



NAUL NATIONAL SCHOOL PARENTS' ASSOCIATION

Westown, Naul Village, Co. Dublin, K32PX40

CONSTITUTION

Rolla: 01170G

RCN: 20205285

Title

The Association shall be called **Naul National School Parents' Association** (hereafter termed the Parents' Association)

Ethos

The Constitution of the Parents' Association reflects the ethos of the school as follows:

Naul National School is a co-educational Catholic school under the Patronage of the Catholic Archbishop of Dublin. The ethos of the school is Catholic. The school motto is "**Learn, Respect, Achieve**". Naul National School, strives to promote inclusion and creativity in a respectful learning environment, nurturing children to reach their full potential all the while promoting a positive attitude to school life and respecting the Catholic ethos of the school community.

Purpose

The purpose of the Parents' Association is to provide a structure through which the parents/legal guardians of children attending Naul National School can work together to help provide the best possible education and school environment for the pupils. It may advise the Principal and the Board of Management in any matter relating to the school in accordance with the Education Act 1998, Section 26 (2) (a).

Specific aims are as follows:

- To assist in furthering the objectives of the school;
- To inform parents of developments in education and in the school;
- To foster co-operation between parents, teachers and school management;
- To consult with the Principal and the Board of Management;
- To facilitate ongoing training and education for the parents and a commitment to the support of families in crisis;
- To undertake an annual programme of activities; *and*
- To fund raise, when requested to do so by the Board of Management.

Membership

All parents/legal guardians of the children enrolled at the Naul National School are deemed to be members of the Association and eligible for election to the Committee.

The Principal or their designated representative may be invited to meetings of the Parents' Association Committee.

Structure

- An Annual General Meeting of the Parents' Association will be held in the school during the first term of each year.
- The Parents' Association elects a committee annually to represent the wider Association and to co-ordinate the work to fulfil the purposes listed above. This committee is known as the Naul National School Parents' Association Committee (hereafter termed the Parents' Association Committee).
- Any member of the Parents' Association is eligible to serve on this committee, having been duly elected by the Parents' Association.
- One parent shall be elected to represent the parents of each class. In order to be considered for election to the Parents' Association Committee, candidates should put their names forward when the school issues a call for candidates.
- If there is only one nominee for a class, such person shall be deemed to be elected. If more than one nomination is received for a class, election to the Parents' Association Committee shall be carried out by secret ballot. Subsequent to the election, the Committee shall be formed and the following officers appointed:
 - Chairperson
 - Treasurer
 - Secretary
- Elected parent nominees on the Board of Management are automatically ex-officio members of the Committee.

Role of Chairperson

- Chair meetings of the Parents' Association Committee;
- Liaise with the Principal;
- Represent the Parents' Association Committee; and
- Co-ordinate the AGM in consultation with the Principal and Chairperson of the Board of Management.

Committee

- The Committee shall meet a minimum of five times a year. All meetings shall be held in person and/or online. All in person meetings must take place in the school.
- Half of the Committee membership, plus one additional member, including at least one officer of the Committee, shall be deemed to be a quorum. The meeting shall remain quorate throughout the entire course of the meeting. The term of office shall be one year. Members may go forward for re-election as long as they continue to be eligible to serve, that is, as long as they continue to be a parent or legal guardian of a child in the school.
- Officers of the committee shall step down after 3 years in office, but are eligible for re-election to the main committee or any other officer post.
- The Committee may co-opt additional members to assist in their work. Sub-committees can be set up for particular tasks. Subcommittees carry out the tasks assigned and have no decision making powers.
- Voting or attendance of meetings by proxies in lieu of a Committee member **shall not be allowed.**
- Minutes of all meetings shall be recorded in an appropriate form.

Cessation of Committee Membership

- Where a member misses three consecutive meetings without notification to the committee, they shall be deemed to have resigned.
- The committee shall have a right to co-opt a replacement in the event of a resignation.

Finance

- A bank account shall be maintained in the name Naul National School Parents' Association.
- The bank account shall have two approvers and one approver should be from the Board of Management in accordance with the FSSU. If using online banking, business banking online must be used to allow for dual approval of payments.
- The bank account statements shall be addressed to the *Parents' Association Naul National School* at the address of the school.
- The Parents' Association bank account shall contain only funds that it needs in order to meet the day to day running/administrative costs that are incurred.
- The Treasurer will maintain all proper and usual records in respect of all financial transactions.
- The income and expenditure account and all bank statements shall be made available to the Board of Management and must be included in the annual accounts approved by the board.

Constitutional Amendments

Amendments to the constitution can be made at the AGM or an EGM. Any proposed amendments to the constitution must be approved by the Board of Management.

Affiliation

The Parents' Association shall affiliate to the National Parents Council each year by means of annual subscription. Two representatives from the Committee may be elected to represent the Association at National Parents Council meetings, with one of these representatives acting as the official NPC Delegate.

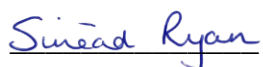
Confidentiality

The Parents' Association Committee represents the views and opinions of the parents/legal guardians in the Naul National School. Confidentiality is very important as the effectiveness and reputation of the association would be compromised by a breach of trust.

The Parents' Association will at all times comply with the General Data Protection Regulation (GDPR).

Date of ratification of Constitution

This constitution was ratified on 10th March 2026.



Sinéad Ryan

Chairperson, PAC

Date: 10th March 2026