



## MEETING MINUTES

### 1:30 P.M. ROLL CALL:

**Members Present:** Adam Hill (Chair), Noah Smukler (Vice Chair), Roberta Fonzi

**Members Absent:** None

### PUBLIC COMMENT PERIOD

This is the time set for members of the public wishing to address the Committee on matters other than scheduled items.

**Chairperson Hill** opens the floor to public comment; **Nell Langford** and **Kevin Rice** speak.

### BUSINESS

1. This is the time set to approve the Minutes of the September 10, 2015 Executive Committee meeting.

On motion by **Ms. Roberta Fonzi**, seconded by **Mr. Noah Smukler (Vice Chair)**, the meeting minutes **unanimously approved**.

2. This is the time set to review the November 18, 2015 APCD Board Meeting Draft Agenda.

**Mr. Allen**, Air Pollution Control Officer, reviews the proposed agenda items.

**Executive Committee members** discuss the appropriate position of the closed session discussion on the agenda, with **Mr. Allen** and **Mr. Ray Biering**, District Counsel, responding.

**Chairperson Hill** opens the floor to public comment; **Kevin Rice** speaks to the absence of an agenda item pertaining to Ex Parte Communication as previously agreed to be added at the last Executive Committee meeting, with **Mr. Larry Allen** responding. **Mr. Allen** recommends deferring the Ex Parte Communication agenda item to the January 27, 2016 meeting due to the length of items already scheduled in November and to allow more time to draft a recommended policy. **Ms. Roberta Fonzi** suggests adding the item to the November 18, 2015 agenda but include a staff recommendation to defer the item to January 2016.

3. This is the time set for the review of the preliminary Board performance evaluation of the Air Pollution Control Officer and employment contract in closed session

**Chairperson Hill** opens the floor to public comment; **Kevin Rice** inquires about contacting the Clerk for the Closed Session report out. **Nell Langford** inquires about the Executive Committee's authority to add the previously approved June 10, 2015 Board meeting minutes to the November agenda for additional discussion, with **Executive Committee Members** discussing the issue with **Mr. Biering** and deciding not to add that item to the agenda.

**Executive Committee Members** move into closed session.

**Mr. Biering** reports out of closed session that no action has been taken.

There being no other business the meeting is adjourned.

**Next Meeting: (January 6, 2016)**

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Chairperson

**Attest:**

By: \_\_\_\_\_  
Alyssa R. Roslan  
Acting Clerk, Air Pollution Control District Board