



# The Red Door School

An **DORAS** **DEAR**S

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## Annual Admissions Notice

The following is the Annual Admissions Notice for applications to The Red Door School for the school year **September 2026-June 2027**.

Applications will be accepted from **09:00 Monday 2nd February 2026 up to 15:00 on Friday 27<sup>th</sup> February 2026**.

An Application will be valid when the documents listed below have been received by the school by the final date for receipt of applications outlined in this notice.

Number of expected places available in The Red Door School, September 2021: **1 place**

1. **Fully completed application form** signed by one or both parents / guardians
2. A **birth certificate** for the student
3. **Proof of address** for the student (utility bill, social welfare letter or similar, dated within the last four months)
4. **Professional report(s) (no more than two years old) outlining:**  
Diagnosis of Autistic Spectrum Disorder by a clinical psychologist or multi-disciplinary assessment such as DSM-5 or ICD-10/11.  
**AND**  
A demonstration of the understanding of complexity of the child's overall level of need/s evidenced in the professional reports  
**AND**  
Given the severity or complexity of the child's support needs, a clear professional **recommendation for a special school placement** to best meet the child's needs, along with the rationale for same.
5. A letter from the **NCSE** confirming that the child is known to them and that the child has the required diagnosis and recommendation for a **special school for Autism and complex needs**.

The applicant shall be notified of the decision of their application within 21 days of the closing date for applications.

The applicant must confirm in writing their intention to accept the offer of admission within 7 days of the decision date.

Unsuccessful application may appeal in the first instance to the BOM within 10 days of the decision notification and afterwards to the Department of Education and Skills in Section 29 Appeal.

*The Red Door School will cooperate with the NCSE in the performance by the Council of its functions under the Education for Persons with Special Educational Needs Act 2004 in relation to the provision of education to children with special educational needs, including in particular by the provision and operation of a special class or classes when requested to do so by the Council. The Red Door School will comply with any direction served on the board or the patron under section 37A and 67(4)(b).*

This Admissions notice has been ratified by the Board of Management of The Red Door School 3rd September 2025.

**Fiona McLoughlin**

**Chairperson BOM**

Roll Number: 20381D