



# Ballymoney Model Integrated Primary School



## Newsletter — 1st September 2025

Learning Together



School App



School  
Facebook Page



### September Dates

Monday 1st — Friday 5th September — Year 1 Home Time — 12 noon — no school dinner required

Thursday 4th September — Year 1 School Dinner Day — letter issued

Thursday 11th September — Year 3 Library Visit

Thursday 11th — Friday 12th September — School Crossing will not be covered

Monday 15th September — Tempest School Photographs

Monday 22nd September — Year 1 Parents/Carers — Phonics, StorySacks and Learning Pack Meeting — 1.20pm

Thursday 25th September — Year 3 Tesco Visit

Thursday 25th September — European Day of Languages

Our focus country is Germany.

Pupils if they wish can SWAP a piece of their school uniform  
for something black, red or yellow.

This may be a red or yellow pair of socks or red t-shirt etc.

The rest of the school uniform should be worn as normal.



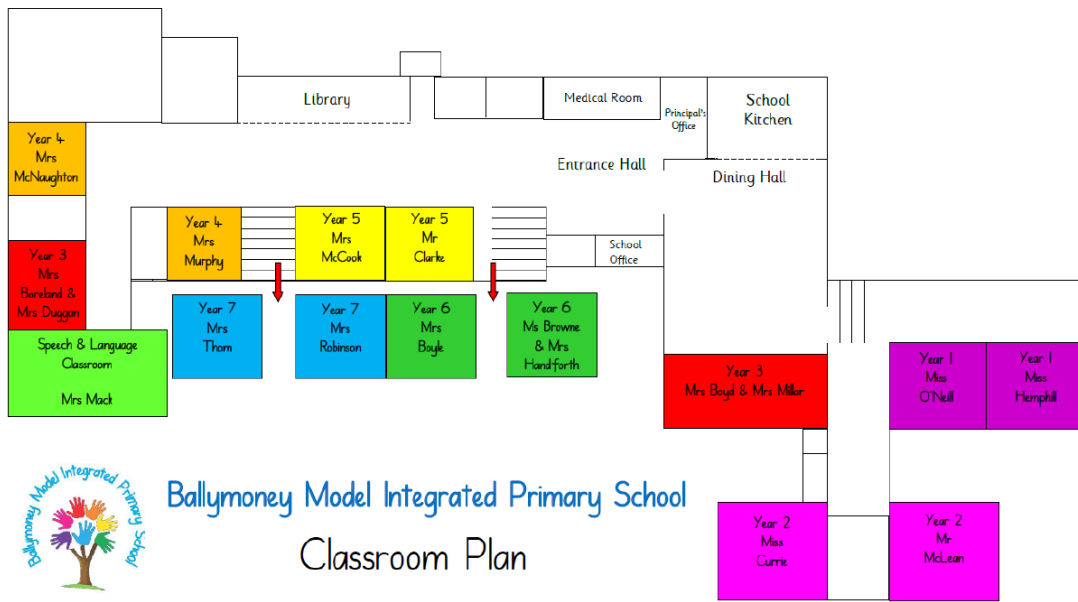
Friday 26th September — School Development Day — Day 1 — Staff only

### October Dates

Friday 10th October — School Development Day — Day 2 — Staff only

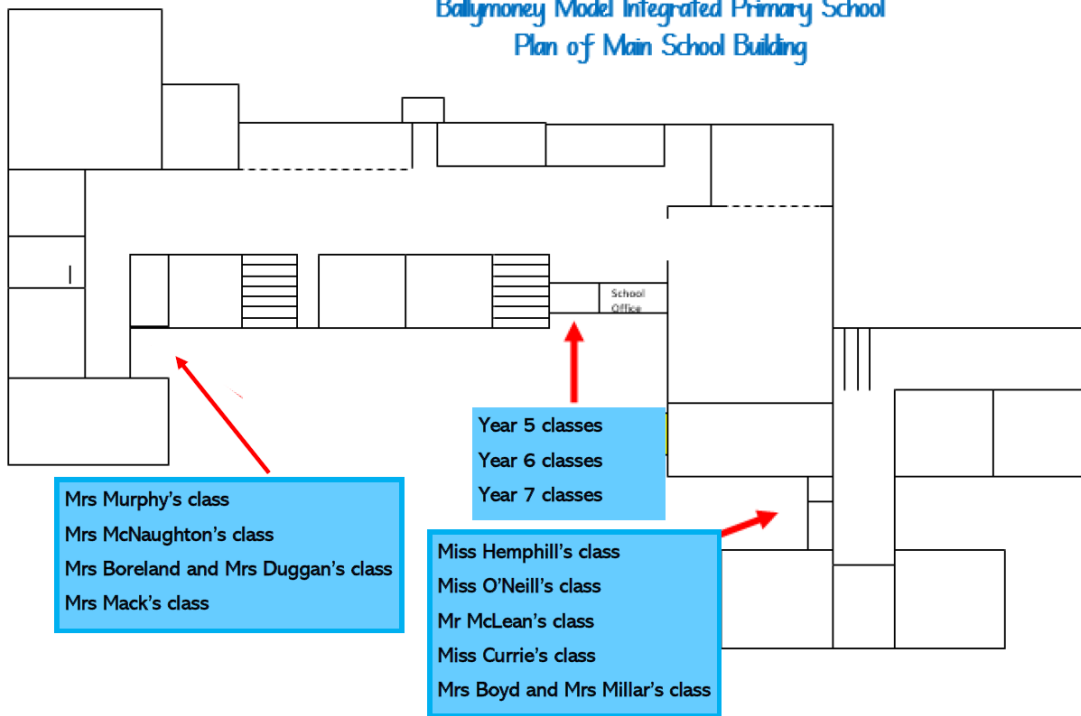


To keep everyone as safe as possible and to ensure that the traffic keeps moving, please do not park on the yellow zig zag lines.



**Ballymoney Model Integrated Primary School**  
Classroom Plan

**Ballymoney Model Integrated Primary School**  
Plan of Main School Building



New Traffic Management Plan currently underway

## Arrival and Home Times

**Breakfast Club 8.00am — 8.45am**    **Morning Arrival 8.45am — 9.00am**

### Home Times

**Year 1 — 1.55pm (29th August — 5th September 12 noon — no lunch required)**

**Year 2 — 1.55pm**

**Year 3 — Monday and Tuesday 2.55pm, Wednesday — Friday 2.00pm**

**Year 4 + Year 5 — 2.55pm**

**Year 6 + Year 7 — 3.00pm**

Parents/Carers, in the afternoon, please do not enter the front school playground until directed to do so by a member of staff.

Thank you for your support with this important matter.

## Our September monthly value is Happiness



We will be focusing on Happiness through the following:-

- our school assemblies and
- focusing on Article 3 — The best interests of the child must be top priority in all decisions and actions that affect the child.



Leader — Miss Hemphill

**Wednesday**

**10th September**

**2.00pm**



Leader — Mrs Murphy

**Wednesday**

**3rd September**

**2.00pm**

**DIGITAL  
LEADERS**

Leader — Mrs Boyle

**Wednesday**

**17th September**

**2.00pm**

## Pupil Progress Meetings

Monday 20th — Thursday 23rd October — 1.30 — 3pm

*online booking form will be released shortly*

Early Home Times — Monday 20th — Friday 24th October

12.50pm — Y1–3 pupils + siblings

1.05pm — remaining Y4–7 pupils

## Morning Routine

8.45 — 8.50am at the school gate is very busy. 8.50 — 9.00am there is a steady flow of pupils arriving at school. School starts at 9.00am, we would ask parents/carers to ensure that pupils arrive at school for 8.55am, so that they are in class and ready to start their learning at 9 o'clock. If pupils arrive after 9am they are marked late.

## Healthy Breaks

Following the guidance from the Department of Education we encourage pupils to have a healthy break, Monday — Thursday. We ask parents/carers to support the school in its commitment to healthy eating.

We ask pupils to bring a full water bottle to school to drink within the classroom. Pupils have a break mid-morning and pupils are encouraged during this period to eat only fruit, vegetable or bread based products and drink only milk or water.

In recent years the School Council reviewed healthy breaks and introduced a Friday 'Treat Day' when pupils can bring in one small treat to enjoy at break time.

### Healthy breaks for schools

A guide for pupils and parents



HSC Public Health Agency school food

## Head Lice

Please can we ask all parents/carers to regularly check their child's hair for head lice. If they need treatment, it is available free from chemists. It is also a good preventative measure for pupils with long hair to wear it tied back for school.

## ALLERGIES

Many parents/carers are now aware of the increasing number of children who suffer allergic reactions. A child with an allergy can be affected even if, for example, the product that they are allergic to is in someone else's lunchbox or on someone's hands following eating the product. We have a number of children with allergies in the school and therefore ask that everyone cooperates by not sending in the following products.

All nuts including horse chestnuts

Eggs — hard boiled and egg sandwiches

Any breaks or packed lunches brought into school must not contain the above products.

PLEASE NOTE: Many chocolate spreads DO contain nuts. Please check ingredients carefully.

Recyclable materials e.g. cardboard from products containing nuts must not be brought into school for junk art.

It is parents/carers' responsibility to make sure any medication that is held in school for their child is in date.

Term 1 — Milk Order — £15.00 — order and pay through the school app

closing date for orders Tuesday 2nd September

Milk provided — Monday 8th September — Thursday 18th December







# Ballymoney Model Integrated Primary School

Learning Together

## Good Communication

At Ballymoney Model we are eager for good communication between home and school. As an Eco-School we are also trying to reduce the amount of photocopying that we do by communicating with parents/carers through our school app and website. If you are unable to access the school app and website please contact the school office and we will endeavour to help you find a solution.

	<p><b>School App – Schools NI App</b></p> <ul style="list-style-type: none"> <li>- All main notes and newsletters are added to our Schools NI App</li> <li>- Bookings Breakfast Club School Dinners Stay and Play Homework Club After Schools Activities etc</li> </ul> <p>(Apple or Play Store – Schools NI App – Ballymoney Model Integrated Primary School)</p>	<p>Forms (click on Contacts)</p> <ul style="list-style-type: none"> <li>- Booking System Issues</li> <li>- Absences</li> <li>- Dinner Absences</li> <li>- Late Arrivals</li> <li>- Early Collections</li> <li>- Contact School</li> </ul>
	<p><b>School Website</b></p> <ul style="list-style-type: none"> <li>- Overview information about our school</li> </ul>	
	<p><b>School Facebook Page</b></p> <p>We share school news with our local community through our school Facebook Page.</p>	

If you ever need to contact school, please complete the appropriate online form on the School Communication App.

School Office Hours    Monday — Thursday 8.45am — 4pm    Friday 8.45am — 3.30pm  
Closed at lunchtime 1.00 — 1.30pm

Our phone line is always very busy, we encourage parents/carers to communicate with school through completing a Contact School Form on the School App.

Outside of School Hours, please leave a message for school by completing a Contact School Form on the school app. When school reopens your message will be responded to.



## HOME/SCHOOL LINKS

Every effort is made to maintain close contact with parents/carers, who should not hesitate to get in touch with their child's class teacher on any matter affecting the welfare, progress or development of their child/ren.

Should a parent/carer have any concerns about their child, we would encourage them to make immediate contact with their child's class teacher in the following ways:-

Contact school in one of these two ways:-

- Ring the school office – 028 276 62340 – and speak to the school's Senior Clerical Officer to make an appointment with your child's class teacher.
- Complete an online Communication Form available on the school app.



Your child's class teacher will be contacted and a time for a phone call/meeting will be organised as appropriate.



If a further phone call or meeting is required, please ring the school office and speak to the school's Senior Clerical Officer or complete an online Communication Form. The most appropriate member of the Senior Leadership Team will also be involved.



If a further phone call or meeting is required, please ring the school office and speak to the school's Senior Clerical Officer or complete an online Communication Form to make an appointment with the Principal.

*Please note the relevant member of staff will return your call or organise an appointment when it is practical to do so. Unfortunately, as you can appreciate with staff completing their roles, phone calls and appointments cannot be returned/arranged immediately.*



Ballymoney Model Integrated Primary School

Safeguarding and Child Protection Team

Remember if you are worried about anything please talk to any adult in our school or one of these teachers.



Mrs McNaughton  
Designated Teacher  
Year 4 Teacher



Mr Clarke  
Deputy Designated Teacher  
Vice Principal



Mrs Jamison  
Principal

**OPERATION  
ENCOMPASS**

In every force. In every school. For every child.

We are an Operation Encompass School, for more information please go to the school website and within the Parents-Carers Area more information can be found .

## Bookings

If your child is unwell we can move your child's dinner booking to another day. You must contact school by 9.30am.

If your child is unwell or unable to attend we are unfortunately unable to move bookings for Breakfast Club and After School Clubs etc. to another day, due to having to pay the linked staff.

Please ensure to book on time, late bookings unfortunately cause additional administration within the school and so have a higher linked charge.

### Breakfast Club

Bookings must be made by 12 noon on a Friday for the following week. We cannot stress the importance of this as it allows us to appropriately plan staffing and space requirements for the following week.

If a parent/carer needs to book their child in at short notice, we would ask them to complete a Contact School form on the school app to request a space.

You will then be contacted by school and if a space is available it will cost £3 for the session.

### Stay and Play Club

Our after school Stay and Play Club is available for Y1—3 pupils.

Stay and Play Club will cost £3.50 per session and run from 2-3pm.

Bookings must be made by 12 noon on a Friday for the following week. We cannot stress the importance of this as it allows us to appropriately plan staffing and space requirements for the following week.

If a parent/carer needs to book their child in at short notice, we would ask them to complete a Communication form on the school app to request a space.

You will then be contacted by school and if a space is available it will cost £5 for the session.

### Activity/Homework Club

Our after school Activity/Homework Club is available for Y1—7 pupils.

Activity/Homework Club will cost £3.50 per session and run from 3-4pm.

Bookings must be made by 12 noon on a Friday for the following week. We cannot stress the importance of this as it allows us to appropriately plan staffing and space requirements for the following week.

If a parent/carer needs to book their child in at short notice, we would ask them to complete a Communication form on the school app to request a space.

You will then be contacted by school and if a space is available it will cost £5 for the session.

# School Uniform



It is the policy of Ballymoney Model Integrated Primary School that all pupils wear school uniform when attending school or when participating in a school-organised event outside normal school hours.

Wearing school uniform promotes a sense of belonging to the school and encourages pride in personal appearance. We are very proud of how smart our pupils look in their school uniform and thank parents/carers for their support in this area.

Our school uniform is as follows:

All pupils

Grey school pinafore/skirt/trousers/shorts

White polo shirt preferably with school logo or white shirt and school tie

Navy V-neck sweatshirt/cardigan preferably with school logo

Socks (white/grey/black) and tights (grey/black/navy)

Summer Uniform - September, April, May and June:

Light blue checked gingham dress

## Footwear

Shoes/Trainers should be of a comfortable design, low heeled, toe covered and **all black** in colour.

Shoes if laced should have black laces.

## Hair

Hair should be neat and tidy and worn with no extremes of style or colour.

Long hair should be tied back, particularly for PE.

Hair accessories should be appropriately sized and in keeping with the school colours.

## Jewellery

No jewellery, except a watch, to be worn.

For safety reasons, if earrings must be worn, they should be small plain studs.

No make-up or nail polish should be worn.



Please note — lots of companies do sensory and adaptive school uniform ranges.

If you need any further guidance or help in relation to sensory issues in regards to wearing school uniform please complete a Communication Form on the school app and the relevant member of staff will get back to you as soon as possible.

## PE

Year 1 – 4 pupils will only change their shoes when taking part in PE. Please ensure that long hair is tied back on PE days.

Year 5 – 7 pupils change for PE and need the following:-

Navy/black shorts/jogging bottoms/leggings

White t-shirt/polo shirt

Trainers

Soft elastic/bobble to tie back long hair

Girls must remember to bring socks if wearing tights

## Swimming

Girls – one-piece costume

Boys – trunks

Towel

Parents/Carers are asked to ensure that items of clothing are labelled. It is particularly important to label sweatshirts and school coats clearly.

Parents/Carers are asked to inform their child's class teacher if there is a problem, and their child is unable to come to school in the above noted uniform.

Financial assistance is available through the EA Uniform Grants Scheme. Further information is available on the EA website.

## School Uniform Suppliers

Robert Gault, Ballymoney

Heart and Home, Ballymoney and Coleraine

S & T Moores, Coleraine

Within school we have a large number of policies. Each year we endeavour to review a number of our policies. As we work through reviewing our policies, we will share with parents/carers through the school app.



Learning Together

# Ballymoney Model Integrated Primary School

## School Calendar 2025-26

Baker Days (School Staff only)

Wednesday 20th August, Thursday 21st August, Friday 22nd August, Tuesday 26th August and Wednesday 27th August 2025

### Term 1

Thursday 28th August 2025 — Transition Morning Sessions

9.00am—10.30am Surnames A-L 11.00am—12.30pm Surnames M—Z

School begins for all on Friday 29th August 2025 — *packed lunch required*

Holidays: Monday 27th October – Friday 31st October 2025 (5 days)

Pupils finish at 12 noon on Friday 19th December 2025

Holidays: Monday 22nd December 2025 – Friday 2nd January 2026 (10 days)



### Term 2

Schools begins again on Monday 5th January 2026

Holidays: Wednesday 11th - Friday 13th February 2026 (3 days)

Holidays: Monday 16th — Tuesday 17th March 2026 (2 days)

Pupils finish at 12 noon on Wednesday 1st April 2026

Holidays: Thursday 2nd – Friday 10th April 2026 (7 days)



### Term 3

School begins again on Monday 13th April 2026

Holiday: Monday 4th May 2026

Holiday: Monday 25th May 2026

Pupils finish for the summer at 12 noon on Tuesday 30th June 2026



*School Development Days will be confirmed at a later date.*

Please ensure that family holidays are planned around these dates.

All absences impact children's school and learning experiences.