

**Plan on Use of the Capacity Enhancement Grant in the 2021/22 School Year**

**School: St. Joseph's Primary School**

**Means by which teachers have been consulted: Staff Meeting**

**No. of operating classes: 30 classes**

<b>Task Area</b>	<b>Major Area(s) of Concern</b>	<b>Strategies/Tasks</b>	<b>Benefits anticipated</b>	<b>Time Scale</b>	<b>Resources Required</b>	<b>Success Criteria</b>	<b>Method(s) of Evaluation</b>	<b>People Responsible</b>
Deployment of Contract Teacher	To relieve teachers' workload	To employ a contract teacher to lessen the average number of lessons per week and help with WebSAMS administrative work and look after all technological infrastructure of the school so that teachers can have more time to develop and enhance learning and teaching	To relieve the teachers' workload	From Sept, 21 to Aug, 22	Salary:  <u>Teacher (H Huang):</u> \$31,750.00 (including MPF) per month  <b><u>Total:</u></b> <b><u>\$381,000.00</u></b>	-Teachers can focus on curriculum development  -Teachers can have more time for co-planning	- Evaluation of the contract teacher's performance by: -- lesson observation -- review of pupils' work -- appraisal	Principal, Vice Principals, PSM(CD) & Panel Heads

<b>Task Area</b>	<b>Major Area(s) of Concern</b>	<b>Strategies/Tasks</b>	<b>Benefits anticipated</b>	<b>Time Scale</b>	<b>Resources Required</b>	<b>Success Criteria</b>	<b>Method(s) of Evaluation</b>	<b>People Responsible</b>
Deployment of English Contract Teacher	To relieve current teachers' workload and pressure	To employ one English Teacher to share the teaching loads of existing teachers in Split Class and preparation for the new curriculum including the teaching of English Literature.	To relieve teachers' workload	From Sept, 21 to Aug, 22	Salary:  <u>APSM</u> <u>(Ms Z Cheung):</u> \$35,040.00 (including MPF) per month  <b><u>Total:</u></b> <b><u>\$438,480.00</u></b>	-Teachers can concentrate more on curriculum development.  -Teachers can have more time for co-planning.	-Evaluation of the teacher's performance by appraisal  -Feedback from other teachers	Principal & Vice Principals