



Application for Admission, Mullingar Parish
Parish Schools

St. Colman's N.S.
Holy Family Primary School
St. Colmcilles N.S.
Gaelscoil An Mhuilinn

Presentation Junior School
St. Brigid's School
St. Kennys N.S.
St. Mary's Primary School

Application for Admission to St. Colman's N.S., Mullingar
Special Class, September 2026

Please fill in the following details (*in BLOCK capitals*) and return by email to reception@stcolmansns.com
or by post *or* drop into the school office *by 11am Friday 27th March 2026.*

Child's Name (as on Birth Cert): _____

Male/Female: _____ Date of Birth: _____ Place of Birth: _____ Child's PPSN: _____

Current Permanent Address of Child : _____ Eircode: _____
(**NOT** Address of Minders/Grandparents/Relatives/Friends)

Parent(s)/Guardian(s) Name(s): _____ Phone Number: _____ Email: _____

Have you a child/children currently enrolled in this school? (Please circle) Yes No
If yes,
Child's/children's name(s): _____

Has your child been enrolled in another Primary School? (Please circle) Yes No
If yes, which school and class level? School: _____ Class level (eg. Junior Infants): _____

Address: _____ Phone No: _____

Dates: From _____ to _____

Have you received a letter of eligibility from the NCSE for a Special Class Placement for your child?
(Please circle) Yes No

Important Information

- Please refer to St. Colman’s N.S. Admissions Policy and Annual Admissions Notice for procedures in relation to the admission of pupils for 2026/27. This policy and notice are available on the school website: www.stcolmansns.com under the Admission section.
- All valid applications must include:
 - Completed Application Form
 - Letter of eligibility for a special class placement from the NCSE
 - Birth Certificate
 - Proof of address of Applicants Parents/Guardians (recent utility bill/bank/credit union statement etc. valid within the last 3 months)
- Completed application form together with the above documentation must be submitted to the school by 11am Friday 27th March 2026.
- Applications can be submitted via email to reception@stcolmansns.com **or** by post **or** dropped into the school office.
- An application received after Friday March 27th will be added to the end of the Waiting List in accordance with Section 14 of St. Colman’s N.S. Admission’s Policy.

The information on this application form will be entered on POD (Department of Education Primary Online Database) and may be shared among the parish schools. This is necessary to compile an accurate and comprehensive waiting list for each school.

THE GIVING OF INCORRECT INFORMATION MAY INVALIDATE THIS APPLICATION.

I/we have read and familiarised myself/ourselves with the school’s Admission Policy and the important information above and I/we confirm that all the details I/we have given are true and accurate. This form must be signed by both parents/legal guardians, where more than one exists.

Signed: _____ Parent/ Guardian **Date:** _____

Signed: _____ Parent/ Guardian **Date:** _____

Important Dates re Admission

- **Friday 27th March 2026:** Closing date for receipt of Application forms together with child’s birth certificate, and a recent utility bill/bank/credit union statement, (valid within a 3 month period) as proof of address and letter of eligibility.
- **Thursday 16th April 2026:** Offers of places will be posted out to parents/guardians.
- **Friday 24th April 2026:** Closing date for receipt of acceptance/non-acceptance forms.

For Office Use: Date Application Returned: _____ Birth Cert. Received: _____ Proof of Address: _____ Letter of Eligibility Returned: _____
--