Ballymoney, Co. Antrim BT53 7JF

Email info@lislagenps.ballymoney.ni.sch.uk

Website: www.lislagen.net

Principal: Mrs. L. Creelman



Remember if you ever have any queries, questions or concerns please do not hesitate to contact Mrs Creelman or your child's class teacher.



Lislagen Leaflet

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Welcome To The New School Year 2023/24

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Hello from Mrs Creelman

I hope you have all enjoyed a lovely summer break, even though the weather hasn't been the kindest.

It gives me great pleasure as your new principal to welcome you to a new exciting year at Lislagen Primary School. A special warm welcome to parents of our new pupils. We really do hope you enjoy the years ahead here. Here, at Lislagen, we look forward to, once again, creating a caring and stimulating environment where each of your children will feel safe, cared for and be able to learn successfully, achieving their full potential.

I trust you will find the information in the welcome leaflet useful. Please remember To feel free to call or email me to discuss any concerns or queries you might have throughout the school year.

I look forward to the new academic year ahead and getting to know you all.

School Staff Update

We are delighted to welcome back all staff, teaching and non-teaching. I would like to make a special mention to the new members of staff who have joined The Lislagen Team—Miss Kane, Mrs Adams, Miss Mairs, Mrs Maguire and Mrs Huey.

The School Premises

I must say a special thank you to Mr Shepherd who has worked so hard to make sure our school is ready for the new academic year.

Also a special thanks to all the teaching staff who worked hard over the summer too to get their classrooms ready for the new school year.



Child Protection

The school's updated Child Protection & Safeguarding Policy has been added to EDTAP (School 365). If you have a child protection concern you should speak to a member of the Safeguarding Team as detailed below:

Designated Teacher and Principal: Mrs L Creelman

Deputy Designated Teacher: Miss M Dodwell

Chair of Governors: Mrs C Finney

Weekly Assembly

I am in the process of arranging ministers and community visitors to visit our school once a month on Wednesdays to take assembly.

Once a month on a Friday we will hold a class assembly where the classes will each get to take part. This will be when we will celebrate successes. Children will continue to be awarded on a Friday morning for pupil of the week in each class.

Pupil Voice at Lislagan

When the children get settled back to school again we will look at setting up the school council. Children will have the opportunity to complete a manifesto and we will hold class council elections.

Calendar

You should have received a copy of the holidays for the year and also important calendar dates for Term 1.

This will also be update on the School 365 App and the website.

Breakfast Club



This continues to be fully operational for all pupils. It is open from 8.15—8.45 each morning at a cost of 50p. Toast, fruit juice and fruit are available.

Swimming Programme

Swimming at JDLC, Ballymoney will commence for P6 on Tuesday 12th September. More details will follow for the P6 parents.

This year P6 will go swimming Term 1, P7 will go swimming in Term 2 and P5 in Term 3.



3P Learning Programs

We are delighted that we have been able to purchase licences for all pupils to have access to a Numeracy program and a Literacy program.

Details will follow with usernames and logins.

Food & Drink at School

Milk can be ordered termly at 21p per day.

Dinners cost £2.60 per day, please remember to order at the start of the week.

Water bottles should be brought home to wash out each day, please make sure they are labelled.

School Uniform

The children will all look so smart in their school uniform Mondays—Thursdays. This was highlighted on the new term letter.

Remember we will continue Dress Down Fridays.

All items of clothing, bags, pencil cases, water bottle, coats, shoes and trainers should be labelled.



Extra-curricular Programme

Our Term 1 programme will begin on week commencing Monday 11th September and run for 6 weeks. There will be a small cost for some of the activities if these are led by outside agencies to cover the cost of coaches, etc.

All activities will be limited in numbers and so will be allocated on a first come, first serve basis.

It will be our intention to have a varied programme all year, with activities changing every 5-6 weeks.

It is important that you complete the permission slip and send into school with the correct money enclosed in an envelope.



School Hours

Breakfast Club—8.15—8.45am

Arrive at school from 8.45am

School starts at 9am

Home Time for P1 from 18th September will be 2pm

Home Time for P2 is 2pm

Home Time for P3—P7 will be 3pm Monday—Friday.



New Morning Procedures

The children will come in the front door, walk to their class cloakroom area where they will hang up their bag and belongings. They will then walk out the back door into the playground where they can play supervised from 8.45—9am. The children will then line up in classes to be collected by their class teacher.

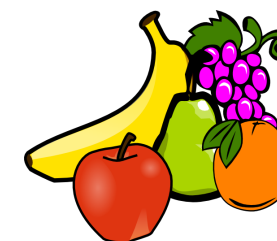
Visitors In School

Please note due to child protection restrictions, parents/guardians should not enter the school building without permission from school staff at any time throughout the day, this includes morning time. We do however allow parents of new primary 1 pupils to accompany their child into the cloakroom to hang up bags etc. for the first few weeks if necessary.

Parents wishing to collect children from school during the school day for an appointment, etc. should first report to the **school office**. Your child will then be collected from the classroom by a member of staff.

Healthy Break

Please see separate leaflet for guidelines.



Afternoon Timetable

At 2.10pm every day P3—P7 will have different teachers to teach various subjects from the curriculum.

This will benefit pupils and staff as they get to know each other better and will also provide progression across the school in these areas.