



## **St Ann's School Snow Procedure.**

Wherever possible St Ann's will stay open, however, with the safety and wellbeing of pupils and staff in mind there may be occasions where the school has to close due to severe weather conditions.

**In the event of heavy snow fall before the school day starts** there may be the need to postpone the opening of St Ann's School, or close for the day. We will endeavour to keep parents informed with updates quickly through the following channels:

- A message will be sent to parents/carers via SMS text/ SchoolGateway
- An email will be sent out
- The [School website](#) will be updated – look for the ticker tape on the Homepage
- [St Ann's Facebook group](#) will be updated

**In the event of closure due to heavy snow fall during the school day** the following will happen:

- A message will be sent to parents/carers via SMS text/SchoolGateway
- An email will be sent out
- The [School website](#) will be updated - look for the ticker tape on the Homepage
- [St Ann's Facebook group](#) will be updated
- Children who cannot be collected early will be kept in school until the normal closing time.

### **Important:**

**Please make sure that you keep the School Office up to date with any change of contact details – Address, telephone number, email address.**

**If your child's primary contact does not receive SMS text messages/SchoolGateway messages from School, please inform the School Office.**

Thank you