


**Principal**

Mr Philip Chambers  
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Dear Sir/Madam

I hope this letter finds you well.

In Annalong Primary School, we are committed to providing a well-rounded education, which includes equipping our students with essential Information and Communication Technology skills that are increasingly vital in today's world.

Due to increasing budgetary restraints, we are reaching out to local businesses to request monetary sponsorship which we would use to purchase several laptops for the school. These laptops will be instrumental in enabling our students to access a wider range of learning resources, develop their digital literacy and gain confidence in using technology in the classroom and beyond.

In particular, these laptops would make a significant impact on the education and development of children with Special Education Needs and learning challenges, for example, Dyslexia and Literacy Difficulties, Dyscalculia, Autism, ADHD and Developmental Co-Ordination Disorder.

In recognition of your generosity, we would be happy to acknowledge your contribution in our school communications including our newsletters, website and social media platforms.

If you would like to discuss this opportunity to support our school, please email [pchambers413@c2kni.net](mailto:pchambers413@c2kni.net).

Thank you for considering our request. We would greatly appreciate your support and we look forward to the possibility of partnering with you to make a lasting impact on our school community.

Yours sincerely,

*P Chambers*

Philip Chambers

Principal