

# *St. Joseph's Primary School*



## *Annual School Plan*

### *2024-2025*

## School Vision

**We** aim to touch the hearts of the students confided to our care; in turn they touch the hearts of many more in our society, our country, our world with the talents and virtues they developed in their young years.



## Mission Statement

**The** mission of St. Joseph's Primary School is to educate students in areas of moral, intellectual, physical, social, aesthetic and spiritual development. This process will take place in an environment conducive to learning and in the context of interaction between staff and students.

**We** believe that our mission and spirit is to impart a human and Christian education to those entrusted to our care within the Lasallian family, and to do so with FAITH and ZEAL.

**We** believe that in co-operation with parents we work to form the minds and characters of students and become transformed in the process as teacher and student help each other grow as persons.

**We** believe that success in school means more than good examination results. Students must learn how to learn, to think and to live virtuously.

**Our** mission is successful when our students

1. love their country, develop their talents and appreciate their culture,
2. understand and accept themselves and others,
3. think logically and critically and express themselves effectively,
4. clearly know what they believe and why they believe,
5. maintain physical fitness and mental health – avoiding excesses and abuses,
6. possess social awareness and a sense of responsibility for the common good.

# **St. Joseph's Primary School**

## **Annual School Plan**

### **2024-2025**

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**Major Concern 1: Be a good Samaritan: “Love your neighbour as yourself” [Luke 10:25-37]**

<b>Targets</b>	<b>Implementation Strategy</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>Time Scale</b>	<b>Responsible person</b>	<b>Resources Required</b>
1. To train teachers so that they can gain the necessary skills in cultivating students' interpersonal skills	<ul style="list-style-type: none"> <li>● Arrange seminars/workshops for teachers</li> </ul>	<ul style="list-style-type: none"> <li>● 75% of teachers feel satisfied with the arrangement of the seminars / workshops</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>● Sept 24 – July 25</li> </ul>	<ul style="list-style-type: none"> <li>● Guidance Team</li> <li>● Staff Development Team</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire</li> <li>● Evaluation Report</li> </ul>
2. To foster interpersonal competence in students	<ul style="list-style-type: none"> <li>● Introduce a Guidance Project to build up students' communication skills and strengthen their interpersonal abilities</li> </ul>	<ul style="list-style-type: none"> <li>● 70% of participants recognise the effectiveness of the project</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>● Oct 24 – Jun 25</li> </ul>	<ul style="list-style-type: none"> <li>● Guidance Team</li> <li>● Class teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire</li> <li>● Evaluation Report</li> </ul>
	<ul style="list-style-type: none"> <li>● Integrate elements of promoting students' interpersonal skills into formal and informal curricula by providing more opportunities for interactions in class</li> </ul>	<ul style="list-style-type: none"> <li>● 70% of students feel more confident in their interpersonal interactions</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire (SHS)</li> <li>● Teachers' observation</li> </ul>	<ul style="list-style-type: none"> <li>● Sept 24 – Jun 25</li> </ul>	<ul style="list-style-type: none"> <li>● PSMCD</li> <li>● All Panel Heads</li> <li>● ECA</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire</li> <li>● Curriculum Guide</li> <li>● Lesson Plans</li> </ul>

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	<ul style="list-style-type: none"> <li>● Develop service learning programmes in order to groom students into empathetic individuals</li> </ul>	<ul style="list-style-type: none"> <li>● 70% of participants recognise the effectiveness of the programme</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire</li> <li>● Summary report of the programme</li> <li>● Teachers' observation</li> </ul>	<ul style="list-style-type: none"> <li>● Oct 24 – Jun 25</li> </ul>	<ul style="list-style-type: none"> <li>● TICs of Service Learning Programmes and Uniform Groups (including CYC, Scouts, Red Cross, UAP)</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire</li> <li>● Service Providers</li> <li>● Evaluation Report</li> </ul>
3. To equip parents with the necessary skills in fostering students' social development	<ul style="list-style-type: none"> <li>● Implement a parent education programme to enhance effective parenting practices</li> </ul>	<ul style="list-style-type: none"> <li>● 70% of participants feel satisfied with the effectiveness of the programme</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>● Oct 24 – July 25</li> </ul>	<ul style="list-style-type: none"> <li>● Guidance Team</li> <li>● PTA</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire</li> <li>● Evaluation Report</li> </ul>

**Major Concern 2: Be a global citizen: Love our hometown, home country, and home planet**

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Responsible person	Resources Required
1. To cultivate students' law abidingness by obeying school regulations and local legislation	<ul style="list-style-type: none"> <li>Establish different reward schemes to foster students' self-discipline</li> </ul>	<ul style="list-style-type: none"> <li>Students show improvement in self-discipline</li> </ul>	<ul style="list-style-type: none"> <li>Observation</li> <li>Questionnaire (SHS)</li> </ul>	<ul style="list-style-type: none"> <li>Sept 24 – July 25</li> </ul>	<ul style="list-style-type: none"> <li>Discipline Team</li> <li>Guidance Team</li> <li>All teachers</li> </ul>	<ul style="list-style-type: none"> <li>Questionnaire</li> <li>Certificates</li> <li>Stamp booklets</li> <li>Stamp</li> </ul>
	<ul style="list-style-type: none"> <li>Organise a range of educational experiences to promote and reinforce students' positive behaviour</li> </ul>	<ul style="list-style-type: none"> <li>80% of students feel satisfied with the content of the activities</li> </ul>	<ul style="list-style-type: none"> <li>Questionnaires</li> </ul>	<ul style="list-style-type: none"> <li>Sept 24 – July 25</li> </ul>	<ul style="list-style-type: none"> <li>Discipline Team</li> <li>Guidance Team</li> <li>PSMCD</li> </ul>	<ul style="list-style-type: none"> <li>Questionnaires</li> </ul>
	<ul style="list-style-type: none"> <li>Organise mediation and leadership training workshops for School Prefects (P.5-P.6) and School Guidance Prefects (P.5-P.6)</li> </ul>	<ul style="list-style-type: none"> <li>80% of students feel satisfied with the content of the workshop</li> <li>80% of students have applied the skills they learnt from the workshop in daily lives</li> </ul>	<ul style="list-style-type: none"> <li>Questionnaire</li> <li>Teachers' observation</li> </ul>	<ul style="list-style-type: none"> <li>Sept 24 – Jun 25</li> </ul>	<ul style="list-style-type: none"> <li>Discipline Team</li> <li>Guidance Team</li> </ul>	<ul style="list-style-type: none"> <li>Questionnaire</li> </ul>

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	<ul style="list-style-type: none"> <li>● Encourage students to take part in activities and competitions about Basic Law and National Constitution</li> </ul>	<ul style="list-style-type: none"> <li>● 80% of students in KS2 participate in competitions or activities</li> </ul>	<ul style="list-style-type: none"> <li>● Participation rate in the KPM Record (KPM 21)</li> </ul>	<ul style="list-style-type: none"> <li>● Sept 24 – July 25</li> </ul>	<ul style="list-style-type: none"> <li>● PSMCD</li> <li>● GS Panel Head</li> <li>● VA Panel Head</li> </ul>	<ul style="list-style-type: none"> <li>● KPM record</li> <li>● Competition links</li> <li>● Competition entry forms</li> <li>● Competition leaflets</li> </ul>
2. To enhance students' national identity and appreciation of their cultural heritage through curriculum development, exchange programmes and diverse educational experiences	<ul style="list-style-type: none"> <li>● Review and enrich the curriculum contents of formal and informal curricula, so as to cultivate students' concept of national identity</li> </ul>	<ul style="list-style-type: none"> <li>● Develop learning tasks to promote national identity</li> </ul>	<ul style="list-style-type: none"> <li>● Report of the learning tasks in the minutes of the year-end subject meetings</li> </ul>	<ul style="list-style-type: none"> <li>● Sept 24 – Jun 25</li> </ul>	<ul style="list-style-type: none"> <li>● PSMCD</li> <li>● Subject Panel Heads</li> <li>● Subject Panel Coordinators</li> </ul>	<ul style="list-style-type: none"> <li>● Teaching notes</li> <li>● Minutes</li> <li>● Worksheets</li> <li>● Task Sheets</li> <li>● Booklets</li> </ul>
	<ul style="list-style-type: none"> <li>● Encourage students and teachers to join the Mainland exchange programmes and maintain partnerships with sister school in Mainland</li> </ul>	<ul style="list-style-type: none"> <li>● P.5 and P.6 students participate in Mainland exchange programmes</li> </ul>	<ul style="list-style-type: none"> <li>● Participation rate in the KPM report (KPM 8)</li> </ul>	<ul style="list-style-type: none"> <li>● Sept 24 – July 25</li> </ul>	<ul style="list-style-type: none"> <li>● TICs of Study Tours to Mainland</li> <li>● Staff Development Team</li> </ul>	<ul style="list-style-type: none"> <li>● KPM record</li> <li>● Study Tour Booklets</li> </ul>
	<ul style="list-style-type: none"> <li>● Help students explore and deepen their understanding of cultural heritage by engaging them in diverse learning experiences</li> </ul>	<ul style="list-style-type: none"> <li>● 70% of student participants show appreciation for cultural heritage</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaires</li> </ul>	<ul style="list-style-type: none"> <li>● Oct 24 – Jun 25</li> </ul>	<ul style="list-style-type: none"> <li>● All Subject Panel Heads</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaires</li> <li>● Learning materials</li> </ul>

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3. To nurture globally conscious, culturally respectful and environmentally aware students through diverse educational initiatives	<ul style="list-style-type: none"> <li>● Conduct visits to temples of different religions in the community and introduce festivals around the world</li> </ul>	<ul style="list-style-type: none"> <li>● 70% of students agree that they get to know different religions in the community and festivals around the world</li> </ul>	<ul style="list-style-type: none"> <li>● Teachers' observation</li> <li>● Board display</li> <li>● Questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>● Oct 24 – Jun 25</li> </ul>	<ul style="list-style-type: none"> <li>● PSMCD</li> <li>● All subject Panel Heads</li> <li>● Class teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Board display</li> <li>● Video clips</li> <li>● Visit records</li> </ul>
	<ul style="list-style-type: none"> <li>● Incorporate environmental topics into the school curriculum across different subjects</li> </ul>	<ul style="list-style-type: none"> <li>● Develop learning tasks to promote environmental protection</li> <li>● Brainstorm and promote environmental protection strategies through CLP</li> <li>● Organise STEAM projects, competitions and innovative work for environmental</li> </ul>	<ul style="list-style-type: none"> <li>● Students' work</li> <li>● Scheme of Works</li> <li>● Participation rate in activities or competitions (KPM 21)</li> </ul>	<ul style="list-style-type: none"> <li>● Sept 24 – Jun 25</li> </ul>	<ul style="list-style-type: none"> <li>● PSMCD</li> <li>● All subject Panel Heads</li> <li>● All subject Coordinators</li> <li>● STEAM Team</li> </ul>	<ul style="list-style-type: none"> <li>● Learning materials</li> <li>● Scheme of Works</li> <li>● KPM Record</li> </ul>



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	<ul style="list-style-type: none"> <li>● Organise overseas exchange programmes for students of different levels</li> </ul>	<ul style="list-style-type: none"> <li>● 70% of student participants show appreciation for cultural diversity</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire</li> <li>● Students' work</li> </ul>	<ul style="list-style-type: none"> <li>● Mar 25 – Apr 25</li> </ul>	<ul style="list-style-type: none"> <li>● TICs of Study Tours</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire</li> <li>● Study Tour Booklets</li> </ul>