



## Holycross National School

# ACCIDENTS and INJURIES

### In the Classroom

The class teacher will deal with an accident in the classroom immediately. She / he will assess the situation and decide what action needs to be taken.

1. The accident is of a minor nature and the child just needs a little care.
  2. The accident is more serious and the Principal will be informed and the parents contacted immediately. Every effort will be made to contact a parent/guardian. Failing that the school will then contact the person whose number was given to the school in case of emergency. In the case of a very serious accident, if neither parent/guardian or emergency contact is available, the Principal and the class teacher will decide on a course of action depending on the seriousness of the accident.
  3. All head injuries are reported and parents are contacted to decide on the best course of action for their child.
- The child will be kept in school under close supervision,
  - Child will be taken to the local doctor
  - Child will be taken to the Casualty Department of St. Luke's Hospital.

### In the Playground

The same procedure will be carried out as for an accident in the classroom except that the teachers on supervision will take the place of the classroom teacher.


All accidents will be recorded and signed by the teacher on yard duty, in the School Accident Book and a report sent home to the parents.

Any accident involving a head trauma, parents are contacted immediately and the parent will decide on the best course of action.

The School Accident Book is kept in the school office.

### **Ratification and Review**

This policy was formally ratified by the Board of Management on 19/9/24.

Signed:  Chairperson, BoM Date: 19/9/24

Signed:  Principal Date: 19/9/24