

St. Joseph's Primary School



Annual School Plan

2023-2024

School Vision

We aim to touch the hearts of the students confided to our care; in turn they touch the hearts of many more in our society, our country, our world with the talents and virtues they developed in their young years.



Mission Statement

The mission of St. Joseph's Primary School is to educate students in areas of moral, intellectual, physical, social, aesthetic and spiritual development. This process will take place in an environment conducive to learning and in the context of interaction between staff and students.

We believe that our mission and spirit is to impart a human and Christian education to those entrusted to our care within the Lasallian family, and to do so with FAITH and ZEAL.

We believe that in co-operation with parents we work to form the minds and characters of students and become transformed in the process as teacher and student help each other grow as persons.

We believe that success in school means more than good examination results. Students must learn how to learn, to think and to live virtuously.

Our mission is successful when our students

1. love their country, develop their talents and appreciate their culture,
2. understand and accept themselves and others,
3. think logically and critically and express themselves effectively,
4. clearly know what they believe and why they believe,
5. maintain physical fitness and mental health – avoiding excesses and abuses,
6. possess social awareness and a sense of responsibility for the common good.

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Major Concern 1 : A Meaningful and Interesting Journey: Exploring new dimensions in learning and teaching in the e-era

The feedback and follow-up actions from the previous school year:

- To optimise the engagement of students and enhance learning activities, teachers of all panels will review and evaluate the existing e-Learning resources while also developing new materials.
- The school will continue to encourage teachers and foster an environment to support teachers to actively participate in e-Learning education and implement new teaching strategies.

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Responsible person	Resources Required
Success criteria marked with ★ have been adjusted.						
1. To foster teachers' professionalism in e-Learning	● Keep the staff abreast of the good practices of e-Learning and updates of technological development through attending different e-Learning training courses	● 80% of teachers feel satisfied with the arrangement/ content of the e-Learning training courses	● Questionnaire	● Sept 23 – July 24	● PSMCD ● Subject Panel Heads ● e-Learning Core Group	● Questionnaire
	● Organise in-house training workshops	● 90% of teachers feel satisfied with the arrangement/ content of the workshop★	● Questionnaire	● Sept 23 – July 24	● PSMCD ● Subject Panel Heads ● e-Learning Core Group	● Questionnaire

	<ul style="list-style-type: none"> ● Arrange internal sharing sessions / visits for teachers 	<ul style="list-style-type: none"> ● 90% of teachers feel satisfied with the arrangement/ content of the internal sharing sessions 	<ul style="list-style-type: none"> ● Sharing Record ● Questionnaire 	<ul style="list-style-type: none"> ● Sept 23 – July 24 	<ul style="list-style-type: none"> ● Principal ● PSMCD ● Subject Panel Heads 	<ul style="list-style-type: none"> ● Sharing Record ● Questionnaire
2. To promote intrinsic motivation and initiative in learning	<ul style="list-style-type: none"> ● Refine the current curriculum, pedagogies and learning materials of the core subjects 	<ul style="list-style-type: none"> ● Brainstorm and promote new teaching methods through CLP ● Design meaningful learning tasks relevant to students' daily lives 	<ul style="list-style-type: none"> ● Report of the pedagogies and meaningful learning tasks in the minutes of the year-end subject meetings 	<ul style="list-style-type: none"> ● Sept 23 – July 24 	<ul style="list-style-type: none"> ● PSMCD ● Subject Panel Heads ● Subject Panel Coordinators 	<ul style="list-style-type: none"> ● Teaching notes ● Minutes ● Booklets ● Worksheets ● Task Sheets
	<ul style="list-style-type: none"> ● Ignite students' learning motivation by using apps and other e-devices in class 	<ul style="list-style-type: none"> ● More frequent use of apps and e-devices 	<ul style="list-style-type: none"> ● Record of Use of Apps / e-Devices / e-platforms in Learning and Teaching 	<ul style="list-style-type: none"> ● Sept 23 – July 24 	<ul style="list-style-type: none"> ● PSMCD ● Subject Panel Coordinators ● e-Learning Core Group 	<ul style="list-style-type: none"> ● Record of Use of Apps ● Tablets Rental Record

	<ul style="list-style-type: none"> ● Provide grounds for nurturing initiatives and promoting creativity through school-based activities 	<ul style="list-style-type: none"> ● A showcase to display students' work is held 	<ul style="list-style-type: none"> ● CL teachers' observation ● Students' work ● Questionnaires 	<ul style="list-style-type: none"> ● Sept 23 – July 24 	<ul style="list-style-type: none"> ● CL teachers ● Subject Panel Coordinators ● Coach of STEM Gifted Programme 	<ul style="list-style-type: none"> ● CoolThink Learning Kit
3. To cater for learner diversity and develop students' self-directed learning capabilities	<ul style="list-style-type: none"> ● Implement BYOD Scheme in KS2 (P4-P6) 	<ul style="list-style-type: none"> ● 75% of parents and students feel satisfied with the implementation of BYOD★ 	<ul style="list-style-type: none"> ● Questionnaires for parents and students ● Lesson observation ● Students' work 	<ul style="list-style-type: none"> ● Sept 23 – July 24 	<ul style="list-style-type: none"> ● BYOD Team ● P.4-P.6 Subject Teachers ● Publishers 	<ul style="list-style-type: none"> ● eBooks ● e-Smart 2.0 App ● MC EduHub App ● Pearson eBookshelf App
	<ul style="list-style-type: none"> ● Launch the STEAM Project – The BRIDGE-IT Project 	<ul style="list-style-type: none"> ● 75% of P.5-6 students can take part in designing the interface of BRIDGE-IT Project★ ● 80% of P.4 students can participate in and submit the response for the BRIDGE-IT 	<ul style="list-style-type: none"> ● Students' work ● Questionnaires 	<ul style="list-style-type: none"> ● Sept 23 – July 24 	<ul style="list-style-type: none"> ● CL Panel ● CL teachers ● STEAM Team 	<ul style="list-style-type: none"> ● Tublock ● Temi ● Micro:bit

		<p>Project★</p> <ul style="list-style-type: none"> ● Experience Day is held during the post-assessment period 				
4. To elicit parental support and engagement	<ul style="list-style-type: none"> ● Notify parents of the activities and assignments to be done via e-platforms throughout the year at the Parents' Receptions 	<ul style="list-style-type: none"> ● 90% of parents attend the Parents' Receptions★ 	<ul style="list-style-type: none"> ● eNotice ● Attendance Record for parents' receptions 	<ul style="list-style-type: none"> ● Sept 23 – Nov 23 	<ul style="list-style-type: none"> ● Principal ● PSMCD ● Subject Coordinators ● Subject Teachers 	<ul style="list-style-type: none"> ● Parents' eNotice ● Push notification
	<ul style="list-style-type: none"> ● Organise talks / workshops for parents: <ul style="list-style-type: none"> ➢ Implementation of BYOD (P.3-4) ➢ Ethics of using computers and cyber bullying 	<ul style="list-style-type: none"> ● 80% of parents attend the BYOD seminars ● 20% of parents attend the e-Learning seminar 	<ul style="list-style-type: none"> ● Attendance Record of parents 	<ul style="list-style-type: none"> ● Jan 24 – Aug 24 	<ul style="list-style-type: none"> ● PTA ● Guest Speaker ● Publishers ● School suggested dealer (iPad) 	<ul style="list-style-type: none"> ● Attendance Record
	<ul style="list-style-type: none"> ● Provide updates on workshops or seminars about parent education on e-Learning and the use of e-Platforms 	<ul style="list-style-type: none"> ● Updates provided through eClass 	<ul style="list-style-type: none"> ● Record of links sent out 	<ul style="list-style-type: none"> ● Sept 23 – Aug 24 	<ul style="list-style-type: none"> ● PSMCD ● e-Learning Core Group 	<ul style="list-style-type: none"> ● Record of links

Major Concern 2 : A Path to a Purposeful Life: Cultivating meaning and well-being in students

The feedback and follow-up actions from the previous school year:						
<ul style="list-style-type: none"> The school will continue to provide trainings for teachers and parents, focusing on staying current with effective methods for cultivating positive values, attitudes, and promoting a healthy lifestyle to support students' mental well-being. The Student Guidance Team and subject panels will persistently diversify the range of activities to meet the specific needs of all students, ultimately contributing to the enhancement of their mental well-being. 						
Targets	Implementation Strategy	Success Criteria	Methods of Evaluation	Time Scale	Responsible person	Resources Required
Success criteria marked with ★ have been adjusted.						
1. To train teachers so that they can gain the necessary skills in cultivating students' positive values	<ul style="list-style-type: none"> Arrange seminars / workshops for teachers 	<ul style="list-style-type: none"> 75% of teachers feel satisfied with the arrangement of the seminars / workshops 	<ul style="list-style-type: none"> Questionnaire 	<ul style="list-style-type: none"> Sept 23 – July 24 	<ul style="list-style-type: none"> Guidance Team MCE Team 	<ul style="list-style-type: none"> Questionnaire Evaluation Report
2. To instil in students positive values and attitudes	<ul style="list-style-type: none"> Organise talks/workshops for students 	<ul style="list-style-type: none"> 70% of students understand the content of the talks/workshops ★ 	<ul style="list-style-type: none"> Questionnaire 	<ul style="list-style-type: none"> Oct 23 – July 24 	<ul style="list-style-type: none"> Guidance Team Different Subject Panels 	<ul style="list-style-type: none"> Questionnaire Evaluation Report
	<ul style="list-style-type: none"> Refine MCE and PD curriculum to develop positive values and attitudes so as to strengthen students' mental growth 	<ul style="list-style-type: none"> 70% of students can apply the positive values and attitudes in daily life 	<ul style="list-style-type: none"> Questionnaire Teachers' observation 	<ul style="list-style-type: none"> Sept 23 – Jun 24 	<ul style="list-style-type: none"> PSMCD Guidance Team MCE Team All teachers 	<ul style="list-style-type: none"> Questionnaire Curriculum Guide Lesson Plans

	<ul style="list-style-type: none"> ● Extend the scheme of SGP & UAP in order to boost students' confidence and train up leadership and resilience 	<ul style="list-style-type: none"> ● 85% of participants recognise the effectiveness of the programme ★ 	<ul style="list-style-type: none"> ● Questionnaire ● Summary report of the programme ● Teachers' observation★ 	<ul style="list-style-type: none"> ● Oct 23 – May 24 	<ul style="list-style-type: none"> ● Guidance Team ● Programme instructors 	<ul style="list-style-type: none"> ● Questionnaire ● Service Providers ● Evaluation Report
	<ul style="list-style-type: none"> ● Launch 'A Positive Education Programme' to help students build up and strengthen their competence, improve engagement and develop a sense of accomplishment 	<ul style="list-style-type: none"> ● 70% of participants recognise the effectiveness of the programme 	<ul style="list-style-type: none"> ● Questionnaire ● Teachers' observation★ 	<ul style="list-style-type: none"> ● Oct 23 – Jun 24 	<ul style="list-style-type: none"> ● Guidance Team ● All teachers 	<ul style="list-style-type: none"> ● Questionnaire ● Evaluation Report
3. To reinforce parents' positive values and attitudes towards their children	<ul style="list-style-type: none"> ● Provide different channels for parents to acquire positive parenting skills 	<ul style="list-style-type: none"> ● 70% of participants feel satisfied with the effectiveness of the arrangement ★ 	<ul style="list-style-type: none"> ● Questionnaire 	<ul style="list-style-type: none"> ● Oct 23 – July 24 	<ul style="list-style-type: none"> ● Guidance Team ● PTA 	<ul style="list-style-type: none"> ● Questionnaire ● Evaluation Report