

**Minutes of Meeting:  
January 29<sup>th</sup> 2025**

<b>In Attendance:</b>	6 members in attendance
<b>Apologies:</b>	2 members absent

Agenda Item	Action Required
Welcome and Introductions	By Chairperson
Previous Minutes and Matters Arising	Minutes of meeting 20/11/24 Approved & Seconded
Correspondence	Parental leave request approved Use of room for play therapy sessions approved Approval given for application of teacher for participation on postgraduate programme in DCU for 25/26 ANA unpaid leave discussed and approved
Childcare Report	<b>Please see Carolyn's report:</b>
Financial Report (see attached)	<b>Please see Carolyn's report:</b>
Principal's Report	<b>Please see Maria's report:</b>
Teachers Leave Applications	Policy referred to Job-share & career break applications received. All but one leave approved
Bullying	<b>Please see Maria's report:</b>
Child Protection Concerns:	Principal presented the attached CPOR to the board in respect of case. The Board reviewed the redacted documents that were provided for oversight purposes. One copy of the redacted file documents was provided for the board meeting. This redacted copy was subsequently retained in file. These documents are recorded in template F attached. The Board is satisfied that the relevant reporting procedures were followed.
School Calendar	Approval given for the calendar for 2025/26 school year
Extension of 4 <sup>th</sup> class	Discussion around contract with consultant
Email communication from parents	Discussed & letter to be sent to parents
Close of Meeting	Reminder of Board agreement re: confidentiality.

<b>Date of Next Meeting:</b>	<b>March 12<sup>th</sup> 2025</b>
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