

**HOLYWELL Educate Together National School**  
**ANNUAL ADMISSION NOTICE**  
**for 2026/2027 school year**  
**Autism Classes**

**Admission Policy and Application Form**

A copy of the school's **Admission Policy** and the **Application Form for Admission** for the 2026/2027 is available as follows: –

To download at: [www.holywelletns.ie](http://www.holywelletns.ie)

On request: By emailing [secretary@holywelletns.ie](mailto:secretary@holywelletns.ie) or writing to: Holywell ETNS, Holywell, Swords, Co. Dublin K67AP99

**PART 1 - Admissions to the 2026/2027 school year for Autism classes commencing September 2026.**

**Application and Decision Dates for admission to 2026/2027**

1. The school will commence accepting applications for admission on:	10am on 23 March 2026
2. The school shall cease accepting applications for admission on: <b>Only one application per child.</b>	12 April 2026
3. The date by which applicants will be notified of the decision on their application is:	1 May 2026
4. The period within which applicants must confirm acceptance of an offer of admission is:	As per date on Letter of Offer

**Note: applications made after the 12<sup>th</sup> April 2026 will be processed as late applications, the school will consider and issue decisions on late applications in accordance with the school's admission policy.**

**Failure of an applicant to accept an offer by the date on the Letter of Offer may result in the offer being withdrawn.**

**Number of places being made available in Autism Class 2026/2027**

The number of places being made available in Autism Class is	<b>2</b>
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## PART 2 - Admissions to the 2025/2026 school year

### Information regarding the admission process for the Autism Class for the 2025/2026 school year

In respect of the 2025/2026 school year, the total number of applications for admission received by the school was:

Breakdown of places allocated for the 2025/2026 school year:	
Number of places available:	2
Number of applications received:	27
Number of Offers made and accepted:	2
Number of names placed on waiting list for the school year concerned.	25

Documentation required for **ALL** Admission Applications:

1. Original Birth Certificate – all pupils who are accepted for enrolment will be registered as per name on their birth certificate
2. Two full page original and current utility bills as proof of address – issued within the last 4 months addressed to the Parent(s)/Guardian(s) from **2 different providers** e.g. gas, electric, water, home insurance
3. In cases of rental properties – a copy of the letting agreement with a minimum of 1 year Residential Tenancy Agreement in addition to correspondence from an Irish State Agency will be accepted e.g. Child Benefit or Revenue letter
4. No bank statements, mobile phone bills or other documents, can be accepted as they do not prove residence at your address
5. A letter from the NCSE confirming that the child is known to them and that the child has the required diagnosis and recommendation for a special class for autistic students / students with autism

Circular 39/2025 advises parents/guardians seeking to enrol their child or young person in a special class or special school:

- a) that they should notify the NCSE by 1 October and engage with them on the range of options which are available to meet the needs of their child or young person and
- b) that parents/guardians should obtain a letter from the NCSE to submit with their admission application for a special class or special school confirming that the child meets the requirements for enrolment to that setting.

Please Note:

**Should your child or young person be placed on a waiting list for a place, their personal data may be shared with the National Council for Special Education for the purposes of planning for the provision of special education placements.**

*The sharing of waiting list information with the NCSE To support the work of the NCSE, in respect of its legal obligation under section 20(1)(b) of the Education for Persons with Special Educational Needs Act 2004 to plan for the provision of special education and to coordinate and manage the admission of children and young people to special classes and special schools, the sharing of information in relation to waiting lists for admission to special classes and special schools is important in areas where there is particular pressure for additional special education provision.*

*Schools in those areas may be requested to share data on applications for admission to special classes or special schools with the NCSE. In considering that request, schools should note that they have a legal obligation under section 9(ba) of the Education Act 1998 to cooperate with the NCSE in the performance of its functions, including those set out above. In addition, school boards of management have a legal obligation under section 14(1)(c) of the Education for Persons with Special Educational Needs Act 2004 to cooperate with the NCSE and in particular to provide such information as the NCSE may reasonably request for the performance of its functions. As independent Data Controllers, schools are now requested to identify this potential use of personal data to applicants in their Data Privacy Statement on their special class or special school Admissions Application Form.*